
**Minutes of the Special Meeting of IQAC
for Approving the AQAR for 2015-16**

(16.07.2015)



Internal Quality Assurance Cell (IQAC)

University of Kerala

Minutes of the Special Meeting of IQAC, University of Kerala
Venue: Syndicate Room
Date: 16.07.2015 Time: 4pm

Members (Present)

01. Prof. P.K. Radhakrishnan, Vice-Chancellor (Chairman) - in chair:	Sd/-
02. Dr. N. Veeramanikandan, Pro Vice-Chancellor (Vice-Chairman):	Sd/-
03. Dr.R.Jayaprakash (Member, Syndicate):	Sd/-
04. Dr.Girish Kumar R. (Member, Syndicate):	Absent
05.Dr.P.M. Radhamany,(Member, Syndicate, Professor & HoD (Dept. of Botany):	Sd/-
06. Dr. Alexander Jacob I.P.S.(Retd):	Absent
07. Dr. Mohammed Basheer K., Registrar:	Absent
08. Dr. Mini Dejo Kappen, Director, Planning & Development:	Absent
09. Dr. M. Jayaprakas, Director, College Development Council (i/c.of the Registrar):	Sd/-
10. Dr. Vinod Chandra S.S., Director, Computer Centre:	Sd/-
11. Shri.Santhosh C. Kurup, CEO, ICT Academy of Kerala:	Absent
12. Shri. Narayanan S., President, Network Systems and Technologies Ltd.:	Absent
13. Dr. G. Suresh Singh, Professor, Department of Mathematics:	Absent
14. Dr. K.S. Chandrasekar, Professor, Institute of Management in Kerala:	Sd/-
15. Dr. M.C. Subhash Peter, Professor, Department of Zoology:	Absent
16. Dr. C.R. Prasad, Professor, Department of Malayalam:	Absent
17. Dr. G. Raju, Professor, Department of Commerce:	Sd/-
18. Dr. Shaji A., Assistant Professor, School of Distance Education:	Sd/-
19. Shri. John Williams, Chairman, Departments' Union:	Sd/-
20. Dr. Achuthsankar S. Nair, Director, IQAC:	Sd/-

Invitees:

01. Dr. K. Madhu Kumar, Controller of Examinations.	Sd/-
02. Dr. Ashalatha S. Nair, Professor, Department of Botany (Director, Research).	Sd/-

The draft AQAR for the period 2014-'15 drawn up by the committee appointed by IQAC (Dr. C.R Prasad, Dr.B.Hariharan, Dr.K.G.Gopchandran and Dr.Shaji A.), was presented before the IQAC by Dr. Shaji A. The IQAC held detailed discussions on all the seven criteria reported.

The IQAC suggested many changes and corrections. Director IQAC was authorized to incorporate the same and take necessary steps to place it before the Syndicate, at the earliest.

It was noted that though the report covers the period 2014-2015, as the second cycle assessment has concluded in January 17, 2015, the report needs to highlight the activities and statistics pertaining to the period from January 18 to 30 July 2015 (except in cases where such separation is not possible).

The IQAC also resolved that the following steps may be taken to ensure that the lacunae observed in AQAR is addressed effectively in the years 2015-'16:

1. Depts. may consider organizing quality related seminars/workshops etc. in association with IQAC
2. The following Audits may be designed and implemented urgently. Director, IQAC to take necessary steps:
 - Administrative Audit
 - Academic Audit
 - Energy Audit
 - Environment Audit
 - Gender Audit
3. Consultancy work is to be enhanced, and specific proposal for the same needs to be drawn up by IQAC
4. Examination reforms need to be ushered in.
5. ^{The number} No of students from outside Depts. is extremely low. This is a serious concern as regards student diversity is considered. The IQAC had earlier approved admissions policy aimed at enhancing the same. Effective planning and action ^{are} ~~is~~ urgently required.
6. CSS Academic Committee may take necessary steps to analyze Student Progress, every semester, immediately after results are declared.

The Committee also resolved to hold the 5th meeting of IQAC on ¹⁷ ~~14~~th August at 4pm. The meeting came to a close at 6 pm.

Director, IQAC



¹⁷
~~14~~th / 07 / 15
Vice-Chancellor, Chairman, IQAC
VICE - CHANCELLOR
UNIVERSITY OF KERALA