

# MINUTES

## 11<sup>th</sup> MEETING OF IQAC

*Held on 17-01-2020*



UNIVERSITY OF KERALA

Minutes

**11<sup>th</sup> Meeting of IQAC, University of Kerala**

**Date: 17.01.2020 Day: Friday Time: 3.30 p.m. Venue: CLIF, Kariavattom Campus**

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**Members: Present**

1. Prof. V. P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Prof. P. P. Ajayakumar, Pro- Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. K.G. Gopchandran, Member, Syndicate
5. Dr. A. Bijukumar, Vice - Chairman, Credit and Semester System
6. Dr. Aji S., Director, Computer Centre (i/c)
7. Sri. Stalin K., Chairman, Research Students' Union
8. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
9. Dr. A. K. Prasad, Professor, Department of Economics.
10. Dr. K. S. Chandrasekhar, Professor & Head, Institute of Management in Kerala
11. Dr. B. Hariharan, Professor, Institute of English
12. Dr. Jayachandran R., Professor and Head, Department of Hindi
13. Dr. R. B. Binoj Kumar, Associate Professor and Head, Department of Geology
14. Dr. S. Mini, Associate Professor & Head, Dept. of Biochemistry
15. Dr. S. R. Sheeja, Associate Professor of Economics, School of Distance Education
16. Dr. S. Aji, Assistant Professor, Department of Computer Science
17. Dr. E. Shaji, Assistant Professor, Department of Geology (Joint Director, IQAC)
18. Dr. Gabriel Simon Thattil, Director, IQAC

**Members: Absent**

1. The Registrar
2. The Finance Officer
3. The Chairman, Department Students' Union
4. Dr. Biveesh U. C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.

# Items for Consideration

## Item No.XI.01: Approval of the minutes of 10<sup>th</sup> meeting of IQAC held on 14-10-2019 and Special meetings of IQAC held on 16-10-2019 and 05.12.2019:

The minutes of the meetings were circulated via email through IQAC office and the members have confirmed the same.

## Item No.XI.02: Action Taken Report on decisions of the 10<sup>th</sup> meeting of IQAC held on 14-10-2019 and Special meetings of IQAC held on 16-10-2019 and 05.12.2019:

Action Taken Report on decisions of the 10th meeting of IQAC held on 14-10-2019	
Decision	Action Taken
<p>Item No.X.03: Welcoming the new members:</p> <p>The Hon'ble Vice-Chancellor has nominated the following members to IQAC, University of Kerala</p> <ol style="list-style-type: none"> <li>1. Dr. S. Nazeeb, Assistant Professor, Dept. of Malayalam, School of Distance Education in the capacity of Member, Syndicate</li> <li>2. Dr. K.G. Gopchandran, Professor &amp; Head, Dept. of Optoelectronics in the capacity of Member, Syndicate</li> <li>3. Dr. A. Bijukumar, Professor and Head, Dept. of Aquatic Biology and Fisheries in the capacity of Head of the Department</li> <li>4. Dr. R. B. Binoj Kumar, Associate Professor and Head, Dept. of Geology in the capacity of Faculty member</li> </ol> <p><b>---IQAC Decision---</b> A formal welcome was made by the IQAC Director and the same was approved.</p>	No action required
<p>Item No.X.04: NAAC accreditation-Compiling Data for SSR.</p> <p>The format for criteria- wise uploading was submitted to all the teaching departments and centres. The filled in forms are being scrutinized by the conveners under the NAAC Directorate.</p> <p><b>---IQAC Decision---</b> IQAC Director reported on SSR compiling work undertaken by the NAAC Directorate-Departments have submitted criteria wise data, the same was compiled and forwarded to conveners of each committee. Scrutiny is in progress</p>	Two meetings of conveners of seven committees of NAAC Directorate were held on 31.10.2019 and 11.11.2019. The meetings discussed on criteria - wise consolidated data given and report on actions to be taken point by point under each criterion.
<p>Item No.X.05: Campus Beautification and Infrastructure.</p> <p><b>---IQAC Decision---</b> Resolved to prepare a detailed proposal for infrastructure development in the teaching departments. The Hon'ble members of Syndicate would undertake the visit to the Departments and assess current facilities as well as future requirements considering the upcoming NAAC visit. Campus infrastructure modernization would also be suggested. The members of the Syndicate would be assisted by the following IQAC members:</p> <ol style="list-style-type: none"> <li>1. Dr. Shaji E., Assistant Professor, Dept. of Geology (Joint Director, IQAC)</li> <li>2. Dr. A. Bijukumar, Professor and Head, Dept. of Aquatic Biology and Fisheries</li> <li>3. Dr. Vinod Chandra S.S., Director, Computer Centre</li> </ol>	Preliminary visits were made and requirements assessed.
<p>Item No.X.06: Ecofriendly Integrated and Scientific Solid Waste Management</p> <p><b>---IQAC Decision---</b> The proposal put forward by Dr. Sabu Joseph, was presented and considering cost implications, resolved to formulate an alternative proposal through Thiruvananthapuram Municipal Corporation under which space for suggested waste management would be provided in the campus, collection and cleaning would be outsourced and pickup of collected waste would be through the Corporation. Prof. C.R. Prasad, Registrar (i/c) to co-ordinate on the same with Joint Registrar, Campus Administration and Dr. Shaji E., Assistant Professor, Dept. of Geology (Joint Director, IQAC)</p>	No action required.
<p>Item No.X.07: Proposal on imparting SAP – MoU among University of Kerala, EME education and Cokonet Academy</p> <p><b>---IQAC Decision---</b> Resolved to examine proposals from other agencies providing SAP training. Prof. K.S. Chandrasekhar to co-ordinate on the same and submit different proposals.</p>	IQAC decision intimated to Prof. K.S. Chandrasekhar
<p>Item No.X.08: Launch of Skill development initiatives through ASAP</p> <p><b>---IQAC Decision---</b> IQAC Director reported that the MoU format was approved by the Department of Higher Education, Government of Kerala and legal vetting was completed. The same is to be formally signed for implementation and Hon'ble Minister for Higher Education would be invited for inaugurating the ASAP programme in the University Campus during the 1<sup>st</sup> week of November 2019. Resolved to approve the same.</p>	Resolved to direct Dr. Shaji A., Associate Professor, School of Distance Education to take further steps for signing of MoU with ASAP.

<p><b>Item No.X.09: SWAYAM courses under CSS</b>  CSS and Academic Council, University of Kerala has approved introduction of one course from the SWAYAM platform for students under CSS with effect from 2018 admission. Necessary steps to be taken by the office of the CSS.  <b>---IQAC Decision---</b>: Resolved to present the list of SWAYAM courses offered under the SWAYAM platform before the CSS committee for approval and necessary action.</p>	<p>Resolved to request CSS Vice – Chairman to expedite action on SWAYAM courses under CSS.</p>
<p><b>Item No.X.10: DST - Scientific Social Responsibility</b>  <b>---IQAC Decision---</b>: The draft on scientific social responsibility as put forward by DST for comments was presented by the IQAC Director. Resolved to forward a note on draft SSR for approval and action before the Syndicate.</p>	<p>Draft note on Scientific Social Responsibility was placed before the Syndicate for approval and action</p>
<p><b>Item No.X.11: STRIDE, SPARC, Impress projects</b>  Proposal being uploaded. Status reporting to be monitored  <b>---IQAC Decision---</b>: IQAC Director reported on the status of applications of University of Kerala under STRIDE uploaded with MHRD as follows:  Component 1 : 8 applications uploaded  Component 2 : 16 applications uploaded  Component 3 : 6 applications uploaded  <b>---IQAC Decision---</b>: Resolved to approve the same</p>	<p><b>No action required</b></p>
<p><b>Item No.X.12: Workshop under Centre for Academic and Industrial Collaboration</b>  The proposal to conduct a workshop under Centre for Academic and Industrial Collaboration is attached.  <b>---IQAC Decision---</b>: Resolved to approve the same</p>	<p><b>No action required</b></p>
<p><b>Item No.X.13: Nomination of representative from industry and parents in IQAC</b>  The present nominee from the industry, Sri. Anoop. M. Ambika, CEO &amp; Managing Director, Cognub-Detection Solutions Pvt., has not attended the IQAC meetings since March 2018.  <b>---IQAC Decision---</b>: Resolved to authorize the Hon'ble Vice-Chancellor to nominate a member from the industry and representative of parents in IQAC. The panel on industrial experts to be submitted by the IQAC Director.</p>	<p>The Hon'ble Vice-Chancellor nominated Dr. Unnikrishnan S. M., HLL Life care Ltd, Poojappura in the capacity of nominee from industrialists to IQAC.</p>
<p><b>Item No.X.14: Installation of boards in the Senate House Building (entrance) and Kariavattom campus</b>  Installation of the boards in the Senate House Building (entrance) and Kariavattom campus:  <b>---IQAC Decision---</b>: Resolved to authorize Dr. Shaji. E, Assistant Professor, Dept. of Geology (Joint Director, IQAC) to prepare the detailed contents for display including points of display and submit the same for approval to the Syndicate.</p>	<p>Dr. E. Shaji , Assistant Professor, Department of Geology presented the draft content of boards to be displayed which included Graduate Attributes, University mission and vision as well as adoption of green protocol.</p>
<p><b>Item No.X.15: Observe 'Car Free Day':</b>  Observe one day in a month as 'Car Free Day' in order to contribute little to the drive of carbon neutral world.  <b>---IQAC Decision---</b>: The proposal was submitted by Dr. E. Shaji. Resolved to refer the matter to the Syndicate for approval. Also resolved to authorize each Department to procure a bicycle for internal conveyance purpose using DDF.</p>	<p>The IQAC Director presented alternate titles to 'Car Free Day' as zero emission day or carbon free day.</p>
<p><b>Action Taken Report on decisions of the Special meeting of IQAC held on 16-10-2019:</b></p>	
<p><b>Item No.01: Meet the Scholar</b>  <b>---IQAC Decision---</b>: Resolved to approve the proposal. A committee with the following constitution would scrutinize the proposal received for implementation before approval. The committee proposed consists of:  1. Prof. P. P. Ajayakumar, Pro-Vice-Chancellor(Convener)  2. Prof. K. G. Gopchandran, Member, Syndicate  3. Prof. Gabriel Simon Thattil, Director, IQAC</p>	<p>The matter is put up for urgent consideration of the Standing Committee of Syndicate on Finance.</p>
<p><b>Item No.02: Nobel Outcomes - 2019 Sharing thoughts and Learnings</b>  Recommended to have invited lectures and presentation on Nobel Prize winning achievements.  <b>---IQAC Decision---</b>: Resolved to approve the proposal. A committee with the following constitution would scrutinize the proposals for approval. The committee would consist of:  1. Prof. A. Bijukumar, Professor and Head, Department of Aquatic Biology  2. Prof. Sibi K.S., Assistant Professor, Department of Physics  3. Dr. Suneesh C.V., Assistant Professor, Department of Chemistry  4. Dr. Manju S. Nair, Assistant Professor, Department of Economics  5. Dr. Gangaprasad, Professor, Department of Botany</p>	<p>Resolved to speed up action through the committee empowered for the same and also to include workshops at school level based on the contributions of Nobel Laureate.</p>
<p><b>Item No.03: Learning Management System for courses under CSS in the teaching departments.</b>  <b>---IQAC Decision---</b>: Resolved to recommend mandatory adoption of Learning Management System under the ICT mode for all courses of the CSS programme in the teaching departments from the fourth semester for the 2018 admission and to implement the same subsequently for all other semesters.</p>	<p>Resolved to request Vice – Chairman, CSS for immediate action.</p>

<b>Item No.04: Plastic free campus:</b> <b>---IQAC Decision---</b> A joint meeting of teachers and students in association with students' union to be convened.	<b>Meeting of HoDs convened.</b>
<b>Item No.05: Change in Constitution of IQAC</b> <b>---IQAC Decision---</b> The Hon'ble Vice Chancellor, proposed to include Dr. Jayachandran R., Professor and Head, Department of Hindi as a member in place of Dr. P. Mohanachandran Nair, who wishes to opt out. The new CSS Vice-Chairman, Prof. A. Biju Kumar, Professor and Head, Department of Aquatic Biology and Fisheries would now act as CSS nominee in IQAC. Resolved to approve the same.	<b>IQAC reconstituted with new members.</b>
<b>Action Taken Report on decisions of the Special meeting of IQAC held on 05-12-2019:</b>	
<b>Item No.01: Approval of proposals under Interaction with eminent scholar:</b> <b>---IQAC Decision---</b> The IQAC meeting resolved to approve the following 4 proposals with the revised budget: <ol style="list-style-type: none"> <li>1. Dr. Antony Palackal, Associate Professor, Department of Sociology</li> <li>2. Dr. Mini S, Associate Professor, Department of Biochemistry</li> <li>3. Dr. Anilkumar Y, Assistant Professor, Department of Geology</li> <li>4. Dr. Divya C. Senan, Assistant Professor Department of Education</li> </ol>	Based on the decision of IQAC meeting, Dr. Antony Palackal, Dr. Anilkumar Y and Dr. Divya C. Senan have submitted the requests for the sanction of provisional advance
<b>Item No.02: OBE-Curriculum Design workshop</b> <b>---IQAC Decision---</b> IQAC discussed the status of OBE curriculum design. In order to prepare time bound strategy for University departments and to support the steering committee constituted by CSS for OBE curriculum design, it is decided to constitute a working committee with the following constitution: <ol style="list-style-type: none"> <li>1. The Pro-Vice-Chancellor (Chairman)</li> <li>2. The Director, IQAC (Convener)</li> <li>3. Dr. Achuthsankar S. Nair, Professor, Department of Computational Biology &amp; Bioinformatics</li> <li>4. Dr. A. Bijukumar, Professor, Department of Aquatic Biology &amp; Fisheries</li> <li>5. Dr. Jayachandran R., Professor, Department of Hindi</li> <li>6. Dr. E. Shaji, Assistant Professor, Department of Geology (Joint Director, IQAC)</li> </ol>	IQAC decision intimated to the members of working committee constituted.

## Further Discussion and Action on Action Taken Report

### Item No.X.05: Campus Beautification and Infrastructure:

The Hon'ble Vice – Chancellor suggested to have small gardens and beautification works for all buildings within the campus with the involvement of departments concerned. A Committee to be constituted for this purpose for providing guidelines on the same. The committee consists of Dr. Shaji E., Assistant Professor, Department of Geology, Dr. Sabu Joseph, Professor and Head, Department of Environmental Sciences, Dr. Swapna T. S, Professor and Head, Department of Botany, Dr. Jaya, Professor, Department of Environmental Sciences. Funds would be released through Joint Registrar, Campus Administration. The building level monitoring to be undertaken as **Appendix X**

### Item No.X.14: Installation of boards in the Senate House Building (entrance) and Kariavattom campus

The content of the boards in terms of Mission, Vision, attributes and protocol was discussed and resolved to get further inputs on the same from all IQAC members before finalization.

### Item No.X.15: Observe 'Car Free Day':

The proposal was discussed in detail and resolved to authorize Dr. S. Nazeeb, Member of the Syndicate to formulate a viable proposal on observing one day in a year as zero emission day with no use of vehicles with emission.

### Item No.XI.03: Dual Mode University (DMU) and NAAC Directorate:

In accordance with the University Grants Commission (Open and Distance Learning) Regulations, 2017 notified vide Gazette Notification dated 23rd June, 2017, it will be mandatory for a University offering programmes in ODL mode to comply with University Grants Commission (Mandatory Assessment and Accreditation of Higher Educational Institutions) Regulations, 2012 and apply for assessment and accreditation of the programmes offered by it in Open and Distance Learning (ODL) mode. In this background, the NAAC under the direction of UGC initiated the process to formulate framework for Assessment And Accreditation (A & A) of Open Universities on a priority basis. A National Task Force (NTF) for Open and Distance Learning (ODL) was constituted for this purpose by NAAC. Further, the 3rd Amendment to the UGC (ODL) Regulations, 2017, notified on 6th September 2018, states that the

HEIs in dual mode shall submit an undertaking to the effect that it will attain a NAAC score of 3.26 on a 4-point scale before the end of academic session July 2019-June 2020, failing which, the Commission shall not accord any approval to the ODL Programmes of the HEIs. **(Appendix I)**

**---IQAC Decision---** *The IQAC Director presented the UGC proposal on Dual Mode University (DMU) and the need for separate data uploading for distance learning. A committee to be constituted for compiling Distance Learning Data. The committee to monitor documentation and uploading for the School of Distance Education, based on the DMU manual. The committee consists of Dr. R. Vasanthagopal, Director, School of Distance Education, Dr. C. A. Lal, Professor, School of Distance Education. The quality assurance cell for distance education is to be reconstituted and strengthened.*

#### **Item No.XI.04: Meet the Scholar**

The Special meeting of IQAC held on 16-10-2019, proposed to initiate a lecture series 'Meet the Scholar 2019-20, with the objective of promoting transformational learning through sharing of experiences and observations from research and other social and developmental issues. IQAC sought budgetary support of **Rs. 10,40,000/- lakhs (Rupees Ten Lakhs Forty Thousand Only)** for the 52 lectures. Out of the 52 lectures, 16 lectures are to be organized during the current financial year 2019-20. The budget allocation sought for the programme is as below:

- **Rs. 3,20,000/- (Rupees Three Lakhs Twenty Thousand Only)** in the current year
- Remaining **Rs. 7,20,000/- (Rupees Seven Lakhs Twenty Thousand Only)** is to be allocated in the year 2020-21. An amount of **Rs. 60,000/- (Rupee Sixty Thousand Only)** to be allocated for the inauguration of the programme.

The meeting of the Syndicate held on 22.11.2019 resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance held on 14.11.2019 to **sanction an amount of Rs. 50,000/- (Rupees Fifty Thousand Only) to conduct the inaugural programme of "Meet the Scholar" 2019-20.** The inaugural function of the programme "Meet the Scholar" was scheduled for 29<sup>th</sup> November 2019 with Dr. T. M. Thomas Isaac, Hon'ble Minister for Finance and Coir, Government of Kerala consenting to inaugurate the function. However, the inaugural programme was postponed due to the inconvenience of the Hon'ble Minister.

**---IQAC Decision---** *Resolved to direct teaching departments to urgently prepare a list of Resource Persons who could be invited under 'Meet the Scholar' for the year 2019-20. The list of invited speakers with probable date of presentation to be presented to IQAC.*

#### **Item No.XI.05: Kerala University Research Students' Union - Three Day Interdisciplinary National Seminar**

A proposal is submitted by Kerala University Research Students' Union for the conduct of three day interdisciplinary seminar with the following objectives with a budget estimate of **Rs. 44,500/- (Rupees Forty four Thousand and Five Hundred Only).** **(Appendix II)**

**---IQAC Decision---** *Kerala University Research Union Chairman, Mr. Stalin presented the details of the three day interdisciplinary national seminar. He stated that the number of papers received for presentation was limited, the seminar was confined to one day and the budgeted amount of expenditure was not necessary for the conduct of the seminar. However, part of the same budgeted amount could be utilized for publication of proceedings. Resolved to accept the proposal.*

#### **Item No.XI.06: Kerala University Research Students' Union – Proposal for Research Excellence Award**

Kerala University Research Students' Union submitted the proposal for Research Excellence Award **(Appendix III)**

**---IQAC Decision---** *Kerala University Research Union Chairman, Mr. Stalin presented the proposal and stated that the same would be renamed in the form of a merit award. The guidelines for selection and presentation would be worked out further. Dr. R. Jayachandran, Professor and Head, Department of Hindi to act as the coordinator. Resolved to accept the proposal.*

#### **Item No.XI.07: Kerala University Research Students' Union - UGC Net coaching**

Kerala University Research Students' Union submitted the proposal for conducting the coaching classes for students appearing for UGC NET examination. They have requested to provide financial assistance of **Rs. 30, 000/- (Rupees Thirty Thousand only)** for smooth conduct of the programme.

**---IQAC Decision---** *Kerala University Research Union Chairman, Mr. Stalin reported on the conduct of UGC NET classes and award of certificates to participants. Resolved to approve the same. Resolved to appreciate the initiatives of the students union in the form of conduct of Interdisciplinary Seminar, UGC NET coaching and initiating Merit Award.*

### **Item No.XI.08: IQAC News Letter 2020**

A committee consisting of Dr. B. Hariharan, Professor, Institute of English as Convener, Dr. Harikumar M.S., Asst. Prof. Dept. of Communication and Journalism, Smt. Maggie J., Asst. Professor, Department of Communication and Journalism was constituted for the preparation of newsletter 2019. The same committee is entrusted with the task this year also.

**---IQAC Decision---** *Resolved to continue with the same committee entrusted with preparation of News Letter in the year 2018 for the issue January 2019 for the year 2020 as well. The committee to consists of Dr. B. Hariharan, Professor, Institute of English as Convener, Dr. Harikumar M.S., Asst. Prof. Dept. of Communication and Journalism, Smt. Maggie J., Asst. Professor, Department of Communication and Journalism. Resolved to accept the same.*

### **Item No.XI.09: International Brochure**

The second edition of International Brochure of the University is to be published. The first edition was published by Centre for Global Academics, University of Kerala in 2014

**---IQAC Decision---** *Resolved to have the committee on IQAC News Letter to draft the International Brochure with an additional nomination of Director, Centre for Global Academics. The committee to consists of Dr. Chandrasekar K. S, Professor, IMK and Director, Centre for Global Academics as Convenor and Dr. B. Hariharan, Professor, Institute of English, Dr. Harikumar M.S., Asst. Prof. Dept. of Communication and Journalism, Smt. Maggie J., Asst. Professor, Department of Communication and Journalism.*

### **Item No.XI.10: Department Brochure**

A committee is to be constituted to prepare the Department Brochure of the University.

**---IQAC Decision---** *Resolved to request each teaching department and centre to prepare a brochure on their programmes, activities and achievements. The committee on IQAC News Letter would consolidate the same.*

### **Item No.XI.11: Proposal for SAP**

The tenth meeting of IQAC held on 14.10.2019 resolved to examine proposals from other agencies providing SAP training. Prof. K.S. Chandrasekhar to co-ordinate on the same and submit different proposals. He has forwarded the SAP proposal for consideration of IQAC. **(Appendix IV)**

**---IQAC Decision---** *Proposal for SAP to be taken up without an intermediary through direct involvement of the service provider. The proposal for the same to be drafted and action initiated. Prof. K. S. Chandrasekhar, IMK to initiate action in consultation with Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.*

### **Item No.XI.12: Palm Leaf Manuscripts at ORI & MS Library – Request submitted by Dr. Rejani R. S.**

A request is submitted by Dr. Rejani R.S., Assistant Professor and Head, ORI and MS library with regard to use of manuscripts of the Department for reference **(Appendix V)**

**---IQAC Decision---** *The matter was discussed in detail in terms of Note put forward by the University in this regard. Based on request received from Dr. Rejani R. S., Assistant Professor and Head, Oriental Research Institute & Manuscripts Library, the Hon'ble Vice – Chancellor stated that research scholars of the University may be allowed to access Palm Leaf Manuscripts for research purpose even when the same might not have a direct relationship with the research topic. However, a declaration must be obtained that the manuscripts would be used for research purpose only meeting academic and protection of intellectual rights of the University. With the above directions, the candidate may be provided access to the manuscripts. Resolved to approve the proposal.*

### **Item No.XI.13: Ph.D Registration January 2019 session in Physical Education-Mr. Priyush Kumar U.K.**

As per the resolution of the Syndicate, the matter of protecting the date of Mr. Priyush Kumar U K, a UGC JRF awardee, in the light of permitting the candidate to join research with SAI LNCPE as the research centre before sanctioning the change of facility centre to SAI LNCPE to the allotted research supervisor is forwarded to IQAC for remarks **(Appendix IX)**

**---IQAC Decision---** *The Note forwarded to IQAC by the Registrar was discussed and considering the fact that the Chairman of the doctoral committee recommended Ph.D registration to Mr. Priyush Kumar U. K. and considering the fact that the candidate is a JRF scholar, his request for considering date of joining i.e 29.04.2019 may be admitted. The fact that the supervising teacher Dr. Shailaja Mohan secured facility as*



*research guide under LNCPE, Kariavattom only on 5<sup>th</sup> December 2019 should not negatively impact the date of joining of the candidate. Since, Dr. Shailaja Mohan was not attached to LNCPE, Kariavattom prior to 05.12.2019, the research period of the candidate from date of joining till 05.12.2019 can be treated as research under the Doctoral Committee Chairman Dr. Usha Sujit Nair and from 05.12.2019 under Dr. Shailaja Mohan.*

## Items for Reporting

### Item No.XI.14: Conduct of Academic Audit

Academic Audit is being undertaken by each Department through a team of three experts who are Eminent Academicians/ Professionals/ Experts in the discipline and external to the Department and the University. Auditors are identified in terms of experience, professional integrity and involvement in similar processes. The experts for Academic Audit are nominated by the Hon'ble Vice - Chancellor from a Panel proposed by the Head of the Department, Panel to include 10 experts. **8 departments have completed Academic Audit in their departments and the same is in progress in 16 departments.**

**---IQAC Decision---: Matter reported by IQAC Director. Steps to be taken to initiate action.**

### Item No.XI.15: Article - Gandhi in me

As part of the 150<sup>th</sup> birthday of Mahatma Gandhi, IQAC invited entries from students, teachers, administrative officers including Statutory officer, Senate and Syndicate members and employees on how the Mahatma influenced them through a Gandhian philosophy, Gandhian thought, practice or experience and key learning drawn in their life. 13 articles were received and documented. It is proposed to publish the same on 30<sup>th</sup> January 2020.

**---IQAC Decision---: Matter reported by IQAC Director. Steps to be taken to initiate action.**

### Item No.XI.16: Village Adoption Scheme - Department of Political Science

'Socio- Economic Audit and Support of Ambalathinkara Settlement hamlet', is the Extension Activity of the Department of Political Science in Ambalathinkara (Scheduled Caste) settlement hamlet. There are about 50 families in the hamlet with a population of around 250. Report is appended. **(Appendix VI)**

**---IQAC Decision---: Matter reported by IQAC Director.**

### Item No.XI.17: Women's Self Defense Training Programme

The University of Kerala in association with Kerala Police Department has organized self-defense training programs for the girl students and women staff members, in various departments of the university. Participants received awareness about the steps to be taken in case of emergencies along with simple self defense practical sessions. Report is appended. **(Appendix VII)**

**---IQAC Decision---: Matter reported by IQAC Director.**

### Item No.XI.18: Chancellors Award 2019 – Submission of Application

KSHEC invited applications for the Chancellor's Award-2019. Marks are awarded based on the performance of the Universities during the period 1<sup>st</sup> July 2018 to 30<sup>th</sup> June 2019. A committee with following members was constituted for the data collection, compilation and submission of online application for Chancellor's Award.

1. Dr. Gabriel Simon Thattil, Director, IQAC (Chairman)
2. Dr. R.B. Binojkumar, Department of Geology (Convenor)
3. Dr. G. Raju, Department of Commerce
4. Dr. Jayasree E.G., Department of Chemistry
5. Dr. K. Satheesh Kumar, Department of Futures Studies
6. Dr. Anil Chandran S., Department of Demography
7. Dr. M.S. Jayakumar, Department of Sociology
8. Dr. Rajalakshmi R., Department of Botany
9. Dr. Pushpam M., Department of Sociology
10. Dr. Mini S., Department of Biochemistry
11. Dr. S.R. Sheeja, SDE

12. Dr. Rosemary George, SDE
13. Dr. Christabell P.J., Department of Futures Studies
14. Dr. P. Sreejith, Department of Zoology
15. Dr. Biju V., Department of Physics
16. Dr. Vinod Chandra S.S., Director, Computer Centre

The online application was submitted to KSHCEC on 31-10-2019. Based on the online application, we were requested to upload data and documents in support of the applications., the same was uploaded in time. KSHCEC has now invited academic project proposal on the use of award money(preferably cross disciplinary).

**---IQAC Decision---: Matter reported by IQAC Director.**

### **Item No.XI.19: Online Student Feedback**

An online portal for obtaining feedback of 4th semester students was developed by Computer Centre, University of Kerala and initiated the same to all Heads of the Department. The feedback received is being compiled. IQAC, in association with Computer Centre, is in the process of developing similar portals to take feedback of remaining semesters.

**---IQAC Decision---: Matter reported by IQAC Director. Steps to be taken to initiate action.**

### **Item No.XI.20: Submission of Annual Quality Assurance Report 2019**

The Annual Quality Assurance Report(AQAR) covering the period 1st July 2018 to 30th June 2019 is submitted online to NAAC on 31<sup>st</sup> December 2019 under the supervision of Dr. Sheeja S. R., Associate Professor of Economics, School of Distance Education, University of Kerala.

**---IQAC Decision---: Matter reported by IQAC Director.**

### **Item No.XI.21: Visit of German Consul**

The Deputy Consul General Mr. Karl Ehlerding visited University of Kerala on 10th October 2019 with the purpose of intensifying Indo-German corporation in the field of research. The meeting discussed the international collaborations of the University with particular interest to Germany.

**---IQAC Decision---: Matter reported by IQAC Director.**

### **Item No.XI.22: Visit of Thailand Consul**

The Thailand Consul visited University of Kerala on 20<sup>th</sup> November 2019

**---IQAC Decision---: Matter reported by IQAC Director.**

### **Item No.XI.23: DISHA 2019**

'DISHA' is the prestigious Higher Education Expo organised by the Career Guidance and Adolescent Counseling Cell of the Higher Secondary Wing of the Directorate of General Education, Government of Kerala. This year DISHA was organised at Government Higher Secondary School, Bella East at Kanhangad, Kasargode from 27th November 2019 to 1st December 2019. Detailed report is appended (**Appendix VIII**)

**---IQAC Decision---: Matter reported by IQAC Director.**

### **Item No.XI.24: Special Convocation to confer Honorary D.Sc.**

The Hon'ble Governor of Kerala, Sri. Arif Mohammad Khan, the Chancellor of the University of Kerala, conferred the varsity's honorary degree of Doctor of Science on scientist and Bharat Ratna-awardee Prof. C.N.R. Rao. The degree was conferred at a special convocation ceremony held on 10<sup>th</sup> December 2019 in the Senate House campus, in the presence of Higher Education Minister and Pro-Chancellor Dr. K.T. Jaleel.. Hon'ble Vice-Chancellor Prof. V. P. Mahadevan Pillai, other varsity officials and members of the Senate and Syndicate were present.

On August 22, 2019, University of Kerala conferred the honorary doctorate, Doctor of Science (DSc) on Infosys co-founder Senapathy Gopalakrishnan, popularly known as Kris Gopalakrishnan for his "entrepreneurial excellence, unparalleled contributions to the field of information technology and his indispensable role in inviting global attention towards India's stature as a leading nation in the field of information systems." and astrophysicist Dr. Jayant V. Narlikar for his "path-breaking accomplishments in the fields of astrophysics and cosmology which have

distinguished him as one of the most eminent scientists, innovative researchers and original thinkers of our time".

**---IQAC Decision---: Matter reported by IQAC Director.**

### **Item No.XI.25: National Children's Science Congress**

As per the letter from KSHEC, Govt. of Kerala is the host to the National Children's Science Congress 2019. KSCSTE is the organizers of the national event and is planned at Mar Ivanios Vidya Nagar Campus, Nalanchira, Thiruvananthapuram District, Kerala during 27<sup>th</sup> to 31<sup>st</sup> December 2019. There will be around 1500 delegates attending the NCSC programme from all States of India, ASEAN countries and Indian schools from Middle East countries. University of Kerala participated in the programme through an exhibition stall.

**---IQAC Decision---: Matter reported by IQAC Director.**

Any other item as approved by the chair:

### **Item No.XI.26: Request to update the list of journals as per UGC CARE list.**

Letter from Dr. Vijayalakshmi, Assistant Professor, Department of Tamil requested to update the list of journals as per UGC CARE list.

**---IQAC Decision---: Resolved to refer the matter to Board of Studies, Tamil.**

### **Item No.XI.27: NAAC Directorate**

**---IQAC Decision---: The Director, IQAC proposed on the need for a separate Director to ensure that the NAAC directorate functions continuously with priority and urgency on the NAAC accreditation process alone. The matter was discussed and resolved to have Dr. R. B. Binoj Kumar, Professor and Head, Department of Geology and Dr. Jayachandran R, Professor and Head, Department of Hindi as Director and Joint Director for the NAAC Directorate. The NAAC Directorate as constituted earlier would work continuously on data documentation and uploading. The Hon'ble Pro – Vice – Chancellor, suggested that IQAC members should take charge of assigned tasks in terms of proposals put forwarded before IQAC. This would ensure quick attainment of tasks as NAAC accreditation is to take place immediately. Henceforth, Director, IQAC would authorize a member to carry out the proposal and the concerned member would take further action on the same. A separate NAAC Directorate Office to function from Kariavattom campus in the allotted space at the Golden Jubilee Memorial building. Resolved to accept the proposal. The issue of excessive workload for the IQAC Director and vehicle for travel was also discussed. Provision for taking a vehicle on hire for the IQAC Director was discussed and approved. It was also suggested that the Director, IQAC may be relieved from teaching assignments at the departments for six months considering the accreditation work involved. Resolved to approve the same.**

### **Item No.XI.28: Interaction with Eminent Scholar Scheme – Proposal submitted by Dr. A. Bijukumar, Professor and Head, Department of Aquatic Biology and Fisheries.**

A proposal submitted by Dr. A. Bijukumar, Professor and Head, Department of Aquatic Biology and Fisheries was evaluated by the subcommittee constituted for evaluation of proposals under Interaction with Eminent Scholar Scheme and the same has been recommended (**Appendix XI**).

**---IQAC Decision---: Based on the evaluation report, IQAC resolved to recommend the proposal for possible action.**

**The meeting came to an end by 6 p. m.**

Approved the minutes of the 11<sup>th</sup> meeting of IQAC.

Dr Gabriel Simon Thattil

**DIRECTOR**

Internal Quality Assurance Cell

University of Kerala

Dr V P MAHADEVAN PILLAI

**CHAIRMAN**

Internal Quality Assurance Cell

University of Kerala  
28.01.2020



## **National Assessment and Accreditation Council**

Date: 11/12/2019

### **Notification to Universities (Dual Mode)**

Universities established by an Act of Parliament or State Legislature, Deemed to be Universities declared by the Central Government under Section 3 of the University Grants Commission Act, 1956 and Institutions of National Importance (INI) declared by an Act of Parliament, offering academic Programmes in face to face mode and also offering academic programmes through ODL mode by establishing Directorates of Distance Education (DDE) as Departments/ Centres/ Institutes to offer their academic programmes through ODL mode, are known as Dual Mode Universities (DMUs).

In accordance with the University Grants Commission (Open and Distance Learning) Regulations, 2017 notified vide Gazette Notification dated 23rd June, 2017, it will be mandatory for a University offering programmes in ODL mode to comply with University Grants Commission (Mandatory Assessment and Accreditation of Higher Educational Institutions) Regulations, 2012 and apply for assessment and accreditation of the programmes offered by it in Open and Distance Learning (ODL) mode. In this background, the NAAC under the direction of UGC initiated the process to formulate framework for Assessment And Accreditation (A &A) of Open Universities on a priority basis. A National Task Force (NTF) for Open and Distance Learning (ODL) was constituted for this purpose by NAAC.

Further, the 3rd Amendment to the UGC (ODL) Regulations, 2017, notified on 6th September 2018, states that the HEIs in dual mode shall submit an undertaking to the effect that it will attain a NAAC score of 3.26 on a 4-point scale before the end of academic session July 2019-June 2020, failing which, the Commission shall not accord any approval to the ODL Programmes of the HEIs.

**Sd/-  
Director, NAAC**

BRIEF STATEMENT OF OBJECTIVE OF THREE DAY INTERDISCIPLINARY SEMINAR  
AND ITS IMPORTANCE  
-ANNEXURE I

The Three day interdisciplinary seminar is an earnest attempt of Kerala University Research Students Union to bring together Research Scholars within and outside University of Kerala, whereby they can acquaint, understand and explore the possibilities in Research, contributing to the enhancement of research in general and the by benefiting the society at large. In the three days, each day will be dedicated to a specific stream of study namely Science, Social Science and Language & Arts. This proposal should be seen as a preliminary attempt in this regard. The organizer intends to publish the papers of this seminar into a book.

**Objectives:**

- To acquaint Research Scholars of Kariavattom campus with scholars from other Universities.
- To promote inter-disciplinary research by encouraging interactions between scholars from all streams.
- To encourage participants in publishing their study.
- To serve the larger purpose of society by acting as a ground for the annual meeting of Research Scholars and promotion of innovative ideas, in future.

**Importance**

With the ever increasing need for research and publishing, scope of all fields of research has become interdisciplinary. Thus, promotion of interdisciplinary research is a necessity. Within the University of Kerala, while there is interdisciplinary research with in two or three Departments, there is a requirement for a stage where in research scholars regardless of their discipline could present their study and also listen to the study made by others. This will expand the scope of research to infinite level, leading to promotion of new ideas that are beneficial for the society. This proposal is a first step towards this goal. In future, this platform could become an important place for promotion of interdisciplinary research.



**Proposal for Merit Award****Title: Research Excellence Award**

The primary aim of any University is to cultivate scientific thinking and outlook of the society. One of the primary method by which University has been doing that is to honour those who makes outstanding endeavour to this aim. While the University has been honouring its Research Scholars, quite often the attempts by Post Graduation and MPhil students are overlooked. This proposal intends to address this gap. As the PG and MPhil students are the next generation of Research Scholars, it is important to honour their hardwork so that they could get an early encouragement and expand to their full potential. The intention here is to promote their research ability. As such, the marks that they score in a written examination is of little significance. The appreciation should be directed at the dissertation they submit as part of fulfillment of their respective degree. In a crux, the proposal intends to honour one outstanding dissertation each from PG and M Phil courses, from all Departments of Kerala University on an annual basis in a ceremony.

**Objectives**

- 1) To select the best dissertation and to appreciate those hardworking individuals.
- 2) To promote healthy completion intending academic excellence as this completion can produce excellent dissertations.
- 3) To attract the attention students towards intensive research works by honouring PG and Mphil dissertations.

**Mode of Selection**

Among the entire dissertation submitted in all Departments as part of PG and Mphil, one dissertation each from PG and MPhil is to be selected and recommended by the Departmental Council. The award winners should solely be selected only on the recommendation of the Departmental Council.

**Prize**

The selected candidates shall be provided a certificate of appreciation signed by the Hon. Pro Vice Chancellor and Director of IQAC along with a medal or memento.

**Implementation**

Dr. R Jayachandran, Professor, Department of Hindi, University of Kerala will act as the co-ordinator of the programme. The Vice Chancellor of University of Kerala shall distribute the awards as this act will increase the elegance of the ceremony. The list of awardees from each Department shall be collected by IQAC. Kerala University Research Students Union can act as the executing agency of the Programme.

  
Stalin K  
Chairman  
KURSU

University of Kerala is producing graduates and post graduates in all streams except Medical, Veterinary, Technology, Architecture and Agriculture. University's own Engineering college is producing B Tech graduates. However, these students are not able to find appropriate jobs due to lack of skill sets. Student employability is a major concern and even though there are plenty of jobs available, these students are not able to equip themselves to the needs of the jobs. In this context, SAP, a German company is offering Enterprise Application software to leading companies and they serve 86% of the Fortune global 500 companies and 91% of the global 2000 companies. SAP has introduced SAP student academy program. This program will enable students to learn their specific areas with flexible learning program and SAP in turn on completion of the program offer placements with good salary package. They offer the following programmes:

1. SAP enable now power user program with certification:

Meant for BCom/Bsc/BBA/BTech/MSc/MCom. The program is 40 hours instructor led training and 40 hours practical either at college/department/home. The programs offered are SAP Finance, SAP Sales and Distribution, SAP Materials Management and SAP Production planning. On successful completion, they will be issued SAP power user certification which is globally accepted.

2. SAP consultant level program with Global certification:

Meant for PG students and B Tech students. There are 300 plus technical and non technical courses available. The program has 50 hours instructor led session followed by 100 hours of practice session which can be done at the department or at home. On completion of the course, they will receive Participant certificate. Here the certificate will have to be issued jointly by the University and SAP. After completing the PG/B Tech, the student can take SAP Global certification conducted by SAP.

Following are the costs worked out for the program exclusively for University of Kerala:

1. SAP enable now power user program with certification

Total training cost including SAP (German) power user certification per student: Below

20 students with minimum 10 students	: Rs.16000 plus GST Between 20
students and 50 students	: Rs.15000 plus GST Above 50
students	: Rs.14000 plus GST

2. SAP consultant level program with Global certification:

Total training cost including SAP (German) power user certification per student:

Between 10 students and 30 students	: Rs.28000 plus GST
31 students and Above	:Rs.26000 plus GST

3. SAP Global Certification (optional)

SAP exam course materials with special exam	: Rs.20000 plus GST
Coaching	
SAP Global certification fee	Rs.28000 plus GST against the market rate of Rs.4.5 lakhs

Many category I, Institutes of eminence and other emerging universities have signed MOU with SAP student academy. The major recruiters are Accenture, Infosys, TCS, HP, IBM, Capgemini, Intel, HCL, Wipro, Micorsoft, ITC infotech and L&T infotech. Considering the normal cost which students will have to bear, the cost arrived at for University of Kerala is nominal.

All the programs will have to be conducted at the premises of the colleges/departments/centres of University of Kerala. University will have to provide an Administrator, technical staff for day to day administration, hardware and other infrastructure maintenance. University will need to provide the hardware, network and internet connectivity according to SAP requirement. SAP will in turn will provide the hardware and soft ware configuration. SAP logo can be included in the University website. Training of faculty on SAP course is also possible.

Based on this, a MOU need to be signed between University of Kerala, EME Education and Coconet Academy for imparting SAP training to the students.

No. Ac.EVII/19710/2019.

NOTE TO IQAC

Sub:- Palm Leaf Manuscripts at ORI & Mss Library - Request submitted by Dr. Rejani R S - reg.

A request has been received from Dr. Rejani R S, Assistant Professor & Head, ORI & Mss Library, University of Kerala, Kariavattom.

The research supervisor stated that a letter from her candidate Sri. Manjith Mane to ORI & Mss Library is the basis for submitting this letter to the University.

The research supervisor further stated that ORI & Mss Library is a research institute of international reputation with 65000 palmleaf manuscripts. Researchers of national & international level are provided with these manuscripts for reference and copying, on submitting application. Meeting of the Department Council held on 09/04/2013 had decided to give these manuscripts for reference with the recommendation of the guide or research institute. Again, in another meeting held on 04/07/2015 the Council has decided to provide facilities inside the department for scanning and also for taking the print of the manuscripts.

Following are the categories demanding for palm leaf manuscripts.

- 1). Research students of national & international level
- 2). Teachers undertaking research
- 3). (a). Researchers requesting for manuscripts which are not directly related to their research, Students other than research students, employees interested in research  
(b). Doctors, Astrologers, Writers(for publishing book).  
(c). Public

The first two categories are given manuscripts after getting a written declaration that they will use these manuscripts only for research purpose and not for commercial purpose. The third categories are not given manuscripts since they are more in number and also because they are misusing it.

Her candidate Sri. Manjith Mane, who belongs to the 3<sup>rd</sup> category, asked for a rare palmleaf manuscript 'Lakshanamritham'(Medicinal) which is not directly related to his research. Since he belongs to the third category, his application was rejected. Hence the candidate has given another request to the HoD to issue him the manuscript for his research work for publishing research papers in journals. Since the Department is unable to take a suitable decision in this regard, the HoD has requested to provide clarification regarding the applicants to whom the palm leaf manuscripts shall be issued for reference. At present the manuscripts are issued only to research scholars of national & international level & for teachers undertaking research ie,

(categories 1 and 2) after getting a declaration that they will use these manuscripts only for research purpose and not for commercial purpose.

When the file was put up for orders, the Vice Chancellor has directed to place the matter before the Syndicate. The Syndicate held on 31/08/2019 resolved vide item No. 03.30 to refer the item to the Standing Committee of the Syndicate on Academics and Research. The matter was placed before the Standing Committee of the Syndicate on Academics & Research held on 16/11/2019. The Syndicate held on 22/11/2019 vide item no. 06.61.C2 approved the recommendation of the Committee to maintain status quo and to entrust the IQAC for specific recommendation in this regard.

Sd/-

REGISTRAR

Place before IQAC.

  
11/12/2020  
DIRECTOR - IQAC



**Socio - Economic Audit and Support Scheme**  
**Ambalathinkara Settlement Hamlet, Kazhakuttam, Thiruvananthapuram**  
**Extension Activity**  
**Department of Political Science**  
**University of Kerala- Nov-December 2019**

‘Socio - Economic Audit and Support of Ambalathinkara Settlement hamlet’, is an the Extension Activity of the Department of Political Science in Ambalathinkara (Scheduled Caste) settlement hamlet. There are about 50 families in the hamlet with a population of around 250. The chief objective of the programme is to identify and understand the major social and economic problems faced by the people of the colony in relation to education, health and waste management and help them to address the problems more effectively with the support of the campus community.

**Activities undertaken**

1. Educational Support for the children of the settlement by facilitating free tuition in various subjects by students from various departments of the University. Free tuition classes are arranged twice a week.
2. Organized three awareness programmes on education, welfare schemes and money management in the hamlet.
3. Initial steps for renovation of a common Well in the premises of the hamlet.
4. Initial steps for the proper management of waste in the hamlet

**Activities to be undertaken**

1. Socio-economic survey of the colony to assess requirements for quality living.
2. Evaluation of governmental and non- governmental welfare programmes available for them and made use of by the people in the colony.
3. Coordination with the local governmental bodies in addressing the problems of the colony.

**Appendix VII**

**WOMEN'S SELF DEFENCE TRAINING PROGRAMME**



As per the instructions of Honorable Vice Chancellor of University of Kerala, "WOMEN'S SELF DEFENCE TRAINING PROGRAMME", which is a women's safety awareness drive, was jointly organized by University of

## Minutes

## 11<sup>th</sup> Meeting of IQAC, University of Kerala

Kerala and the Kerala Police Department. Six sessions were arranged for various departments. Programs were organized by Dr T S Swapna for IQAC, University of Kerala.

Women students, women research scholars, women staff members of the following departments attended the programme in the Seminar Hall, Department of Botany, University of Kerala on November 6th 2019. Programme was attended by 64 women student and staff members

Women students, women research scholars, women staff members of the following departments attended the programme in the Seminar Hall, Department of Aquatic Biology and Fisheries, University of Kerala, University of Kerala on November 11th 2019. Programme was attended by 42 women student and staff members.

Women students, women research scholars, women staff members of the following departments attended the programme scheduled for December 4, 2019 2 p.m. at Seminar Hall, Dept. of Aquatic Biology and Fisheries, Kariavattom campus. Department of Maths, Department of Geology, Department of Demography, Department of Arabic, Department of Hindi, Department of Linguistics, Department of Malayalam, Department on Sanskrit, Department of Tamil, Oriental research institute and manuscripts library. Programme was attended by 67 women student and staff members

Women students, women research scholars, women staff members of the following departments attended the programme scheduled for December 06, 2019 2 p.m. at Seminar Hall, Dept. of Aquatic Biology and Fisheries, Kariavattom campus, Department of future studies, Department of Law, Department of philosophy, Department of Psychology, Department of Statistics, Department of Archeology, Department of Economics, Department on History, Department of Islamic studies, Department of political science, Department of Sociology, Institute of management. Programme was attended by 76 women student and staff members

Programs were highly successful and students requested for second phase practical training, which was arranged in Aquatic biology hall, on 11-12-2019, at 2 pm. Programme was attended by 120 women student and staff members

Self-defense program for students was arranged in seminar Hall of Institute of English, on 12-12-2019 2 pm ( for students of Palayam campus)

Institute of English, Library & information science, Department of Education, Department of Music. Programme was attended by 65 women student and staff members.

Programme was very successful and students requested continuous training sessions.

## Appendix VIII

### **Report on the Education Expo 'DISHA' conducted by the Directorate of General Education, Government of Kerala during 27<sup>th</sup> November to 1<sup>st</sup> December 2019**

'DISHA' is the prestigious Higher Education Expo organised by the Career Guidance and Adolescent Counseling Cell of the Higher Secondary Wing of the Directorate of General Education, Government of Kerala. This year DISHA was organised at Government Higher Secondary School, Bella East at Kanhangad, Kasargode from 27<sup>th</sup> November 2019 to 1<sup>st</sup> December 2019. The aim of DISHA is to provide necessary guidance and information to the youth in Kerala in deciding upon a suitable and successful career. For catering to this need, as part of DISHA, the Career Guidance and Counseling Cell had made provision for around fifty major universities and institutions of national and state level to set up stalls to provide necessary information regarding the educational avenues provided by these institutions.

University of Kerala was also invited for this programme and the Hon'ble Vice Chancellor nominated three employees (Dr. Manju .S.Nair, Professor, Department of Economics, Vishnu Prasad U, Ac.H section and Arunkumar S, RTI Section) to represent University of Kerala in this expo. University of Kerala participated by setting up an education stall whereby information relating to the colleges, departments, courses offered by the University were provided. Additionally, the details of the programme offered by CACEE, School of Distance Education and the details relating to vocational courses were included. A video developed by IQAC regarding the achievements and facilities of University of Kerala was also displayed in the expo. An exhibition of University of Kerala's own publications (including the unique Hortus Malabaricus and Chitrakatharamayana) was also organised. The students were given brochures regarding the course, programme details and facilities of University of Kerala. Enquiries and doubts of the students were clarified by the staff representing University of Kerala.

The Expos is unique of its type with regard to the immense participation of students and teachers, around 21000 students visited the Expo. Eminent personalities including U.L.C.C. Director, P.P.Sethumadhavan, Santhosh George Kulangara, Prof. Rajookrishnan, Photographer Ajeeb Komachi held seminars to share their success stories about how they reached coveted positions and motivated the students to traverse their way to their career of choice with confidence. Students had an opportunity to interact with 'people proved successful' and got updated on the current changes in various disciplines and newly introduced courses. Individual guidance and counseling to the winnable career aspirants were also provided. The programme was inaugurated by Education Minister Prof. C. Raveendranath. Closing programme was held on 1<sup>st</sup> December 2019 and the participating institutes were provided with letter of appreciation and mementos.



No.Ac.EVI(1)/20865/2019

NOTE TO IQAC

Sub:-Ph.D Registration January 2019 session in Physical Education-Mr. Priyush Kumar U K-  
reg:-

Dr.Usha Sujit Nair, the Chairman Doctoral Committee, Faculty of Physical Education has forwarded the minutes of the meeting of the doctoral committee held on 13/05/2019 in respect of Mr.Priyush Kumar U K along with the application , relevant documents and coursework details. The committee has recommended granting Ph.D registration to the candidate under the guidance of Dr.Shailaja Mohan, Associate Professor, SAI LNCPE, Kariavattom, Tvpm at LNCPE, Kariavattom, Tvpm.

The proposed research supervisor Dr.Shailaja Mohan has submitted her proforma with LNCPE as facility centre. While verifying the documents it is noted that Dr.Shailaja Mohan, has facility at Kerala University Library, Palayam, Tvpm and the libraries are not being approved as research centre as per the regulations.

Being a UGC JRF scholar, Mr.Priyush Kumar U K has **already joined** the research centre LNCPE on 29/04/2019. It may be noted that the DC Chairman Dr.Usha Sujit Nair permitted the candidate to join LNCPE under the guidance of Dr.Shailaja Mohan even though the proposed research supervisor has no facility at LNCPE. In this circumstance, the effective date of registration as proposed by the DDC is not technically feasible even if the proposed research supervisor has been allotted to LNCPE as research centre at a future date. Mr.Priyush Kumar U K has submitted a request to consider the attendance which he signed at LNCPE centre as valid and allow him to continue his research work there only.

Mr.Priyush Kumar U K is required to get admission and registration for regular and full-time MPhil/Ph.D course in a University at the first available opportunity but not later than two years from the date of issue of UGC JRF award letter ie, 27/03/2018. His registration formalities have to be completed before 26/03/2020. It is to be clarified whether the candidate may be directed to approach DDC to allot another research supervisor or to join afresh under the proposed research supervisor with effect from the date of change of facility centre to be granted to her as per her request.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations and the Syndicate held on 22/11/2019, vide item No.06.61.B2 has been resolved to seek advice from IQAC in the matter of protecting the date of Mr.Priyush Kumar U K, a UGC JRF awardee , in the light of permitting the candidate to join research with SAI LNCPE as the research centre before sanctioning the change of facility centre to SAI LNCPE to the allotted research supervisor.

On 01/10/2019, Dr.Shailaja Mohan had submitted application for change of facility centre from Kerala University Library, Palayam, Tvpm to LNCPE Kariavattom which was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations and the Syndicate held on 22/11/2019, vide item No.06.61.B1 has been resolved to grant her request. Accordingly a UO has been issued her vide No.931/2019/UOK dated: 05/12/2019.

As per the resolution of the Syndicate, the matter of protecting the date of Mr.Priyush Kumar U K, a UGC JRF awardee , in the light of permitting the candidate to join research with SAI LNCPE as the research centre before sanctioning the change of facility centre to SAI LNCPE to the allotted research supervisor is forwarded to IQAC for remarks.

Sd/-  
REGISTRAR

Place before IQAC

  
DIRECTOR - IQAC

Sl. No	Building	Committee Members
1.	Central Library for Instrumentation and Facilitation (CLIF)	Dr. G. Prasad and Head, Professor, Department of Zoology
2.	Aquatic Biology and Fisheries Block	Dr. A. Bijukumar, Professor and Head, Department of Aquatic Biology and Fisheries Dr K. Satheesh Kumar, Associate Professor and Head, Department of Futures Studies
3.	School of Business Management Block	Dr. G. Raju, Professor and Head, Department of Commerce Dr. K. S. Chandrasekhar, Professor and Head, IMK Dr. Sindhu Thulaseedharan, Assistant Professor and Head, Department of Law
4.	ONV Building	Dr. S. Shifa, Professor and Head, Department of Malayalam Dr. C. S. Suchith, Assistant Professor, Department of Hindi Dr. T. Vijayalakshmi, Assistant Professor, Department of Tamil
5.	Islamic Studies Block	Dr. Ampotti A. K., Assistant Professor and Head, Department of Islamic Studies Dr. Beena Issac, Professor and Head, Department of Philosophy
6.	Environmental Sciences and Social Sciences Block	Dr. Jaya D. S., Professor, Department of Environmental Sciences Dr. Sabu Joseph, Professor and Head, Department of Environmental Sciences Dr. Anitha V., Professor and Head, Department of Economics Dr. Antony Palackal, Assistant Professor and Head, Department of Sociology Dr. Sajad Ibrahim K. M., Professor and Head, Department of Political Science Dr.V. Sathish, Associate Professor and Head, Department of History
7.	Distance Education Block	Dr. R. Vasanthagopal, Director, School of Distance Education
8.	Optoelectronics Block	Dr. K. G. Gopchandran, Professor and Head, Department of Optoelectronics Dr. S. Sankararaman, Professor, Department of Nanoscience & Nanotechnology
9.	Archaeology Block	Dr. Rajesh S. V., Assistant Professor, Department of Archaeology
10.	ORI Building	Dr. Rejani R. S. Assistant Professor and Head, Oriental Research Institute & Manuscripts Library Dr. Sainaba M., Associate Professor, Oriental Research Institute & Manuscripts Library
11.	HRD Centre	Dr. S. V. Sudheer, Director, UGC HRD Centre
12.	Hostels Research and other	Warden, Students Union Chairman, Departments Union Chairman
13.	Mathematics and Geology Block	Dr. R. B. Binoj Kumar, Professor and Head, Department of Geology Dr. C. Satheesh Kumar, Associate Professor and Head, Department of Statistics Dr. G. Suresh Singh, Professor and Head, Department of Mathematics Dr. J. Jaseer, Assistant Professor and Head, Department of Psychology
14.	Chemistry Block	Dr. S. M. A. Shibli, Professor, Department of Chemistry Dr. Sony George, Assistant Professor and Head, Department of Chemistry
15.	Computer Science Block	Dr. D. Muhammad Noorul Mubarak, Assistant Professor and Head, Department of Computer Science Dr. Anil Chandran S., Assistant Professor, Department of Demography
16.	Physics and Bio – Chemistry Block	Dr. Subodh G., Assistant Professor, Department of Physics Dr. Sibi K. S, Assistant Professor and Head, Department of Physics Dr. Mini.S., Associate Professor and Head, Department of Bio-Chemistry
17.	Health Centre	Medical Practitioner in charge
18.	Campus Library	Librarian in charge
19.	Engineering Building	University Engineer
20.	Guest House Block	University Engineer
21.	Bio – Information Building	Dr. Achuth Sankar S. Nair, Professor and Head, Department of Computational Biology & Bioinformatics
22.	Life Science Building	Dr. Swapna T S, Professor and Head, Department of Botany Dr. G. Prasad, Professor and Head, Department of Zoology Dr. Lalmohan P., Assistant Professor, Department of Communication &

		Journalism
23.	<b>City Campus</b> English Block	Dr. B. Hariharan, Professor, Institute of English
24.	Music Block	Dr. Anuradha V. K., Associate Professor and Head, Department of Music
25.	Education Block	Dr. Bindu R. L., Associate Professor and Head, Department of Education
26.	Foreign Language Building	Dr. Krishnakumar R. S., Assistant Professor and Head, Department of Russian

Funding for beautification of buildings other than teaching departments would be through a separate fund for campus beautification under the general category to be administrated to the campus Joint Registrar.

### Appendix (XI)

#### **MINUTES OF THE MEETING OF THE EVALUATION OF THE PROPOSALS ON INTERACTION WITH EMINENT SCHOLARS**

Venue : Dept of Commerce, Date: 17-01-2020,

Time : 11.00 a.m.

##### **Members Present:**

Dr . A. Bijukumar

Dr. E. Shaji

Dr. Gabriel Simon Thattil, Director, IQAC.

One proposal from Dr. A. Biju Kumar, Professor and Head, Dept. of Aquatic Biology & Fisheries was scrutinized. The details of recommendation are given below:

I. The recommended proposal is given below:

- a. The committee evaluated the proposal received from Dr. A. Biju Kumar, Professor and Head, Dept. of Aquatic Biology & Fisheries and recommended to approve the proposal as shown below:

Name of the Eminent Scholar: **Professor Chris J Spray MBE, FRSA**, Emeritus chair of Water Science and Policy, UNESCO IHP-HELP Centre for Water Law, Policy and Science, University of Dundee, Dundee, DD1 4HN, Scotland, UK

Proposed month: 3 February 2020 to 8 February 2020

Recommended budget:

Airfare& Visa(actual, as per air ticket)	: 85,000/-
Accommodation and food (6 days) - Rs.5,000/- per day	: 30,000/-
Local transport - Rs.2,000/- per day	: 12,000/-
Documentation of the program, including Live Streaming:	10,000/-
Total	: 1,37,000/-

(Rupees one lakh thirty seven thousand only)

The committee evaluated the bio-data of the above Professor and observed that he occupies high standards and will be useful to the different departments of the University as mentioned by the respective coordinator.

The committee evaluated the budget and recommending to approve the tentative budget submitted by the coordinator, subject to allowing the actual of airfare (economy), local travel (Rs 2000 per day), food and accommodation (Rs 5000 per day)

The committee recommends the above proposal subject to the reporting to the Syndicate with the following suggestions.

1. Recommend to release 80% of the approved budget as advance
2. Explore the possibility to build a linkage through MOU with the foreign universities
3. Ensure maximum participation from allied departments and colleges
4. List out clearly the number of participants and departments who can actively participate in the lecture series.
5. Explore the possibility of initiating exchange programmes with the concerned universities
6. The foreign scholar may be advised to come on conference/business visa only.
7. Wide publicity may be given through PRO and other web sources
8. All the programmes need to be documented and video recorded.
9. Detailed report of the programme with video files may be submitted to IQAC immediately after completion of the programme and final settlement may be done before 25 March 2020.

The meeting ended at 12.00 p.m.

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