# MINUTES

# 26th Meeting of IQAC

## UNIVERSITY OF KERALA

- 12th May 2023
- Friday
- 03:00 p.m.
- Syndicate Room

Thiruvananthapuram, KL, India
Kerala University Road, Palayam,
Thiruvananthapuram, 695034, KL, India
Lat 8.503031, Long 76.947562
12/05/23 03:45 PM +05:30

# Minutes

# 26th Meeting of IQAC, University of Kerala

**Date:12.05.2023**        **Day: Friday**        **Time: 03:00p.m.**        **Venue: Syndicate Room**

## INDEX

**Members Present:**

1. The Vice - Chancellor (Chairman)
2. Dr. K.G. Gopchandran, Member, Syndicate
3. The Registrar
4. The Finance Officer (i/c)
5. The Director, Computer Centre
6. The Chairman, Research Students' Union
7. Dr. Unnikrishnan S. M., Vice – President, International Business & Strategic  Planning, HLL Life care Ltd, Poojappura.
8. Dr. B. Hariharan, Professor and Head, Institute of English
9. Dr. Jayachandran R., Professor and Head, Department of Hindi
10. Dr. R. B. Binoj Kumar, Professor, Department of Geology
11. Dr. S. Mini, Professor, Dept. of Biochemistry
12. Dr. S. R. Sheeja, Professor, Department of Economics
13. Dr. Gabriel Simon Thattil, Director, IQAC

**Members Absent:**

1. Dr. S. Nazeeb, Member, Syndicate
2. The Vice - Chairman, Credit and Semester System
3. The Chairman, Department Students' Union
4. Mr. Jagan Sebastian George, Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram
5. Dr. A. K. Prasad, Professor, Department of Economics
6. Dr. K. S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
7. Dr. S. Aji, Associate Professor, Department of Computer Science
8. Dr. E. Shaji, Associate Professor and Head, Department of Geology (Joint Director, IQAC)

# Items for Consideration

## Item No. XXVI.01:  Approval of the minutes of 25th meeting of IQAC held on 09.12.2022

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

## Item No.XXVI.02:  Action Taken Report on decisions of the 25thmeeting of IQAC held on 09.12.2022

| Decision | Action Taken |
|---|---|
| **Item No.XXV.03:  Strengthening Cooperation between ASAP and University of Kerala**<br>Dr. Anej Somaraj, Division Head, Curriculum & NSQF Division, ASAP Kerala has agreed to attend the meeting of IQAC to discuss various avenues of possible cooperation between University of Kerala and ASAP.<br>*---IQAC Decision---: The representative from ASAP consisting of Dr. Laiju P Nair, Division Head, Training & Sri. Sankaran K, Programme Manager, ASAP Kerala, presented areas of collaboration in terms of Curriculum Design and skill based courses which can align with the course structure of various programmes.  Resolved to seek a detailed proposal on skill based courses suitable for Master's Program which can be adopted for the Teaching Departments and similar proposal for affiliated colleges.  As suggested by the Hon'ble Vice-Chancellor, proposals from ASAP has been sought on skill embedded courses for students under UITs and UIMs.* | *Action to be initiated upon receiving proposal from ASAP* |
| **Item No.XXV.04: Job Fair in association with Kerala Knowledge Economy Mission- KDISC**<br>Kerala Knowledge Economy Mission, K-DISC aims to create jobs for the educated by transforming Kerala into a Knowledge Society that produces, consumes and transacts knowledge for the benefit of its own social and economic development. Over the next four years, the Kerala Knowledge Economy Mission aims to provide gainful employment to 20 lakh people in various sectors and job fields. The letter from Dr. P.S Sreekala, Director, Kerala Knowledge Economy Mission- KDISC regarding conducting a job fair in February 2023 is attached as Appendix I.<br>*---IQAC Decision---:  IQAC discussed the proposal put forward by Kerala Knowledge Economy Mission and resolved to accept the same in principal after seeking details on the support which Kerala Knowledge Economy Mission will provide in hosting and conduct of the job fair. The Coordinator, Placement Cell, Dr. Christabell P.J presented the activities of the Placement Cell and on the challenges involved in hosting the Job Fair. Resolved to consider the proposal to support the placement cell with an Assistant and to have integrate services on student skilling and placement under the Finishing School, Career Guidance Bureau and the Placement Cell.* | *Discussion held* |
| **Item No.XXV.05:  QS Ranking- Participation in International Rankings**<br>The Department of Higher Education, Ministry of Education, and Government of India organized a workshop in association with National Board of Accreditation on September 28, 2022 at New Delhi to sensitize institutions regarding various Rankings. Dr. K.G. Gopchandran, Professor, Department of Optoelectronics and Dr. Shaji E., Associate Professor, Department of Geology attended the meeting. The meeting intended to provide focused mentorship to the institutions and improve ranking of Indian Institutions in the QS World University Rankings. Dr. Shaji E. also attended a follow-up online workshop. | *Processed. Data submitted* |

| | |
|---|---|
| *---IQAC Decision---: Dr. Shaji E., and Dr. K.G. Gopchandran presented details on the workshop attended and on the revised QS ranking framework for World University Ranking. The revised framework calls for ranking HEIs with Under Graduate programmes. The house discussed the current programmes offered by the University and on how Under Graduate programmes can be included in the framework.*<br><br>*Resolved to consider the proposal to include Under Graduate programmes currently under School of Distance Education of the University and examine the potential to include programmes under the University College of Engineering.* | |
| **Item No.XXV.06: Margadarshan scheme of NAAC**<br>The NAAC has launched 'Margadarshan' scheme for mentoring and handholding to accreditation aspirant institution to improve and instill Quality Assurance in Higher Education which is reflected in vision of NAAC. The scheme aims to bring all aspirant Higher Education Institutions in the fold of NAAC accreditation through handholding and mentoring. (Appendix II)<br><br>*---IQAC Decision---: Resolved to undertake mentoring for NAAC accreditation under Margadarshan scheme. The same can be carried forward if IQAC could successfully identify 6 colleges which can scale up to accreditation provided mentoring support is given as per NAAC guidelines.* | *Kindly see Item No.XXVI.09* |
| **Item No.XXV.07: Internship offered by NEAT & AICTE**<br>All India Council for Technical Education (AICTE) in association with National Educational Alliance for Technology (NEAT) team is giving a career-oriented opportunity to students from all over the country with any academic background in finding their dream internship. Around 9,068 Industries have already registered and are offering internships through the AICTE portal. AICTE and NAAC are working hand-in-hand together and are making diligent efforts to spread awareness among HEIs of this internship opportunity, benefits of which include building industrial relations, improvement in teaching learning process and improvisation in institutional credibility & branding.(Appendix III)<br><br>*---IQAC Decision---: Resolved to approve the proposal for initiating University of Kerala to National Educational Alliance for Technology (NEAT) which gives career-oriented opportunity to students for their internship* | *Communication sent* |
| **Item No.XXV.08: Interaction with Eminent Scholar- Applications invited**<br>With a view to expose students, teachers and researchers of our University to the learning and research environment prevailing in institutions of repute (Indian & Global), IQAC has invited pr<br>oposals (Appendix IV) to bring eminent scholars to our campus. Such experts would interact with our scholars and enrich them in their learning and research activities. Applications from various departments have been received in the IQAC Office. A committee may be constituted to scrutinize and select the applications.<br><br>*---IQAC Decision---: Resolved to have the same committee to scrutinise applications under Interaction with Eminent Scholars. The existing committee consisting of The Director, IQAC, Vice-Chairman CSS and the Joint Director, IQAC* | *University Order issued, payment released* |

| | |
|---|---|
| **Item No.XXV.09: Visit of delegation from Novgorod State University, Russia**<br>The delegation from Novgorod State University visited University of Kerala on 07.12.2022 forenoon. The delegation was formally welcomed by Prof. K. G. Gopchandran, Hon'ble Member of Syndicate who spoke on the University's status in the form of accreditation, programmes offered, strength of the University and areas of possible collaboration. A brief presentation on the academic programmes and research initiatives of Novgorod State University was made by the delegation. The delegation presented areas of interest for collaboration which include Cyber Security, Biotechnology, Artificial Intelligence, and Space Science besides Economics, Business Studies and Humanities.<br> *---IQAC Decision---:   Resolved to recommend initiating collaboration with Novgorod State University, Russia in terms of*<br> • *Post-Doctoral Fellowship for 3 University candidates in the area of Cyber Security, Theoretical Physics and Polymer Science*<br> • *Student exchange for Masters programme- 2 to 3 students in the area of Cyber Security, Theoretical Physics and Polymer Science*<br> • *Faculty exchange on mutually beneficial basis* | *Under processing* |
| **Item No.XXV.10: Data capture to NIRF Ranking Portal**<br>The Team NIRF, vide an email dated 28th November, 2022 has informed that the online Data Capturing System (DCS) for data submission for India Rankings 2023 has been opened. The DCS will close on 6th January 2023.<br> *---IQAC Decision---:  Resolved to initiate steps for data capturing under NIRF with the specific committee constituted for this purpose. The committee would have its first sitting on 12th December 2022. Also resolved to invite an external expert on NIRF to interact with the Teachers* | *Data submitted* |

### Item No.XXVI.03: Prevention of Caste-Based Discrimination in HEIs

Constitution of committee and compliance of UGC guidelines regarding prevention of caste based discrimination in HEIs. Attached letter from UGC as **Appendix I**
*---IQAC Decision---: Resolved to submit a reply to the UGC in consultation with other stakeholders such as Nodal Officers of concerned committees/grievance redressal mechanisms.*

### Item No.XXVI.04: Academic Collaboration of Indian universities with US universities for offering dual/twinning/joint degree programmes

Please see **Appendix II.** UGC has requested to inform possibility of having academic collaborations with US HEIs. It has been requested to identify and contact partner institutions in US and to share details with UGC.
*---IQAC Decision---: Resolved to seek inputs from all Teaching Departments regarding possibilities for academic collaborations with US HEIs and to furnish a reply to UGC based on such inputs.*

### Item No.XXVI.05: UGC Net Coaching proposal- Researchers Union

Naveen P.M., Chairperson, Kerala University Research Students' Union 2022-23 has submitted a proposal for conduct of UGC NET Coaching, to be conducted in June 2023. It has been proposed to conduct a total of 20 sessions over a period of 2 months. The Chairperson has submitted an anticipated budget for the programme and requested a financial assistance of Rs. 84,500/- (Rupees Eighty Four Thousand Five Hundred only) for the same. **Appendix III**

*---IQAC Decision---: Resolved to approve the proposal, and to sanction financial assistance for the programme. The financial assistance shall be limited to a maximum amount of Rs. 50,000/- and will be released to the Chairperson, Kerala University Research Students' Union 2022-23 after successful conduct of the programmes, subject to verification of bills and vouchers by the Audit.*

## Item No.XXVI.06: Software for compilation of necessary documents for Assessment and Accreditation

The meeting of the committee constituted for Compilation and uploading of AQAR 2022 held on 13th April 2023 recommended to initiate necessary action for developing software for AQAR and other relevant document compilation for NAAC Accreditation using the expertise of an outside agency.

*---IQAC Decision---: Resolved to entrust the Director, IQAC to conduct a preliminary feasibility study by exploring solutions in this regard offered by public sector entities such as KSHEC, KELTRON etc. After the comparative study, the report to be placed before IQAC before initiating further actions.*

## Item No. XXVI.07: AQAR

Work on compilation of AQAR 2021-22 is progressing. Deadline 31st May, 2023. An online meeting to be convened on 16th May, 2023 for discussion on gaps in data received.

*---IQAC Decision---: Resolved to conduct an all Faculty meeting at the earliest, to supplement the data capture and to discuss the gaps, if any, in criteria wise data compiled so far.*

## Item No.XXVI.08: IGNOU-STRIDE - UGC-Approved Six Days Short Term Professional Development Programmes

The Staff Training and Research Institute of Distance Education (STRIDE), Indira Gandhi National Open University (IGNOU), New Delhi is organizing several Short Term Professional Development Programme on subjects such as NEP, which are recognized as an UGC-HRDC equivalent for API and CAS. The programme is open to faculty/ teachers from all HEIs. Each participant will be required to pay certain fee. **Appendix IV**

*---IQAC Decision---: Resolved to encourage participation of University Teachers in the UGC approved short term courses by IGNOU STRIDE. The expenditure towards the courses may be met by the individual Faculty members*

## Item No.XXVI.09: Margadarshan scheme of NAAC

The NAAC has launched 'Margadarshan' scheme for mentoring and handholding to accreditation aspirant institution to improve and instil Quality Assurance in Higher Education which is reflected in vision of NAAC. The scheme aims to bring all aspirant Higher Education Institutions in the fold of NAAC accreditation through handholding and mentoring. The 25th Meeting of IQAC held on 09.12.2023, vide Item No. XXV.06 had resolved to undertake mentoring for NAAC accreditation under Margadarshan scheme. The same can be carried forward if IQAC could successfully identify 6 colleges which can scale up to accreditation provided mentoring support is given as per NAAC guidelines. The Director, IQAC has identified the following colleges and Mentee Institutions for the scheme and has forwarded letters seeking association in this regard.

1. Ayyankali Memorial Arts and Science College, Pathanapuram
2. Christ College, Vizhinjam
3. Christ Nagar College, Maranalloor
4. Government College, Ambalappuzha, Alappuzha
5. M.M.S. Government College, Malayinkeezhu
6. National College, Manacaud

A draft MoU, to be executed between the University and mentee Institutions, has been prepared and attached as **Appendix V**

*---IQAC Decision---: Resolved to invite willingness to associate with University of Kerala in Margadarshan scheme, from all affiliated colleges of the University, and to proceed with colleges selected from among those interested. The colleges shall be shortlisted by a Committee constituted from among Faculty members of IQAC*

### Item No.XXVI.10: Change in IQAC Logo

The present Logo of Internal Quality Assurance Cell was approved in 2013 and has been use ever since. The logo features the phrase '75+ Years' in the middle, referring to University's legacy. The phrase may be replaced with '85+ Years'. The present and proposed logo are appended as **Appendix VI**

*---IQAC Decision---: Resolved to conduct a 'Logo Competition' to finalize a new logo for IQAC. Stakeholders such as Students, Faculty Members, Non-Teaching Staff and Alumni of the University may participate in the logo contest.*

### Item No.XXVI.11: Skillspark Scholarship Awareness Program Proposal

To enrol job seekers in ASAP accredited courses, CCROM, ADFFA etc. 'Skillspark The Finishing School', a firm based in Thiruvananthapuram has proposed to conduct a scholarship test in June with a goal of placing 750 candidates. To maximise awareness among students, the firm has planned to conduct an awareness programme and has sought the assistance of IQAC to enrol maximum number of candidates. **Appendix VII**

*---IQAC Decision---: Resolved to facilitate conduct of the Scholarship Test, by encouraging concerned Departments.*

# Items for Reporting

### Item No.XXVI.12: 'Interaction with Eminent Scholars' scheme

With a view to expose students, teachers and researchers of our University to the learning and research environment prevailing in institutions of repute (Indian & Global), IQAC has envisaged the scheme 'Interaction with Eminent Scholars' scheme. The scheme facilitates bringing eminent scholars to our campus, who would interact with our scholars and enrich them in their learning and research activities. Under the scheme, a total amount of Rs. 13,21,000/- to 11 Project Coordinators from various Departments. Programmes have successfully been conducted at Departments of Futures Studies, Hindi, Malayalam, Sociology and Zoology.

*---IQAC Decision---: Noted*

### Item No.XXVI.13: Expression of Interest for empanelment as Data Validation and Verification (DVV) partners with NAAC

NAAC has offered the process of Data Validation and Verification in Project Consultancy Mode to Universities who have secured A+ and A++ Grade on or after 2019. The University received the opportunity be empanelled with NAAC as a DVV Partner. It was required to fill a Google Form for registering for such collaboration and IQAC has completed the same. **Appendix VIII**

*---IQAC Decision---: Noted*

### Item No.XXVI.14: Annual Interdisciplinary Academic Meet–AIAM 2K22

To strengthen the School system in terms of promoting interdisciplinary learning, the Internal Quality Assurance Cell, University of Kerala had invited proposals from various Schools to host

Annual Interdisciplinary Academic Meet–AIAM 2K22, vide a notification dated 31st October 2022. As per the guidelines, the participants would be students, teachers and scholars of the departments under the School. The event can take the form of a workshop, seminar, conference and panel discussion based on a chosen theme considering the disciplines under the School. Resource Persons/invited speakers/experts from outside would act as guest. IQAC would release an amount of Rs. 25,000/- (Rupees Twenty five Thousand Only) per school for the event, expenses beyond the same to be shared by the departments under the School Heads. Four Schools have conducted programmes under the scheme - School of Earth System Sciences, School of Technology, School of Indian Languages and School of Business Management & Legal Studies.

***---IQAC Decision---: Noted. Further resolved to explore possibilities for conducting the programme in Schools that have not conducted the Academic Meet so far.***

## Item No.XXVI.15: Proposal for conducting conference on Quality Framework Benchmarks in association with NAAC

An amount of Rs. 5 Lakh has been sanctioned to the Director, IQAC out of State Plan Funds for the FY 2022-23 towards organizing a conference titled "Three day National Conference on formulating Quality Framework Benchmarks for HEIs". The Hon'ble Vice-Chancellor has accorded sanction to conduct the conference in collaborating mode with NAAC. A proposal has been sent to NAAC in this respect.

***---IQAC Decision---: Noted***

## Item No.XXVI.16: Teaching learning process and Text Books in mother tongue in the Higher Education Institutions

University would consider the proposal for having text books and other reference materials in the mother tongue. A committee would be constituted to monitor preparation of such text materials as well as to examine teaching learning processes in the mother tongue. Kindly see **Appendix IX**

***---IQAC Decision---: Noted***

# Additional Items

## Item No.XXVI.17: Regarding clearing of ambiguities in classification of Research students

The Students Federation of India has submitted a request to Hon'ble Minister of Higher Education, Government of Kerala regarding certain issues faced by project fellows, project assistants, JRFs, SRFs etc. due to ambiguities in classifications in Research students. The request was forwarded to the University and may be seen as **Appendix X**

***---IQAC Decision---: Resolved to defer the item for time being***

**The meeting came to an end by 4.45 p.m.**

**Dr. Gabriel Simon Thattil**                                   **Dr. Mohanan Kunnummal**
**Director**                                                              **Chairman**
**Internal Quality Assurance Cell**                **Internal Quality Assurance Cell**
**University of Kerala**                                    **University of Kerala**

प्रा. मनिष र. जोशी
सचिव

**Prof. Manish R. Joshi**
Secretary

सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
**University Grants Commission**
(शिक्षा मंत्रालय, भारत सरकार)
**(Ministry of Education, Govt. of India)**

D.O. No.F. 1-7/2011(SCT)                                    24th April, 2023/ वैशाख 4, 1945

Sub: Prevention of Caste-Based Discrimination in Higher Education Institutions (HEIs) -reg.

Madam/Sir,

As you are aware, the University Grants Commission (UGC) has been taking various steps for the Prevention of Caste Based Discrimination in Higher Education Institutions (HEIs). UGC has issued instructions and guidelines for the same vide letters dated 19.07.2011, 02.07.2013, 07.03.2016, 05.09.2016, 15.05.2017, 04.06.2018, 14.09.2020 and 09.09.2021.

The HEIs were requested to comply with the following action points:

- The officials/faculty members should desist from any act of discrimination against SC/ST/OBC students on grounds of their social origin.
- The University/Institute/College may develop a page on their website for lodging such complaints of caste discrimination by SC/ST/OBC students and also place a complaint register in the office of the Registrar/Principal for the purpose. If any such incident comes to the notice of the authorities, action should be taken against the erring official/faculty member promptly.
- The university and its constituent/affiliated colleges should ensure that no officials/faculty members indulge in any kind of discrimination against any community or category of students.
- The University may constitute a committee to look into the complaints of discrimination received from the SC/ST/OBC Students/Teachers and non-teaching staff. The committee shall also include members belonging to SC/ST/OBC category.

You are requested to advise the officials/faculty members of your university/institute to be more sensitive while dealing with incidents of caste discrimination. The above instructions should also be circulated to all the constituent and affiliated colleges of your university for follow-up action.

You are also requested to provide the information for the years 2021-22 and 2022-23 in the prescribed format (copy enclosed) on the University Activity Monitoring Portal (UAMP) of UGC at the link https://ugc.ac.in/uamp/) at the earliest and not later than **30thMay, 2023**.

With kind regards,

Yours sincerely,

(Manish Joshi)

To
The Vice-Chancellors of all Universities

वसुधैव कुटुम्बकम्
ONE EARTH • ONE FAMILY • ONE FUTURE

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002 | Bahadur Shah Zafar Marg, New Delhi-110002
Ph.: 011-23236288/23239337 | Fax : 011-2323 8858 | E-mail : secy.ugc@nic.in

| | Action Taken Report of Universities/Institutions to Prevent Caste Based Discrimination for the Year 2021-22 and 2022-23 | | | |
|---|---|---|---|---|
| | **Name of the University/Institution-** | | | |
| Sl.No. | Items | Action Taken | | |
| | | SC | ST | OBC |
| 1 | Whether the University/Institution has consititued any Committee to look into the complaints of discrimination received from the SC/ST/OBC Students/Teachers/Non-Teaching Staff,give details thereof. | | | |
| 2 | Whether the University/Institution has devloped a page on its website for lodging complaints of caste based dicrimination by SC/ST/OBC students.Give URL and details thereof. | | | |
| 3 | Whether the University/Institution is maintaining the Complaint Register and the mode of action taken on the complaint of caste based discrimination | | | |
| | (I)Number of complaints received during the last one year | | | |
| | (II)Out of the total complaints received, number of complaints settled/solved. | | | |
| | (III)Whether any suicidal type of action reported in the complaints (Number) | | | |
| | (IV)Action taken in case incident comes to the notice of the authority against official/faculty | | | |
| 4 | Whether the University/Institution has any Cell to look into the complaints of caste based discrimination against SC/ST/OBC received from the affiliated/constituent Colleges. | | | |
| | (I)Mode of solving the College problems | | | |
| | (II)Number of complaints receieved in the Colleges during the last one year | | | |
| | (III)Out of the total complaints receieved in the Colleges, number of complaints settled/solved. | | | |
| | (IV)Type of instructions issued to the College against caste based discrimination | | | |

डॉ. अर्चना ठाकुर
संयुक्त सचिव
**Dr. Archana Thakur**
Joint Secretary

सत्यमेव जयते

भारत 2023 INDIA

विश्वविद्यालय अनुदान आयोग
**University Grants Commission**
(शिक्षा मंत्रालय, भारत सरकार)
**(Ministry of Education, Govt. of India)**

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<u>**By Email**</u>

C 4 MAY 2023

D.O.No.F.43-1/2023(IC)

4th May, 2023

**Dear Madam/Sir,**

As you aware, in line with the recommendations of the National Education Policy (NEP 2020), the University Grants Commission has notified the University Grants Commission (Academic Collaboration between Indian and Foreign Higher Educational Institutions to offer Twinning, Joint Degree and Dual Degree Programmes) Regulations, 2022 in the official Gazette of Government of India on 2nd May, 2022. The Regulations are available on the UGC website (www.ugc.ac.in).

These Regulations lay down the minimum standards for academic collaborations between the Indian Higher Educational Institutions and Foreign Higher Educational Institutions to offer Twinning, Joint and Dual Degree Programmes.

Such academic collaborations will bring about mobility of students/faculty and promote joint research. These Regulations will make quality higher education accessible to Indian students. Further, the aspiring Indian students will be able to obtain degrees from reputed Foreign Educational Institutions at a fair and modest cost. The employability potential of the students will also be enhanced through global exposure.

In this regard I am pleased to inform you that in order to facilitate the collaboration among Indian and US HEIs, UGC has been designated as the Nodal authority to coordinate outreach activities of Indian universities with US universities. As your institution is eligible to collaborate with the foreign institutions for offering dual/twining/joint degree programmes, you are requested to kindly let us know the possibility of having academic collaboration with the US HEIs. You are also requested to identify and contact your partner institution in the US and the details of the same may kindly be shared with us on email : ugcic2@gmail.com, latest by 16th **May, 2023** positively.

With regards,

Yours sincerely,

4/5/23

(Dr. Archana Thakur)

<u>**To all the top 158 Indian Universities based on NIRF ranking & NAAC grades (A and above)**</u>

वसुधैव कुटुम्बकम्
**ONE EARTH • ONE FAMILY • ONE FUTURE**

# KERALA UNIVERSITY RESEARCH STUDENTS' UNION 2022-23

**Kerala University Campus, Kariavattom P.O**
**Thiruvananthapuram, 695581**
*researchstudentsunionku@gmail.com*

**Chairperson**
*NAVEEN*
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**General Secretary**
*IRFANA HUSNA B*
*Department of Sanskrit*
*E-mail: irfanahusnab@gmail.com*
*Contact: 9037959414*

To,
Director
IQAC
University of Kerala

സർ,

കേരള സർവകലാശാല ഗവേഷക യൂണിയൻ IQAC യുമായി സഹകരിച്ചുകൊണ്ട് ഈ വർഷവും വരുന്ന June 2023 ൽ U.G.C നെറ്റ് (എക്സാമിനേഷനായി) വിദ്യാർത്ഥികൾക്കും ഗവേഷക വിദ്യാർത്ഥികൾക്കും പരിശീലന ക്ലാസുകൾ സംഘടിപ്പിക്കാൻ ആഗ്രഹിക്കുന്നു. 2023 മെയ് മാസം മുതൽ 2 മാസത്തിലായി 20 ക്ലാസുകളാണ് ഉദ്ദേശിച്ചിട്ടുള്ളത്. ഈ പരിശീലന പരിപാടിക്ക് നടത്തിപ്പിനായി IQAC യുടെ സൗകര്യത്തെ ആശ്രയിച്ചാണ് പദ്ധതിയത്തെ ആസൂത്രണം ചെയ്യുന്നത്. പരിശീലന പരിപാടിക്ക് കണക്കാക്കിയുള്ള ആകെ വിവരങ്ങൾ ഈ അപേക്ഷയോടൊപ്പം ചേർക്കുന്നു. അത് പരിശോധിച്ച് ഈ നൂതന പദ്ധതി അനുവദിച്ചു തരണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.

03/04/2023

*Place before IQAC.*

വിശ്വസ്തതയോടെ
NAVEEN
നവീൻ പി. എസ്
ചെയർമാൻ ഗവേഷക

# APPROXIMATE EXPENSES FOR UGC-NET COACHING for STUDENTS of UNIVERSITY of KERALA.

Total Expense Expected — 84,500

1) REMUNERATION FOR RESOURCE PERSON — 1000 (Per hr) (2 hr session)

$$-20 \times 2000$$
$$= 40000$$

2) TEA AND SNACKS — TEA — $20 \times 500 = 10000$
SNACKS — $20 \times 500 = 10000$

Total — 20000

3) Office items — 15000
(Notepad, Pen, A4 sheet
File, other Accessories)

4) Gift for guests — 1500

5) Poster designing and Printing — 5000

6) Food for Resource Person — $20 \times 150 = 3000$

# INDIRA GANDHI NATIONAL OPEN UNIVERSITY

**UGC-Approved Short-Term Professional Development Programme / FDP**

## 'NEP 2020 & Higher Education: e-Content Development for Online and Blended Programmes'

**Through Online Mode (22 -27 May, 2023 )**

### Who Can Participate?

Faculty/Teachers/Academics of Higher Education Institutions, State Open Universities, Institutions of Distance Education, other Educational Institutions

### How to Participate:

❖ Programme fee Rs. 4000/- to be paid online (Note: Once fees paid will not be refunded/adjusted).
❖ Bank Name: Punjab National Bank; IGNOU Campus, New Delhi 110068.
❖ A/c No. 2257000102037292.
❖ A/C Holder Name: IGNOU-STRIDE-PLAN.
❖ IFSC: PUNB0225700.
❖ Programme Link (Click here to Register Yourself): https://forms.gle/gcJW3XY7DS6oCGVP8
You will receive confirmation e-mail to your registered email.

**IGNOU-STRIDE STP equivalent to UGC-HRDC: Participation Certificate shall be considered for API and CAS**

*Patron*
**Prof. Nageshwar Rao**
**Hon'ble Vice-Chancellor, IGNOU**

**Prof. Santosh Panda**
**Director, STRIDE, IGNOU**

*Programme Coordinators*

*Dr. Ram Chandra*
*Assistant Professor*
*STRIDE, IGNOU*

*Dr. G. Mythili*
*Additional Director*
*STRIDE, IGNOU*

### Learning Outcomes

On completion of the programme, the participants shall be able to:
❑ Develop a holistic understanding of E-Content Development and online programmes offered by distance teaching institutions in India, and other countries.

❑ Convert the existing learning materials in print into e-Content with the help of various packages/tools.

❑ Get hands-on practice in developing e-Content for various courses in various academic disciplines.

❑ Develop/ transform at least one course Unit of an academic programme of into e-Content which can be CD-based interactive multimedia materials for flipped learning as well as online learning.

### Programme Coordinators

➢ Dr. Ram Chandra, Assistant Professor, STRIDE.
  Email: ramchandraignou@ignou.ac.in ; Mob. +91-9414532062
➢ Dr. G. Mythili, Additional Director, STRIDE.
  Email: gmythili@ignou.ac.in ; Mob. +91- 9868287636
➢ Prof. Santosh Panda, Director, STRIDE.
  Email: spanda.ignou@gmail.com ; Mob. +91-   7042173838

## Organised by: Staff Training and Research Institute of Distance Education (STRIDE), IGNOU.

**MEMORANDUM OF UNDERSTANDING (MoU)**

Between
*(Name of the College)*
and
University of Kerala

This MoU is entered into on the *(date)* by and between University of Kerala, Senate House Campus, Palayam, Thiruvananthapuram (hereinafter called University), the Mentor and *(Name of the College),* the Mentee.

## 1. PREAMBLE

National Assessment and Accreditation Council (NAAC) has launched the scheme Margadarshan a quality promotion initiative with focus to inspire all accreditation aspirant HEI's to come in fold of accreditation through mentoring as is desired by NEP-2020. It is hoped that this scheme will help the HEIs to prepare for the revised process of assessment and accreditation. NAAC has established Mentor-Mentee cell for the purpose to guide and facilitate the HEI benefited under this scheme.

## 2. OBJECTIVES OF THE MOU

The scheme facilitates University of Kerala to Mentor *(Name of the College)* such that they volunteer for accreditation as desired in NEP.

Objectives are:

1. The Mentor (University of Kerala) will mentor and handhold *(Name of the College)* through NAAC Accreditation and Assessment processes.
2. The Mentor (University of Kerala) will understand the Strengths, Weakness, Opportunities and Challenges of *(Name of the College)*, and assist for accreditation.
3. The Mentor (University of Kerala) will Motivate and inspire *(Name of the College)* to proceed with Assessment and Accreditation process by explaining its benefits.
4. The Mentor (University of Kerala) will guide *(Name of the College)* in preparation of relevant documents including the Self Study Report (SSR)

## 3. DURATION

This MoU shall remain effective from the date of execution until the end of the term of one year

## 4. TERMS AND CONDITIONS

1. All costs for conducting Faculty Development Programmes and Workshops/ Seminars will be managed through the funding received from NAAC for Margadarshan scheme
2. Mentee Institute agrees to depute faculty members to attend the programmes conducted under this project

3. Mentee Institute agrees to proactively respond to the suggestions and inputs provided by the Mentor Institute and the resource persons associated with the scheme.
4. Financial and operational details will be as mandated under 'Margardarshan' scheme of NAAC.

## 5. 'MARGDARSHAN' COORDINATOR

Mentee Institute agrees to designate a faculty member who will be responsible to co-ordinate and implement activities undertaken under this MoU.

**On Behalf of *(Name of the College)***      **On Behalf of University of Kerala**

Principal, *(Name of the College)*      Registrar, University of Kerala

**Present Logo**                    **Proposed Logo**

DATE:28/03/2023

To,

**The Director**
IQAC Kerala University
Trivandrum

**Subject: Proposal to Conduct CareerLaunch 2023 Scholarship awareness Program**

Dear Sir,

We are **Skillspark The Finishing School Pvt. Ltd.**, a 100% job-oriented training institution that offers career readiness programmes. Skillspark is recognised by the Kerala Startup Mission and Startup India, and we are in Kollam and Trivandrum.

To enrol jobseekers in the **ASAP** accredited courses, **CCROM (customer** relationship and office management) and ADFFA **(Advanced Diploma in Financial and Foreign Accounting) with data analytics**, we are going to conduct the **CareerLaunch 2023 scholarship exam** in June with a goal of placing 750 candidates. To maximise awareness among students, we are planning to conduct an awareness programme that focuses mainly on skill-based hiring and the CareerLaunch 2023 Scholarship. We require the support of IQAC Kerala University to enrol the maximum number of candidates on this scholarship and make use of this opportunity for career development. Kindly do the needful.

Yours sincerely,

**SUHAS P S**
**CEO**
**SKILLSPARK THE FINISHING SCHOOL PVT LTD**

## About Us

We are committed to providing practical training and skills development to job seekers in various fields. Our courses include Accounting, Multimedia, Digital Marketing, and Office Administration, ensuring our students have the knowledge and skills necessary to succeed in today's job market.

In addition, we understand the importance of staying up to date with industry updates and trends, so we have a dedicated research and development team that monitors industry changes and updates our course material accordingly.

We have a specific team devoted to providing skilled labor for industries in addition to our training programs. We believe in empowering businesses with the talent they need to grow and thrive. We also offer corporate training programs to assist companies in upskilling their current staff.

At our finishing school, we are committed to creating a supportive and collaborative learning environment that fosters growth and development. We believe that education should be accessible to everyone, regardless of background, and we strive to create an engaging and empowering learning experience.

**Mission**

Our mission is to equip students with practical Accounting, Multimedia, Digital marketing, and Office Administration skills to enable them to excel in their careers. We provide our students with quality education and hands-on training to help them succeed in the competitive job market. We aim to empower our students with the skills and knowledge they need to thrive in their chosen fields.

**Vision**

We aim to be the premier institution for practical training in Accounting, Multimedia, Digital Marketing, and Office Administration. We strive to create a learning environment that is supportive, engaging, and challenging. In addition, we aim to provide our students with the tools and resources they need to succeed, including access to industry-leading technology, expert instructors, and hands-on experience. Finally, we aim to help our students achieve their dreams and secure rewarding careers while contributing to their community's growth and success.

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

# NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
### An Autonomous Institution of the University Grants Commission

अरुण एम.
प्रशासनिक अधिकारी

**Arun M.**
**Administrative Officer**

NAAC/Admin/DVV/2023                                              28th March 2023

**University of Kerala**
**Senate House Campus, Palayam**
**Thiruvananthapuram, Kerala - 695034**

*Respected Sir / Madam,*

**Sub: Expression of Interest for empanelment as Data Validation and Verification (DVV)**
**partners with NAAC:- reg.**

*Greetings from the National Assessment and Accreditation Council, Bengaluru*

The National Assessment and Accreditation Council (NAAC) is an autonomous body established by the University Grants Commission (UGC) of India to assess and accredit institutions of Higher Education in the country. It is an outcome of the recommendations of the National Policy on Education (1986) which laid special emphasis on upholding the Quality of Higher Education in India.

NAAC desires to offer the process of Data Validation and Verification in Project consultancy mode to only (State Public Universities /Central Universities / Centrally funded Deemed-to-be Universities), who have secured A$^+$ and A$^{++}$ Grade on or after 2019. NAAC looks forward to collaborating with you for the larger cause of improving Quality in Higher Education that gives a common ground for social relevance. Kindly register your University through the following link available on NAAC website https://docs.google.com/forms/d/e/1FAIpQLSe2Otu6aKmX2k4YyR8TRzrVy6pspwsfY2gkzjuowc76FVLjJw/viewform?usp=sf_link for empanelment with NAAC as DVV partner.

For any clarification on the matter please feel free to contact the undersigned (Admin officer No. 9632499931). Looking forward for your kind reply and intimation of acceptance to NAAC on or before 21st April 2023.

**Thanking you,**
**Yours sincerely,**

**Administrative officer**

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पो. ओ. बॉक्स नं. 1075, नागरभावी, बेंगलूरु – 560 072, भारत. P.O.Box No.1075, Nagarbhavi, Bengaluru - 560 072, INDIA
दूरभाष Phone : +91-80-23005122 (D), 23210261, 62, 63, 64, 65, फेक्स Fax : +91-80-23210270
ई–मेल : e-mail : arunnaac@gmail.com वेबसाइट Website : www.naac.gov.in

# Expression of interest for empanelment as Data Validation and Verification (DVV) partners with NAAC

(Only State Public Universities/ Central Universities / Centrally funded Deemed-to-be Universities, who have secured A+ / A++ Grade on or after 2019).

The form is open till 21st April 2023 6:00PM

National Assessment and Accreditation Council, Bengaluru.
(An Autonomous Institution of the University Grants Commission)

team.iqac@gmail.com    Switch account

Email *

vc@keralauniversity.ac.in

Name of the Higher Education Institution (HEI) *

University of Kerala

Track-ID *

KLUNGN10087

AISHE-ID *

U-0260

## HEI Type *

◉ State Public University

◯ Central University

◯ Centrally funded Deemed-to-be University

## Address *

University of Kerala, Senate House Campus, Palayam, Thiruvananthapuram

## State *

Kerala

## Year of latest Accreditation *

◯ 2019

◯ 2020

◯ 2021

◉ 2022

◯ 2023

## Current Cycle Number *

4

## Current CGPA *
Should not be  before 2019

3.67

## Current Grade *
Should Not be before 2019

A++

Date Of Declaration *

Should Not be before 2019

Date

21-06-2022

---

Contact person1 - VC / Pro-VC / Registrar Name *

Prof. K. S. Anil Kumar

---

Contact person1 - VC / Pro-VC / Registrar Email *

registrar@keralauniversity.ac.in

---

Contact person1 -  VC / Pro-VC / Registrar Mobile No *

Your answer

---

Cantact person2 - IQAC - Director / Coordinator Name *

Prof. Gabriel Simon Thattil

---

Contact person2 - IQAC - Director / Coordinator Email *

simon.thattil@gmail.com

---

Cantact person2 - IQAC - Director / Coordinator Mobile No *

9496275305

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A copy of your responses will be emailed to the address you provided.

Submit                                    Page 1 of 1                          Clear form

Never submit passwords through Google Forms.

प्रो. म. जगदीश कुमार
अध्यक्ष

**Prof. M. Jagadesh Kumar**
Chairman

0000483

विश्वविद्यालय अनुदान आयोग
**University Grants Commission**
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

भारत 2023 INDIA

D.O.No.F.1-2/2023 (BharatiyaBhasha)

25 FEB 2023

17 FEB 2023
February, 2023

Subject: Teaching learning process and Text Books in mother tongue
in the Higher Education Institutions

Dear Sir,

Teaching through Indian languages is a key area of focus of the National Education Policy 2020. The policy emphasizes the importance of teaching and teaching materials in the mother tongue.

It is heartening to note that textbooks in the mother tongue/local languages are promoted and used by higher education institutions in our country. Teaching is also being imparted in the mother tongue/local language in many college and university undergraduate programs in social sciences, commerce, science, etc. This has benefited students from all strata of our society, particularly the disadvantaged sections and those residing in rural and remote areas.

But it is also a matter of concern that the textbooks and study materials are unavailable in local languages for many of the courses in Higher Education, Science, Commerce, and Professional Courses. Hence as a first step in providing quality education in the mother tongue medium as recommended in NEP 2020, it is desired that textbooks may be produced in the mother tongue/local language through writing or translation for the subjects of which textbooks are not available in mother tongue/local language at present.

Promotion of writing or translation of textbooks and teaching process in undergraduate and postgraduate levels in higher education through mother tongue medium will have greater results in improved GER from 27% to 50% by 2035, increased access to disadvantageous social groups, and better reach. Keeping all the above in view, UGC has constituted an apex committee consisting of Vice-chancellors from different states to take the above task forward.

Higher education institutions play a strategic and important role in preparing textbooks and supporting the teaching-learning process in the mother tongue. There is a need to strengthen these efforts and promote such initiatives as writing textbooks in the mother tongue and encouraging the use of the local language in teaching, including translating good books from other languages. We seek your kind indulgence in this matter and request you kindly motivate and encourage higher education institutions in your State.

Contd....../-

वसुधैव कुटुम्बकम्
ONE EARTH · ONE FAMILY · ONE FUTURE

May I request you to issue the necessary directions/advisory to the HEIs kindly:

1. To prepare the list of which textbooks/reference books/study material is unavailable in the local language.
2. To identify scholars who can write or translate.
3. To take other necessary actions to support all such endeavors to strengthen the efforts of producing good quality textbooks in the local language and to encourage the teaching-learning process in the mother tongue.

Best regards,

Yours sincerely

*M. Jagadeshkumar*

(Prof. M. Jagadesh Kumar)

Shri Arif Mohammed Khan
Hon'ble Governor of Kerala
Kerala Raj Bhavan,
Thiruvananthapuram-695099
Kerala.

No. IQAC/Reports/2023-24/UOK                                   Dated: 03.05.2023

From

    The Registrar

To

    The Principal Secretary to Governor
    Kerala Raj Bhavan
    Thiruvananthapuram

Sir/Madam

    Sub:- University of Kerala- Teaching Learning Process and Textbooks in Mother Tongue in
          Higher Education Institutions- Recommendations from University Grants
          Commission- Action Taken Report- reg.

    Ref:- 1. Your Office Letter No. GS3-0483/2023 dated 06.03.2023
          2. D.O. Letter No. F.1-2/2023 (Bharatiya Bhasha) dated 17.02.2023 from the
          Chairman, University Grants Commission

   Adverting to the above, University of Kerala is considering the proposal to make available textbooks
and reading materials in the local language- Malayalam. We would take up the proposal with the
'Centre for Translation and Translation Studies' and would use the service of Research Scholars, as
well as Post Doctoral Fellows working in various Departments. Certain video materials in local
languages are currently available in the e-content depository of the University, 'KU- Padasala'.

   A Committee to monitor creation of good quality textbooks in local languages would be constituted
soon, in order to carry forward the proposal.

                                              Thank you

                                                        Yours faithfully
                                                   Prof. (Dr.) K S Anil Kumar
                                                           Registrar

23/O/o Minister Higher Education

7499/H1edu 1 [H.Edn S.S3] /2013

**STUDENT'S FEDERATION OF INDIA**
KERALA STATE COMMITTEE
K.V SUDHEESH SMARAKAM
THYVILA LANE, THIRUVANANTHAPURAM
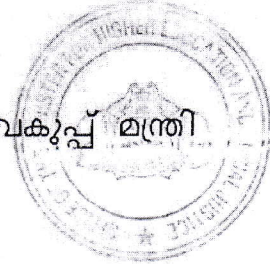☎ 0471 2333353 ✉ kvsudheeshsmarakam@gmail.com

*President*
**K ANUSREE**
+91 73564 39253

*Secretary*
**P M ARSHO**
+91 94968 37995

സ്വീകർത്താവ്,

ബഹു: ഉന്നത വിദ്യാഭ്യാസവും, സാമൂഹിക ക്ഷേമവും വകുപ്പ് മന്ത്രി
കേരള സർക്കാർ.

മാഡം,

വിഷയം : ഗവേഷക വിദ്യാർത്ഥികളുടെ വർഗീകരണം സംബന്ധിച്ച
അവ്യക്തതകൾ നീക്കുന്നത് സംബന്ധിച്ച്

കേരളത്തിലെ വിവിധ സർവ്വകലാശാലകൾ, കോളേജുകൾ, ഗവേഷണ
സ്ഥാപനങ്ങൾ എന്നിവടങ്ങളിലായി വിവിധ കാറ്റഗറികളിലായി വിദ്യാർത്ഥികൾ
ഗവേഷണം ചെയ്തു കൊണ്ടിരിക്കുന്നു. പൊതുവിൽ എല്ലാ വിഭാഗങ്ങളെയും
ചേർത്താണ് റിസർച്ച് സ്കോളർ എന്ന് വിളിച്ചു വരുന്നത് എങ്കിലും ചില
സ്ഥാപനങ്ങളെങ്കിലും PhD സ്കോളഴ്സിനെ മാത്രം റിസർച്ച് സ്കോളർ ആയി
പരിഗണിക്കുകയും മറ്റു വിഭാഗങ്ങളായ പ്രൊജക്റ്റ് ഫെല്ലോ, പ്രൊജക്റ്റ്
അസിസ്റ്റന്റ്, ജൂനിയർ റിസർച്ച് ഫെല്ലോ, സീനിയർ റിസർച്ച് ഫെല്ലോ, തുടങ്ങിയ
ഗവേഷക വിദ്യാർത്ഥി സമൂഹത്തിലെ വലിയൊരു വിഭാഗം ആളുകൾക്ക്
വലിയ രീതിയിൽ മെഡിക്കൽ ലീവ്, മെൻസ്റ്റൽ ലീവ്, വാർഷിക അവധി, സംഘടന
സ്വാതന്ത്ര്യം, ഗവേഷണ പ്രബന്ധങ്ങളിലെ ഓതർഷിപ് അടക്കമുള്ള
അവകാശങ്ങളുടെ ധ്വംസനങ്ങൾ നേരിടേണ്ടി വരുന്ന സാഹചര്യം
സംസ്ഥാനത്തിനകത്തു നില നിൽക്കുന്നു എന്നത് എസ് എഫ് ഐ അതീവ
ഗൗരവതരമായി കാണുന്നു. ആയതിനാൽ റിസർച്ച് സ്കോളർ എന്നത് ഒരു
റിസർച്ച് സൂപ്പർവൈസറുടെ കൂടെ ഗവേഷണ പ്രോജക്ടിൽ ഫെല്ലോഷിപ്പോടു
കൂടി ഗവേഷണം ചെയ്യുന്ന വിവിധ ക്യാറ്റഗറിയിൽ (പ്രൊജക്റ്റ് ഫെല്ലോ,
പ്രൊജക്റ്റ് അസിസ്റ്റന്റ്, ജൂനിയർ റിസർച്ച് ഫെല്ലോ, സീനിയർ റിസർച്ച് ഫെല്ലോ)
പെടുന്ന മുഴുവൻ ആളുകളും പെടുന്നു എന്നുള്ളത് ഉന്നത വിദ്യാഭ്യാസ വകുപ്പ്
സർക്കാർ ഉത്തരവായി പുറത്തിറക്കണമെന്നും അടിയന്തിരമായി ഈ വിഷയം
പരിഹരിക്കണമെന്നും വിനീതമായി അഭ്യർത്ഥിക്കുന്നു.

വിശ്വസ്തതയോടെ
പ്രസിഡന്റ്
എസ് എഫ് ഐ കേരള