

MINUTES

2nd MEETING OF IQAC
UNIVERSITY OF KERALA

On 16-07-2018



Minutes of the Second Meeting of IQAC, University of Kerala

Date: 16-07-2018

Time: 4 pm

Venue: Syndicate Room

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Members: Present

1. Prof. C. Ganesh, Vice - Chancellor(i/c) **(Chairman)**
2. Dr P Rajesh Kumar, Assistant Professor, Dept of Vedhanta, Govt. Sanskrit College, TVPM
3. Dr. Nazeeb, Assistant Professor, Dept of Malayalam, School of Distant Education, University of Kerala.
4. Dr. R Jayachandran, Registrar(i/c)
5. The Finance Officer
6. Dr. Vinod Chandra, Director, Computer Centre
7. Sri. Athul S., Chairman, Departments' Union
8. Sri. Vishnu K. P., Chairman, Researchers' Union
9. Dr. Bivesh U.C., RO & Nodal Officer, RUSA, State Office, Thiruvananthapuram
10. Dr. B. Hariharan, Professor, Institute of English
11. Dr. K.G. Gopchandran, Associate Professor & Head, Dept. of Optoelectronics
12. Dr. Joseph Antony, Associate Professor & Head, Dept. of Political Science
13. Dr. E. Shaji, Assistant Professor, Dept. of Geology
14. Dr. S. R. Sheeja, Assistant Professor of Economics, School of Distance Education
15. Dr. S. Aji, Assistant Professor & Head, Dept. of Computer Science
16. Dr. Gabriel Simon Thattil, Director, IQAC

Members: Absent

1. The Pro - Vice - Chancellor (Vice-Chairman)
2. Dr. T. S. Anirudhan, Vice -Chairman, Credit and Semester System
3. Dr. K.S. Chandrasekhar, Professor & Head, Institute of Management in Kerala
4. Dr. S. Mini, Associate Professor & Head, Dept. of Biochemistry
5. Sri. Anoop. M. Ambika, CEO & Managing Director, Cognub-Decision Solutions Pvt. Ltd, T4, 7th Floor, Thejaswini Building, Technopark, Thiruvananthapuram

Item No. II. 01.01: Approval of the minutes of 1st IQAC meeting held on 24-04-2018: The minutes of the meeting was circulated via email through IQAC and the members have confirmed the same.

Item No. II. 01.02: Action Taken Report (ATR) on meeting held on 24-04-2018:

Decision	Action Taken
<p>Item No.01.01: Workshop for Renovation of Examination Wing:- In budget speech the committee recommended to authorize the Controller of Examination, Director, IQAC submit a proposal on the item and place before the next syndicate. The workshop on Renovation of Examination will be conducted on 2nd & 3rd May 2018.</p>	<p>Workshop completed and outcome implementation in progress</p>
<p>Item No.01.02: Institution of Eminence: A Presentation before the Empowered Expert Committee for the declaration of Institutions as Institution of Eminence on 7th May 2018 at New Delhi.</p>	<p>Institution of Eminence presentation made before the Empowered Expert Committee at New Delhi</p>
<p>Item No.01.03.01: Talent Bank: In Budget speech, the committee recommended to authorize the Director, IQAC to submit a proposal on the item and place before the Standing Committee of the Syndicate on Planning & Development.</p>	<p>Proposal approved by the subcommittee of the syndicate</p>
<p>Item No.01.03.02: Performance Audit: In Budget speech, the committee recommended to authorize the Director, IQAC to submit a proposal on the item and place before the Standing Committee of the Syndicate on Academics & Research.</p>	<p>Proposal approved by the subcommittee of the syndicate and to be implemented by the end of the year.</p>
<p>Item No.01.03.03: Marxian Study & Research Centre: In Budget speech, the committee recommended to authorize the Director, IQAC to submit a proposal on the item and place before the Standing Committee of the Syndicate on Academics & Research.</p>	<p>Proposal placed before the Syndicate for approval</p>
<p>Item No.01.03.04: Integrated PG Programme in Science & Humanities: In Budget speech, the committee recommended to authorize the Director, IQAC to submit a proposal on</p>	<p>Proposal Received</p>

the item and place before the Standing Committee of the Syndicate on Academics & Research.	
Item No.01.03.05: Student Helpdesk @ Senate House Campus: In Budget speech, the committee recommended to authorize the Director, IQAC to submit a proposal on the item and place before the Standing Committee of the Syndicate on Students services.	Proposal placed before the Syndicate for approval
Item No. 01.03.06. Research Renovation Workshop: In Budget speech, the committee recommended to authorize the Director, IQAC to submit a proposal on the item and place before the Standing Committee of the Syndicate on Academics & Research.	Proposal accepted and workshop on Research Methods completed. Renovation Workshop proposal submitted.
Item No.01.03.07: Interaction with Eminent Scholars: In Budget speech, the committee recommended to authorize the Director, IQAC in consultation with the Director, Research to submit a proposal on the item and place before the Standing Committee of the Syndicate on Academics & Research. It was also recommended to authorize the Director, Computer Centre to submit a proposal on setting up a Video Conference Hall at Karyavattom and place before the Standing Committee of the Syndicate on Academics & Research.	Proposal approved by the subcommittee of the syndicate. IQAC Decision: Resolved to invite a Nobel Laureate. Also resolved to form a committee to find available Nobel Laureates with the following members: Dr. T. S. Anirudhan, Dr. Shaji E., Dr. K. G. Gopchandran and Dr. B. Hariharan
Item No 01.03.08. Publishing of Research Journals: In Budget speech, the committee recommended to authorize the Director, IQAC to submit a proposal on reviving the journals and place before the Standing Committee of the Syndicate on Academics & Research.	IQAC Decision: Resolved to upload Research Journals from next month onwards on the University Website. Also resolved to form a committee entrusted with the task, with the following members: Dr. Aji S., Dr. Vinod Chandra S.S. and Dr. K.G. Gopchandran
Item No.01.04: Proposal for partnership between Intershala and University of Kerala: Partnership with University of Kerala to help students to find meaningful internship.	Further study necessary
Item No. 00: Up gradation of Centre for Visual arts into the standard of School of Drama	Proposal placed before the Syndicate for approval
Additional Item: A proposal from Researchers Union to initiate a class on NET coaching in association with IQAC	NET coaching class completed successfully

Item No. II. 01.03: Merit Evening 2019: We propose to honour all teachers whose services have been recognized through awards and other achievements by organizing a merit evening annually.

—IQAC Decision—: Resolved to organize the merit evening honoring students with outstanding achievement.

Item No. II. 01.04: UGC Mandate: The Commission, in its 532nd meeting held on 24-05-2018, approved the objectives set for improving the quality in Higher Education Institutions (HEIs). All HEIs shall strive to achieve the following Objectives by 2022 **(Appendix I).**

—IQAC Decision—: Resolved to take steps in this regard to achieve the objectives.

Item No. II. 01.05: State level awareness programme by NAAC : An awareness programme to be organized jointly with NAAC and UGC regional office to disseminate the information to academia, principals of institutions from Kerala about Revised Accreditation Framework (RAF) and its benefits.

—IQAC Decision—: IQAC approved the proposal and resolved to entrust the Director to coordinate the same.

Item No. II. 01.06: Workshop on Research Methods ICSSR - SRC : A three day workshop entitled “Quality Research And Knowledge Creation” to be organized by IQAC in association with ICSSR – SRC. **(Appendix II).**

—IQAC Decision—: Proposal accepted and workshop scheduled for Sept5-7 2018.

Item No. II. 01.07: Marginal increase in seats for PG programmes: A note is submitted before the Hon’ble Vice-Chancellor that As part of the accreditation process and grading of the University by different agencies including NAAC and NIRF, we are continuously submitting figures on students pursuing various programmes under different teaching Departments of University of Kerala. We are not able to project enhancement in the number of students for want of new programmes or new batches. Under such circumstances we propose a marginal increase in the number of students under each programme offered by University Departments as follows. Where sanctioned strength of is upto 25 – 20% increase; Where sanctioned strength is above 25 – 10% increase.

—IQAC Decision—: The proposal was accepted and resolved to seek approval from teaching Departments, through Department Council meeting to examine possible limitations in execution.

Item No. II. 01.08: University Heritage Museum: IQAC of the university is entrusted with the setting up of the museum. A proposal for the same is appended (**Appendix III**).

—IQAC Decision—: IQAC accepted the proposal.

Item No. II. 01.09: Teachers meeting at Kariavattom

—IQAC Decision—: Resolved to convene a meeting of all teachers to discuss IQAC Plan of Action and various proposals initiated for action.

Item No. II. 01.10: Nobel Outcomes - 2018 Sharing thoughts and Learnings

The proposal was put forward by Dr. K.G. Gopchandran, which recommended to have invited lectures and presentation on Nobel Prize winning achievements.

—IQAC Decision—: A proposal from Dr. K.G. Gopchandran to have invited lectures and presentation on Nobel Prize winning achievements was presented and discussed for action.

Item No. II. 01.11: Additional Items:

01. Change guidelines of NET under NTA: Proposal received from the Chairman, Departments Union, University of Kerala. The Departments union chairperson requested to conduct an awareness session on the revised guidelines of NET so as to enable the students to get familiar with the changing pattern of the examination.

—IQAC Decision—: Broad discussions were conducted and resolved to organize a workshop regarding the changing pattern of the examinations. Also it was resolved to recommend:

1. Admission to the university departments for Masters Programme and M.Phil programme based on Entrance marks only.
2. The PG entrance may be done in OMR and equip reader for the university.

02. Induction program 2018

—IQAC Decision—: Resolved to have induction for 2018 batch students at two levels:

1. University level and
2. Department level.

Sd/-
DIRECTOR
Internal Quality Assurance Cell
University of Kerala

Sd/-
CHAIRMAN
Internal Quality Assurance Cell
University of Kerala