



MINUTES

8th Meeting of 4th Cycle
[30th Meeting of IQAC]



15.03.2024, 12:30 p.m. @ Syndicate Room

University of Kerala





Minutes

30th Meeting of IQAC, University of Kerala (8th Meeting of 4th Cycle)

Date: 15.03.2024

Day: Friday

Time: 12:30 p.m.

Venue: Syndicate Room

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Members Present:

1. The Vice - Chancellor (Chairman)
2. The Registrar
3. The Finance Officer
4. The Vice - Chairman, Credit and Semester System
5. The Director, Computer Centre
6. Dr. Unnikrishnan S. M., Vice - President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
7. Dr. Chandrasekar K.S., Senior Professor, Institute of Management in Kerala
8. Dr. B. Hariharan, Professor, Institute of English
9. Dr. Jayachandran R., Professor, Department of Hindi
10. Dr. R. B. Binoj Kumar, Professor, Department of Geology
11. Dr. S. Mini, Professor, Department of Biochemistry
12. Dr. A. K. Prasad, Professor, Department of Economics
13. Dr. S. Aji, Associate Professor, Department of Computer Science
14. Dr. E. Shaji, Professor and Head, Department of Geology (Joint Director, IQAC)
15. Dr. Gabriel Simon Thattil, Director, IQAC

Members Absent:

1. The Chairman, Department Students' Union
2. The Chairman, Research Students' Union
3. Mr. Jagan Sebastian George, Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
4. Dr. S. R. Sheeja, Professor and Head, Department of Economics

Items for Consideration

Item No. XXX.01: Approval of the minutes of 29th meeting of IQAC held on 07.02.2024

The minutes of the meeting has been approved by the Hon'ble Vice- Chancellor and the same has been placed before the meeting of the Syndicate scheduled for 15.03.2024.

Item No.XXX.02: Action Taken Report on decisions of the 29th meeting of IQAC held on 07.02.2024

Decision	Action Taken
<p>Item No.XXIX.03: Filing of AQAR for the Year 2023 As per the instruction from UGC- NAAC, the submission for AQAR 2023 is to be completed by 29th February 2024. The intimation for Criteria-wise data capture has been mailed to the Head of departments in this regard. ---IQAC Decision---: Resolved to complete the submission of AQAR within the stipulated time.</p>	Under Processing
<p>Item No.XXIX.04: Institutional Consultancy Services The Director, IQAC has submitted a proposal for the Consultancy Services listed below. The Syndicate at its meeting held on 28.12.2023 resolved to approve the proposal submitted by the Director, IQAC for various Consultancy Services in the University of Kerala as per the Revised Consultancy Guidelines in Institutional mode and the Hon'ble Vice-Chancellor has accorded permission for the same. The U.O in this regard has been issued (Appendix II). Hosting of short term training programmes during March 2024. ---IQAC Decision---: Resolved to conduct short term courses on FYUGP</p>	The short term Programme was scheduled for 11-14 March 2024 and subsequently postponed due to simultaneous running programmes for teachers
<p>Item No.XXIX.05: Reconstitution of IQAC consequent to retirement of IQAC Director ---IQAC Decision---: The Joint Director, IQAC to hold the charge consequent to Director's term of office expiring. Subsequently as per the decision of the Syndicate, IQAC to be reconstituted.</p>	Due for implementation
<p>Item No.XXIX.06: Holding short term training programme for University teachers on 4 Year UG Programme proposed under the Centre for Undergraduate Studies As resolved in the meeting of the Centre for Undergraduate Studies, a comprehensive training need to organised on the disciplines where the University intends to have 4 Year Undergraduate Programme. ---IQAC Decision---: Resolved to conduct a One day Workshop on FYUGP of the Centre for Undergraduate Studies (CUS) for all faculty members of the teaching departments on 14.02.2024 (Wednesday) at C.V Raman Hall, CLIF.</p>	Workshop conducted.

Item No.XXX.03: IQAC Director's Note of gratitude.

---IQAC Decision---: The Director, IQAC, Prof. Gabriel Simon Thattil expressed gratitude for the support he received from all concerned during his tenure as Director. He thanked the Hon'ble Vice-Chancellor for being supported and motivating on all quality measures put up by IQAC. The support of all former Vice- Chancellors who chaired IQAC was recalled with special reference to the support and involvement during the accreditation process. Prof. Gabriel Simon Thattil thanked all members of the Syndicate for the support and encouragement received. Special mention was made on the support received from all the statutory officers- Pro- Vice-Chancellor, Registrars, Finance Officers, Controller of Examinations and Director, Planning & Development. The Director, IQAC appreciated with Gratitude the services of all the IQAC members which were crucial in meeting quality benchmark of the University. Special thanks were offered to all the external IQAC members and student representatives. He recalled the services and support received from all the faculty

members during his tenure. The term was marked by significant team work where all stake holders of IQAC worked together cutting across all forms of barriers. All members of IQAC worked in harmony with faculty, administrative staff, students and support staff. This was crucial in attaining quality targets. The services of Joint Registrars, Deputy Registrars, Assistant Registrars, Section Officers and administrative staff were also recalled with gratitude.

Item No.XXX.04: Chairperson's Appreciation for Director, IQAC

The Chair, Professor Mohanan Kunnnummal, Hon'ble Vice- Chancellor, University of Kerala, appreciated the commendable services of Prof. Gabriel Simon Thattil, Director, IQAC during his tenure. This was very visible in the manner in which IQAC was supporting the University. The entire IQAC team offered a Standing Ovation to Prof Gabriel Simon Thattil, Director, IQAC.

Prof. Chandrasekar K.S, Prof. Jayachandran R., Prof. B. Hariharan and Prof. K.S. Anil Kumar, Registrar, University of Kerala acknowledged the services of IQAC Director with a note of appreciation specifically considering University's achievement in attaining NAAC A Grade in 2015 and NAAC A++ Grade in 2022.

Items for Reporting

Item No.XXX.05: University of Kerala to act as a Nodal University for writing books in Malayalam language in the Kerala State as part of National Education Policy- 2020.

One notable initiative emphasized in the National Education Policy 2020 is the promotion of the Bharatiya Bhasha as the medium of teaching and learning in higher educational institutions. The UGC has identified University of Kerala as a Nodal University for writing books in Malayalam language in the Kerala State. The entire process of writing books will be facilitated by Malayalam Bhasha Samvardhan Samiti (MBSS) under overall coordination of the Nodal Officers. As requested by the UGC the names of 10 VC's from Central/ Deemed/ Private/ State Universities who could be serving as the member of Malayalam Bhasha Samvardhan Samiti (MBSS) have been suggested by the Hon'ble Vice- Chancellor and intimated to UGC in this regard (**Appendix I**). The Hon' Vice- Chancellor has nominated Dr. Shaji E., Professor and Head, Department of Geology as the Nodal Officer of the University of Kerala in this regard. In continuation of the above an online meeting convened by the Hon'ble Chairman and Vice Chairman, UGC is scheduled on **21.03.2024 at 10.30 a.m.** with the Nodal officers Universities and Bharatiya Bhasha Samvardhan Samiti Universities.

---IQAC Decision---: Noted

Item No.XXX.06: Implementation of K-REAP

A three day workshop organised by KSHEC in connection with exploring the possibilities of developing integrated software solutions (K-REAP) to facilitate the smooth implementation of the Four Year Undergraduate Programmes (FYUGP) was conducted on February 5 to 7, 2024 at Senate Chamber. The workshop was led by the officials from TCSiON (TCS-Higher Education). The participants were the officials deputed from various sections in the University dealing the academic/exam related matters. In continuation of the above, as informed by the Member Secretary, KSHEC, a one day workshop was conducted at IMG Thiruvananthapuram on 12.03.2024. Controller of Examinations, IT Director and IT Team members, K-REAP technical and monitoring committee members attended this workshop.

---IQAC Decision---: Noted

Item No.XXX.07: Support for implementation of Four Year UG Programme- Conduct of Hands on Training on FYUGP and OBE

As part of implementation of the Four Year UG Programme in the Affiliated Colleges, a hands on Training on Four Year UG Programme and Outcome Based Education was conducted on 14.03.2024, at 10.00 a.m. in the Senate Chamber, University of Kerala, for the Chairpersons of the various Boards of Studies (UG), Members of the Academic Council related with the subjects concerned and Members of the Faculty nominated from the Affiliated Colleges.

---IQAC Decision---: Noted

Any other items approved by the Chair

The meeting came to an end at 2.30 p.m.

Dr. Gabriel Simon Thattil
Director
Internal Quality Assurance Cell
University of Kerala

Dr. Mohanan Kunnummal
Chairman
Internal Quality Assurance Cell
University of Kerala

UNIVERSITY OF KERALA**Thiruvananthapuram, Kerala, India – 695034**

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with 'A⁺⁺' Grade)

No. 12295/IQAC/2024/UOK

Dated: 13.03.2024

From

The Registrar

To

The Secretary

University Grants Commission

Sir

Sub:- Malayalam Bhasha Samvardhan Samiti (MBSS)- Members - Nomination-reg.

Ref:- D.O. No. F. 1-2/2023(BharatiyaBhasha) dated 26.02.2024

With reference to your letter referred above, the Hon'ble Vice Chancellor, University of Kerala has nominated the following Vice Chancellors who could be serving as the member of Malayalam Bhasha Samvardhan Samiti (MBSS) with a view to identifying the prospective authors in Kerala State for writing books in the Malayalam bhasha and coordinate with the UGC in this regard.

1. Prof. (Dr.) Mohanan Kunnummal, Hon'ble Vice Chancellor, **University of Kerala**
2. Prof. (Dr.) C.T. Aravindakumar, Hon'ble Vice Chancellor, **Mahatma Gandhi University**
3. Prof. (Dr.) M.K. Jayaraj, Hon'ble Vice Chancellor, **University of Calicut**
4. Prof. (Dr.) S. Bijoy Nandan, Hon'ble Vice Chancellor, **Kannur University**
5. Prof. (Dr.) P.G. Sankaran, Hon'ble Vice Chancellor, **Cochin University of Science and Technology**
6. Prof. (Dr.) Saji Gopinath, Hon'ble Vice Chancellor, **APJ Abdul Kalam Technological University**
7. Prof. (Dr.) Mohanan Kunnummal, Hon'ble Vice Chancellor, **Kerala University of Health Sciences**
8. Prof. (Dr.) B. Ashok IAS, Hon'ble Vice Chancellor, **Kerala Agricultural University**
9. Prof. (Dr.) K.C. Baiju, Hon'ble Vice Chancellor, **Central University of Kerala**
10. Prof. (Dr.) Venkat Rangan, Hon'ble Vice Chancellor, **Amrita Vishwa Vidyapeetham**

Dr. Shaji E, Professor & Head, Department of Geology (shajigeology@gmail.com) will act as the Nodal officer of University of Kerala in this regard.

Yours faithfully

Prof. (Dr.) K S Anil Kumar

Registrar