



# MINUTES

## 14<sup>th</sup> MEETING OF IQAC

*Held on 01-07-2020*



UNIVERSITY OF KERALA

## Minutes

### 14<sup>th</sup> Meeting of IQAC, University of Kerala

Date: 01.07.2020      Day: Wednesday      Time: 3.00 p.m.      Venue: Seminar Hall, Dept. of Optoelectronics

#### INDEX

Item No.	Item	Page No.
Items for Consideration		
XIV.01	Approval of the minutes of 13 <sup>th</sup> meeting of IQAC held on 19.05.2020	1
XIV.02	Action Taken Report on decisions of the 13 <sup>th</sup> meeting of IQAC held on 19.05.2020	1
XIV.03	Filing of revised IIQA to NAAC	3
XIV.04	Budget Speech 2020-21- Proposal - PDF and Scholar in Residence	3
XIV.05	Starting of Department of Forensic Science	3
XIV.06	Higher Education – Letter received from Sri. R P Ajithkumar forwarded by the Principal Secretary to Government, Higher Education Department	3
XIV.07	Issuance of PDF Certificate – Dr. Hareesh S. R.	3
XIV.08	Extension of Research & S R F	3
XIV.09	Issuance of Post Doctoral Fellowship certificate to Dr. Biju V C., Dept. of Computational Biology and Bioinformatics	4
XIV.10	Intellectual Property Rights Information Centre- Kerala (IPRICK)- Request for furnishing Departmental needs	4
XIV.11	MOOC - KU Padasala- Preparation of Online Content	4
Items for Reporting		
XIV.12	Workshop for teachers on syllabus revision for OBE	4
	Additional Items approved by the Chair	
XIV.13	K-DISC - Launch of the YIP program for 2020-2023	5
XIV.14	Availability of Director, IQAC and Joint Director, IQAC in Palayam Campus	5
XIV.15	Services of Language teachers for Content editing	5
XIV.16	Reckoning of coursework for Ph.D of Smt. Anna M.	5
XIV.17	NAAC accreditation – Compilation of SSR	5

### Members Present

1. The Vice - Chancellor (Chairman)
2. The Pro- Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. The Finance Officer
5. The Vice - Chairman, Credit and Semester System
6. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura (*through Online*)
7. Sri. Ramshad Khan R., Chairman, Department Students' Union
8. Dr. A. K. Prasad, Professor, Department of Economics
9. Dr. K. S. Chandrasekhar, Professor & Head, Institute of Management in Kerala
10. Dr. B. Hariharan, Professor and Head, Institute of English
11. Dr. Jayachandran R., Professor and Head, Department of Hindi
12. Dr. R. B. Binoj Kumar, Professor and Head, Department of Geology
13. Dr. S. Mini, Professor & Head, Dept. of Biochemistry
14. Dr. S. R. Sheeja, Professor, Department of Economics
15. Dr. E. Shaji, Associate Professor, Department of Geology (Joint Director, IQAC)
16. Dr. Gabriel Simon Thattil, Director, IQAC

### Members Absent

1. Dr. K.G. Gopchandran, Member, Syndicate
2. The Registrar
3. The Director, Computer Centre
4. The Chairman, Research Students' Union
5. Dr. Biveesh U. C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
6. Dr. S. Aji, Assistant Professor, Department of Computer Science

## Items for Consideration

### Item No. XIII.01: Approval of the minutes of 13th meeting of IQAC held on 19-05-2020:

The minutes of the meeting was circulated via email through IQAC office and the members have confirmed the same.

### Item No. XIII.02: Action Taken Report on decisions of the 13th meeting of IQAC held on 19-05-2020:

Decision	Action Taken
<p><b>Item No.XIII.03: Handbook on Learning Outcome Based Curriculum Framework under OBE: A handbook on guidelines for Outcome based Curriculum Framework was prepared by Dr. Shaji E., Joint Director, IQAC and Dr. Gabriel Simon Thattil, Director, IQAC for circulation among teachers of the University as a guide in curriculum design. The same is submitted for approval prior to action.</b></p> <p><b>---IQAC Decision---: The draft document on Learning Outcome Based Curriculum Framework under OBE as prepared by Dr. E. Shaji, Joint Director, IQAC and Dr. Gabriel Simon Thattil, Director, IQAC as well as the additional draft document prepared by Dr. Achuthsankar S. Nair, Professor and Head, Department of Computational Biology and Bioinformatics were placed. Resolved to seek OBE Curriculum based on the draft from all departments so as to place the same before the academic committee of CSS.</b></p>	<p>Circulated both handbooks among teachers of University departments. Workshops organised.</p>
<p><b>Item No.XIII.04: Post COVID Research Initiatives – Project proposal from Departments</b></p> <p><b>As directed by the Hon'ble Pro-Vice-Chancellor and based on the discussion held with HoDs, IQAC sought proposals from all departments/centres with a focus on Post COVID-19 rebuilding, rehabilitation and sustainable development. Proposals to focus on deliverables mentioning what the project would deliver in terms of social benefits and sustainable development.</b></p> <p><b>---IQAC Decision---: Resolved to form a screening committee to choose the most suitable projects. The committee to comprise of Prof. P. P. Ajayakumar, Pro- Vice - Chancellor as Chairman, Dr. Gabriel Simon Thattil, Director, IQAC, Dr. A. Bijukumar, Vice – Chairman, CSS, Dr. K. S. Chandrasekhar, Campus Director and Deans of concerned faculties as members. The shortlisted projects would be submitted to the empowered committee of the Syndicate. Departments to seek support from external funding agencies where possible.</b></p>	<p>The Screening Committee met on 19.06.2020. The proposals received from various departments were screened and the proposals were shortlisted. The principal investigator would be invited for presentation before an expert team before final approval.</p>
<p><b>Item No.XIII.05: Post COVID Research Initiatives – Project proposal from IQAC</b></p> <p><b>IQAC proposes to create a post covid depository considering the covid -19 pandemic.</b></p> <p><b>---IQAC Decision---: The proposal was approved with a suggestion to involve the Centre for Visual Arts on supportive with cartoons and creative visuals.</b></p>	<p>IQAC decision intimated to Centre for Performing and Visual Arts.</p>
<p><b>Item No.XIII.06: Budget Proposal 2020-21 – Items assigned to IQAC</b></p> <p>Proposals for following items have been submitted:</p> <ul style="list-style-type: none"> <li>Scholar in Resident Program</li> <li>CLIF - expansions and services</li> <li>PDF for Globally renowned Eminent Researchers</li> <li>IQAC projects and proposals</li> </ul>	<p>Proposals submitted</p>

<ul style="list-style-type: none"> <li>Meet the Scholar Lecture Series.</li> </ul> <p>---IQAC Decision---: The proposals were approved for submission.</p>	
<p><b>Item No.XIII.07: Academic Summit</b></p> <p>The programme was initially scheduled on March 11, 2020, however it was postponed considering covid-19 pandemic.</p> <p>---IQAC Decision---: Resolved to hold the Academic Summit as stated in the last week of June involving experts from within the state.</p>	In progress
<p><b>Item No.XIII.08: Performance Audit</b></p> <p>A performance audit for teaching departments of our University is to be conducted.</p> <p>---IQAC Decision---: Resolved to approve the format for the Performance Audit with minor changes on profile of the Department, Teachers' bio sketch, title of papers and technology transfer.</p>	In progress
<p><b>Item No.XIII.09: Filing of fresh IQA to NAAC</b></p> <p>Filing of Fresh IQA to NAAC including data for the year 2019-20, as directed by the Hon'ble Vice-Chancellor. NAAC extension of timeline for filing SSR based on covid lockdown.</p> <p>---IQAC Decision---: Resolved to approve the same.</p>	In progress
<p><b>Item No.XIII.10: Uploading of data for Submission of SSR</b></p> <p>Functioning of NAAC Directorate</p> <p>---IQAC Decision---: Prof. Jayachandran R., Joint Director, NAAC Directorate explained the steps being taken for uploading SSR and requested the services of more teachers to support the process. The request was approved.</p>	In progress
<p><b>Item No.XIII.11: Constitution of committee for updating brochures in IQAC website</b></p> <p>A drafting committee may be constituted for updating documents, brochures, guidelines, handbooks in IQAC website.</p> <ul style="list-style-type: none"> <li>University of Kerala International Brochure (The 11th meeting of IQAC held on 17.01.2020 resolved to have the committee on IQAC News Letter to draft the International Brochure with an additional nomination of Director, Centre for Global Academics. The committee to consists of Dr.Chandrasekar K. S, Professor, IMK and Director, Centre for Global Academics as Convenor and Dr. B.Hariharan, Professor, Institute of English, Dr. Harikumar M.S., Asst. Prof. Dept. of Communication and Journalism, Smt. Maggie J., Asst. Professor, Department of Communication and Journalism)</li> <li>University of Kerala PG Brochure (The 11th meeting of IQAC held on 17.01.2020 resolved to request each teaching department and centre to prepare a brochure on their programmes, activities and achievements. The committee on IQAC News Letter would consolidate the same)</li> </ul>	<p>Separate committees are constituted for updating</p>

<p>achievements. The committee on IQAC News Letter would consolidate the same)</p> <ul style="list-style-type: none"> <li>• Academic Handbook</li> <li>• Research Handbook</li> <li>• Consultancy Brochure</li> </ul> <p>---IQAC Decision---: Resolved to form a committee to work on the following brochures:</p> <p>University of Kerala International Brochure, University of Kerala PG Brochure, Academic Handbook, Research Handbook, Consultancy Brochure. The committee consists of Dr. K.G. Gopchandran, Member, Syndicate, Dr. K. S. Chandrasekhar, Campus Director and Dr. Gabriel Simon Thattil, Director, IQAC. This committee would nominate separate committees for updating the respective brochures.</p>	<p>brochures/ handbooks.</p>
<p>Item No.XIII.12: Reckoning of coursework for Ph.D of Smt. Anna M.</p> <p>The matter of reckoning of coursework by Smt. Anna M. at ISEC is forwarded to IQAC for remarks.</p> <p>---IQAC Decision---: Resolved to direct the candidate to appear the course work examinations of University of Kerala.</p>	<p>IQAC decision intimated to Research Section</p>
<p>Item No.XIII.17: Heritage museum-Video recording, purchase of display table &amp; accessories.</p> <p>---IQAC Decision---: Resolved to entrust C-DIT with preparation of 20 minute video depicting history of University of Kerala. Also resolved to purchase necessary equipments for display in the heritage museum.</p>	<p>In progress</p>
<p>Item No.XIII.18: Research publications</p> <p>---IQAC Decision---: Referring to Elsevier's research analysis on Universities in Kerala, Dr. S. Nazeeb, Member, Syndicate stated that there was a need to strengthen publications in reputed journal as well as enhance quality publications. Prof. K.G. Gopchandran, Member, Syndicate stated that the volume and quality in Social Sciences and Languages need to be strengthened. Resolved to organize a workshop on research publications in high end journals. The 2-day workshop would have one day for guides and one day for scholars.</p>	<p>In progress</p>
<p>Item No.XIII.19: Distribution of masks and functioning of health centre</p> <p>---IQAC Decision---: Sri. Ramshad Khan, Chairman, Departments' Union suggested on the need for distribution of masks and strengthening of the services of the health centre based on the covid experience. The steps taken to strengthen the health centre through appointment of new medical officers and strengthening of campus facility including that of community laboratory was explained by Dr. S. Nazeeb, Member, Syndicate This would support students. However, for personal mask arrangements were to be made by students. Sri. Ramshad Khan also raised the issue of hazardous bio, chemical and animal wastes from science laboratories affecting the health of students. The Hon'ble Vice-Chancellor suggested the feedback on such waste and its processing from Head of Science departments and to formulate a proposal for its disposal. Prof. A. Biju Kumar, Vice-Chairman, CSS to coordinate on the same.</p>	<p>IQAC decision intimated to CSS Vice-Chairman</p>

**Item No.XIV.03: Filing of revised IQA to NAAC**

Filing of Fresh IQA to NAAC including data for the year 2019-20, as approved by the Syndicate. NAAC extension of timeline for filing SSR based on covid lockdown.

*---IQAC Decision---: Resolved to confirm the date of the filing revised IQA on the basis of reply from NAAC on date within which the revised IQA is to be filed. Also resolved to provide numbers to each classroom in the campus. Dr. K. S. Chandrasekar, Campus Director to coordinate on this. Non-teaching staff, students and Research Scholars are to be involved in the NAAC accreditation process. Prof. Jayachadran R. made a presentation on the students of SSR uploading. The Hon'ble Vice-Chancellor suggested inclusion of more faculty members in the committees formed.*

**Item No.XIV.04: Budget Speech 2020-21- Proposal - PDF and Scholar in Residence**

Proposal on Post Doctoral Fellowship for Globally Renowned Distinguished Researchers and Scholar in Residence Program (SIRP) (**Appendix I**).

*---IQAC Decision---: The following proposals are submitted to for administrative sanction:*

1. *Scholar in Residence Program*
2. *PDF for Globally renowned Eminent Researchers*
3. *IQAC projects and proposals*
4. *Meritorious research Achievements – Cash Awards*
5. *Start Up research grant for new teachers*
6. *School adoption and village adoption as part of SSR*
7. *Meet the Scholar Lecture Series*
8. *Travel through Nobel Winners*
9. *Professional training for teachers*

*Resolved to place the proposals on Post Doctoral Fellowship for Globally Renowned Distinguished Researchers and Scholar in Residence Program before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.*

**Item No.XIV.05 : Starting of Department of Forensic Science**

Sri. Loknath Behra IPS, the DGP and State Police Chief has forwarded a request and Syllabus for establishing a Department of Forensic Science in the University of Kerala (**Appendix II**).

*---IQAC Decision---: The matter is being taken up in the Syndicate for a new course on Forensic Science and Criminology, no action is required at this stage.*

**Item No.XIV.06: Higher Education – Letter received from Sri. R P. Ajithkumar forwarded by the Principal Secretary to Government, Higher Education Department**

A letter has been received from the Principal Secretary to Government, Higher Education Department, along with a copy of the letter from Sri. R. P. Ajithkumar regarding suggestions for improving the Higher Education sector

*(Appendix III).*

**---IQAC Decision---: Resolved to intimate Sri. R P Ajithkumar about the steps taken in this regard.**

**Item No.XIV.07: Issuance of PDF Certificate – Dr.Hareesh S R**

An application for PDF special certificate duly recommended by the Mentor, HoD and the Dean has been submitted by Dr.Hareesh S R, who is a regular PDF scholar in Malayalam at Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram *(Appendix IV).*

**---IQAC Decision---: Resolved not to issue the PDF special certificate based on the University regulations.**

**Item No.XIV.08: Extension of Research & S. R. F.-reg**

A request has been submitted by Smt. Rohini S., full time research scholar in Malayalam for extending her period of research. *(Appendix V)*

**---IQAC Decision---: Resolved to approve the request of the candidate. The Hon'ble Vice-Chancellor suggested changes in the SRF grant such tha publication requirements be included.**

**Item No.XIV.09: Issuance of Post Doctoral Fellowship certificate to Dr. Biju V C., Dept. of Computational Biology.**

A letter has been received from Prof. Achuthsankar S Nair, Head, Dept. of Computational Biology and Bio Informatics, University of Kerala, Kariavattom requesting to issue PDF certificate to a Post Doctoral Fellow, Dr. Biju V C *(Appendix VI).*

**---IQAC Decision---: Resolved not to approve issue of certificate of PDF based on the University regulations. Dr. Biju V. C. has not pursued this PDF through any of the approved schemes under the purview of University of Kerala and has not attended any of the selection process for PDF approved by the University of Kerala. The details regarding his eligibility for doing PDF is not available with the University as reported by the Registrar, University of Kerala. The details of application for PDF through University of Kerala as Research Centre and selection as per clause 8.1 of regulations are not available as noted by the Registrar. The Hon'ble Vice-Chancellor expressed the opinion that the University regulations for awarding PDF certificates for such candidates need to be examined.**

**Item No.XIV.10: Intellectual Property Rights Information Centre- Kerala (IPRICK)- Request for furnishing Departmental needs(Appendix VII)**

**---IQAC Decision---: Resolved to circulate among the teaching Departments.**

**Item No.XIV.11: MOOC - KU Padasala- Preparation of Online Content**

Every department is requested to create online content for at least one course under any of the programmes currently offered in the department. 11 departments have submitted the details of online content to be developed.

**---IQAC Decision---: Resolved to send reminder to the pending departments to submit details of online content to be developed for MOOC courses and to authorize the Hon'ble Pro-Vice-Chancellor to nominate members for a review committee to examine quality and suitability of the MOOC courses.**



## Items for Reporting

### Item No. XIV.12: Workshop for teachers on syllabus revision for OBE

IQAC and CSS organized a training workshop for the faculty members of university departments, as per the schedule below:

GROUP I: 09 June 2020: Science and Technology

GROUP II: 10 June 2020: Social Sciences

GROUP III: 11 June 2020: Arts and Humanities/Languages

**---IQAC Decision---: *Noted***

### Additional Items approved by the Chair

### Item No. XIV.13: K-DISC - Launch of the YIP program for 2020-2023 (Appendix VIII)

K-DISC launched the YIP program for 2020-2023. A meeting (video conference) is proposed to be scheduled at 11.30am on 3rd of July 2020 via Microsoft Teams.

**---IQAC Decision---: *Resolved to authorize Dr. E. Shaji, Joint Director, IQAC to attend the meeting.***

### Item No. XIV.14: Availability of Director, IQAC and Joint Director, IQAC in Palayam Campus

**---IQAC Decision---: *Resolved to make available the services of Director, IQAC and Joint Director, IQAC in Palayam Campus on a full time. A room to be allotted in Faculty Guest House in Palayam Campus for Director, IQAC. A vehicle to be hired for the travel purpose of Director, IQAC.***

### Item No. XIV.15: Services of Language teachers for Content editing for SSR

**---IQAC Decision---: *The services of English language teachers to be sought for editing content for qualitative matrix of NAAC SSR. The committee consists of :***

- Dr. P. P. Ajayakumar, Pro-Vice-Chancellor (**Chairman**)
- Dr. B. Hariharan, Professor and Head, Institute of English
- Dr. B. S. Jamuna, Dean, Faculty of Arts
- Dr. Meena T. Pillai, Professor, Institute of English
- Dr. Lal C. A., Professor of English, SDE

**Item No. XIV.16: Reckoning of coursework for Ph.D of Smt. Anna M.**

**---IQAC Decision---** The IQAC Director had called for a review and re-examination of the decision not to approve the course work of Smt. Anna M. Based on the request and regulations in this regard the matter was placed before IQAC and resolved to approve her course work as it was as per UGC guidelines.

**Item No. XIV.17: NAAC accreditation – Compilation of SSR**

Dr. S. Nazeeb, Member, Syndicate stated that the Syndicate University of Kerala was not satisfied with the progress in compilation of Self Study Report (SSR) for NAAC accreditation.

**---IQAC Decision---** *Resolved to further strengthen the compilation process by including more members and inclusion of a Syndicate member to monitor data compilation under each criteria.*

**The meeting came to an end by 5.30 p. m.**

Approved the minutes of the 14<sup>th</sup> meeting of IQAC.

**DIRECTOR**

Internal Quality Assurance Cell  
University of Kerala

**CHAIRMAN**

Internal Quality Assurance Cell  
University of Kerala

# PROPOSAL

## **POST DOCTORAL FELLOWSHIP FOR GLOBALLY RENOWNED EMINENT RESEARCHERS**

## University of Kerala to initiate PDFs under a special category REACH OUT Program

## Objectives

- Extend support to research fellows with a track record of good research outcomes which need strengthening to reach-out in the form of Applications for social transformation.
- Use research for societal benefit
- Ensure use of research infrastructure for transformational research

## Eligibility

Young researchers who have been awarded PhD from reputed institutes need to apply within 2 years of their award date. There would be 2 fellowships in sciences and 2 in social sciences and humanities under this category. Eligible candidates would be called for an interview where they would defend their project proposal and work plan. A committee of experts would rate the proposals for selection

Fellowship	Amount per month (Rs.)	Number of Fellowship	Months	Amount per Year (Rs.)	Annual contingency (Rs.)	Total (Rs.)
Sciences (DST rates)	57,000	2	12	13,68,000 (57,000*12*2)	2,00,000 (1,00,000 each for 2 fellows)	15,68,000
Social Sciences and Humanities (ICSSR rates)	32,000	2	12	7,68,000 (32,000*12*2)	50,000 (25,000 each for 2 fellows)	8,18,000
<b>Total</b>						<b>23,86,000</b>
<b>Total: Rupees Twenty Three Lakhs and Eighty Six Thousand only</b>						

## **PROPOSAL**

### **SCHOLAR IN RESIDENCE PROGRAM (SIRP)**

University of Kerala would invite eminent researchers of global repute from different disciplines to work in association with our research centres for duration of six to twelve months on specific research projects that would impart continuous and sustainable research on themes of contemporary relevance.

The objective of the scheme is to attract renowned Professors (including those who have retired), Professionals, Eminent social and techno experts to our University so as to make it a hub for global intellectual property, research and development. The outcome from SIRP would be measurable and showcased in the form of rated publications, patents, social impact outcome, policy support for regulatory bodies or transformational learning.

The fellowship to be awarded for the SIRs would be **Rs. 90,000/- (Rupees Ninety thousand Only)** per month.

#### **Nomenclature**

**Programme:** Scholar in Residence Programme (SIRP)

**Participants:** Scholar in resident

#### **Primary Objective**

Making University of Kerala a Global Centre of Excellence in terms of Research and Innovation.

#### **Secondary Objectives**

1. Encourage research in frontier areas in Sciences, Social Sciences, Humanities and Languages considering social and contemporary relevance
2. Support learning and research through interaction and sharing of experiences
3. Learning from best global practices in research
4. supporting scholar exchange programs
5. Adopting quality research programs through seeking the services of eminent researchers

<b>Field</b>	<b>No. Of SIRP</b>	<b>Duration</b>	<b>Annual Fellowship in Lakhs</b>
Physical and chemical sciences	1	12 months	10.8
Natural and biological sciences	1	12 months	10.8
Languages	1	6 months	5.4
Social sciences	1	6 months	5.4
Education, Culture and Arts	1	6 months	5.4
Inter-disciplinary Research on World Trade	1	12 months	sponsored
<b>Total</b>	<b>6</b>		<b>37.8 Lakhs</b>
<b>Total (Rupees in words): Thirty seven Lakh Eighty thousand Only</b>			

**Sub: Starting of Department of Forensic Science – Proposal from Kerala State Police Department, with proposed Syllabus for M.Sc Degree in Forensic Science – reg –**

Sri Loknath Behra IPS, the IkdGP and State Police Chief has forwarded a request and Syllabus for establishing a Department of Forensic Science in the University of Kerala. The State Police Department has informed the following:

- Model Syllabus is already prepared in consultation with the scientific officers of forensic science laboratories of State Police Department which may be useful while preparing syllabus for the course of M.Sc Forensic Science.  
(A copy of the proposed Syllabus of M.Sc Forensic Science is enclosed.)
- Expressed willingness to spare the service of Police officers / Scientific Officers while preparing the final Syllabus.
- Expressed pleasure to provide facilities / resource persons, once the department is established in the University.

The remarks of the Dean faculty of Science and the Dean , Faculty of Applied Sciences and Technology has been sought in this regard.

As per the remarks of the Dean, Faculty of Science , establishing a separate Department for Forensic Science would be ideal, timely and relevant since it will be helpful in mitigating the crime rate. Also pointed out certain reasons for establishing such a department.

1. Higher demand for the Forensic Science Programme in India and Abroad,
2. Most of the students of Kerala is now migrating to other states to enrol the programme,
3. Being the capital city, availability of trained / skilled manpower and resource from the Police Headquarters and the Forensic Division as resource persons to handle the programme makes it ideal to establish the programme in the University of Kerala,
4. A multi – disciplinary University like University of Kerala has many departments and labs which can initially provide the platform for practical sessions for launching the course.

Also opined that,

- there is possibility of launching an integrated course on the subject .
- proposed department and course also offer scope for internationalisation and expanding research potential by creating a broader platform of “ Investigative Sciences “..

The Dean , Faculty of Applied Sciences and Technology recommended :

1. to start MSc. Degree course in Forensic Science.
2. to start a Department of study of research for Forensic Science.
3. to constitute a programme Committee for running this PG Programme with faculty from Physics, Chemistry , Optoelectronics and Computer Science departments.
4. to enter into an MoU with Kerala State Police Department.
5. to explore possibilities for opportunity adjunct faculty members from Police Department of various laboratories.
6. to reserve 50% of seats for sponsored candidates.

The matter of formation Department of Forensic Science in University of Kerala, starting of a new Course in Forensic Science and formation of a new Board of Studies in Forensic Science for detailed discussion of the syllabus submitted by the DGP of Kerala is placed before the Standing Committee on Academics and research for consideration and recommendation.

The meeting of Standing Committee on Academics and research recommended to obtain a detailed feasibility report (including financial commitment) from IQAC w.r.t starting of MSC Forensic Science course in University.

The Syndicate held on 04.06.2020 approved the recommendation of Standing Committee on Academics and research

**Sub: Higher Education – Letter received from Sri. R P Ajithkumar forwarded by the Principal Secretary to Government, Higher Education Department- suggestions for improving the Higher Education sector - reg.**

A letter has been received from the Principal Secretary to Government, Higher Education Department, along with a copy of the letter from Sri. R P Ajithkumar regarding suggestions for improving the Higher Education sector.

The suggestions are given below.

1. Make the Universities as 'Centres of Excellence' by improving the 'quality' of education.
2. Admission to various UG courses must be made based on the proper normalisation of index marks scored by CBSE and ISC students along with the state syllabus students.
3. Arrange a felicitation for the first three rank holders and award them certificates of appreciation/ cash awards/mementos to bring back the glory of past days.
4. Prepare a detailed calender for semester examinations and and timely college union elections, arts and sports festivals etc.
5. Modify the college campuses in a more aesthetic and scientific way.
6. Transparency and confidentiality in re-valuation, scrutiny etc.
7. Scrutiny proceedings must be followed by taking a feedback from students. At present students are not allowed to 'challenge' the marks awarded.
8. All payments and notifications regarding the courses are to be made available online for easy access to each and every student without any confusion.
9. Avoid spot admissions, if possible, in all courses including MBBS.
10. Reduce the duration of B.Ed course from two years to one year and make it a simultaneous programme for graduate who pursue higher courses in 'Universities'. The course pattern may be regular, weekend or correspondence.
11. Provide more opportunities for the registration in PhD programmes through Entrance Tests and admission procedure can be done in meritorious and high fee payment basis.
12. Avail meritorious scholarships in higher education.
13. Centralised valuation and adopt point wise marking system instead of bulk marking.
14. The goal must be set so as to bring at least one of the universities in Kerala among the top 5 Universities at international level.

The Standing Committee of the Syndicate on Affiliation of Colleges held on 11.05.2020 recommended to refer the matter to IQAC. The Syndicate held on 15.05.2020 resolved to approve the recommendation.

No. 565/2020/UOK

Dated: 14.06.2020

**NOTE****NOTE TO IQAC**

Sub: Issuance of PDF Certificate – Dr.Hareesh S R -reg;

An application for PDF special certificate duly recommended by the Mentor, HoD and the Dean has been submitted by Dr.Hareesh S R, who is a regular PDF scholar in Malayalam at Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram.

The candidate was granted Regular PDF in Malayalam vide UO.No.Ac.EVII/2017-18(1) dated 05/07/2019 under the supervision of Dr.C R Prasad, Professor, Dept. of Malayalam,(The Head in Charge, Dept. of Kerala Studies) University of Kerala for the period from 20/04/2019 to 19/04/2020 .

He has submitted Completion certificate from the Head, Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram, stating that he has submitted the PDF report at the centre on 31/12/2019.

Dr. Hareesh S.R has submitted a request dated 20.08.2019 to permit him to continue his Post Doctoral Research on part- time basis as he has joined as a teacher at Sree Sanakaracharya University of Sanskrit, Kalady on contract basis.As per clause 13.2 of the regulations for the award of post doctoral fellowship, University of Kerala"\"The Post Doctoral Fellow shall not engage in any employment , either full time or part time during the tenure of fellowship\"".Hence his request was not considered and the matter was communicated to the candidate vide Memo No. Ac.EVII /2019 dt 03/10/2019.

***It may also be noted that in a similar file Dr.Ansi Rahila Post Doctoral Fellow in Commerce was not granted permission for joining duty as Assistant Professor at Al-Ameen College,Edathala Aluva during her PDF research period as per the said clause. Later her request for submitting PDF report before completing the minimum period of six months was also rejected according to the clause 12.2 of the regulations.***

The Director, Dept. of Kerala Studies, University of Kerala has reported that **Dr.Hareesh S R has relieved from the PDF research on August 2019 for joining as a teacher at Sree Sanakaracharya University of Sanskrit, Kalady on contract basis. He has completed only 4 months PDF research at the centre. However he has submitted his PDF report on 31/12/2019.**

It may be noted that as per clause 12.2 of the Regulations for the award of Post Doctoral Fellowship 2016 ***"The University/Department shall not issue certificate of any kind to the post doctoral fellow, who has not engaged in the specific tasks assigned by the mentor for a minimum of six months at the Department and /or has not published scholarly publications/books/produced patent".***

When the file was put up for orders the Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research. By considering the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020, the Syndicate at its meeting held on 13/03/2020, vide item.no.10.34.C 17 has resolved to obtain a detailed report from the IQAC on the above matter.

**REGISTRAR**

No. 41645/2019/UOK

Dated: 10.06.2020

**NOTE****NOTE TO IQAC**

Sub:- Extension of research period for submission of thesis - reg.

A request has been submitted by Smt. Rohini S, full time research scholar in Malayalam for extending her period of research. The candidate has joined as a Full time research scholar at Dept. of Kerala Studies w.e.f 17/11/2014 as per UO.No.Ac.E1.C/714/MAL/11556 dated 03/12/2014. Her full time research period had expired on 16/11/2019.

The candidate's fellowship has been converted to UGC JRF w.e.f 15/06/2015. Since her area of research is new in Malayalam & because of the inadequacy of previous studies, she faced difficulties in data collection. Hence she had not submitted the SRF viva within the stipulated time. As per UO.No.AcE1/A4/8438/2019 dated 20/06/2019, the candidate can avail grace time upto 31/12/2019. But the UGC fellowship period of the above candidate is upto 14/06/2020. Hence the candidate has requested to extend her research period for one more year.

It may be noted that in a similar file Rajesh S, a full time research scholar in Geology was granted extension in research period. Sri. Rajesh S was selected for Rajiv Gandhi National Fellowship by UGC for SC candidates in the year 2015-16. The tenure of the said fellowship was for five years w.e.f 01/04/2015 (i.e. upto 31/03/2020). The research scholar had registered for Ph.D research w.e.f 02/05/2013. The full time research period of the candidate had expired on 01/05/2018. The Syndicate at its meeting held on 30/04/2019 resolved to extend the period of research of Sri. Rajesh S till the date of expiry of the fellowship period or till the date of submission of thesis whichever is earlier. As per the orders of the Vice-Chancellor, the resolution was duly implemented.

As per the orders of the Vice-Chancellor, the above matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020. The Syndicate held on 13/03/2020 vide item no. 10.34.C6 approved the recommendation of the Committee to obtain a detailed report and specific recommendations from the IQAC.

**REGISTRAR****Dr C R PRASAD**

Registrar(i/c)



**NOTE TO IQAC**

Sub: Issuance of Post Doctoral Fellowship Certificate to Dr.Biju V C – Request from Prof.Achuthsankar S Nair – reg;

A letter has been received from Prof. Achuthsankar S Nair, Head, Dept. of Computational Biology and Bio Informatics, University of Kerala, Kariavattom requesting to issue PDF certificate to a Post Doctoral Fellow, Dr. Biju V C as per clause 9.11 and clause 12.2 of regulations for the award of Post doctoral fellowship, University of Kerala (UO No. Ac.EVII/2016 date 31/05/2016). Clause 9.11 states that "Performance of the post doctoral fellow, in the presentation and discussion, shall be evaluated and reported to the University by the board consisting of Faculty Dean, HOD and mentor concerned." As per clause 12.1 "The university shall issue the certificate of satisfactory completion of fellowship only on receipt of favourable recommendations from the board referred to in clause 9.11 of these regulations."

It may be noted that Dr.Biju V C has done PDF research during the period from 20/04/2017 to 19/04/2019 **under the SIUCEB project which was not under the purview of post doctoral programme offered by University of Kerala.** He has also not attended any of the selection procedures for the PDF offered by the University of Kerala. Moreover the details regarding the eligibility of the candidate for doing Post doctoral research was also not available. Hence the said request was rejected and was returned along with the documents forwarded.

Later Prof.Achuthsankar S Nair has forwarded another letter to reconsider his request along with the minutes of meeting of performance valuation and PDF report of Dr.Biju V C. In this letter Dr. Achuthsankar S. Nair has also stated that the decision to reject the request seems to have ignored definition of 'fellowships' and 'Post Doctoral Fellow' vide clause 2.7 and 2.8 and 'Applicability' as per clause 3 of the Regulations for the award of University PDF.

As per clause 2.7, "Fellowship means financial support provided to the scholar and includes the University fellowship and those offered by the State and the National level funding agencies such as NCERT, ICAR, ICSSR, ICMR, KSCSTE, DBT, MHRD, CSIR, AICTE and UGC, SERBs fast track scheme/back to lab scheme and KSCSTE's women Scientist scheme/ Back to lab scheme and other similar Schemes for Post Doctoral Research".

As per clause 2.8, "Post Doctoral Fellow means the scholar, who has completed Doctoral level research and been awarded degree/awaiting the results after submission of thesis and pursuing independent, self managed, full-time research work based on an approved proposal, in collaboration with a mentor, in accordance with the provisions laid down in these regulations and/or the guidelines of the external funding agency concerned".

He has also cited clause 3 of the regulations according to which "These regulations shall be made applicable to all Post Doctoral Fellows funded by external agencies such as those mentioned in clause 2.7 of these regulations, in so far as they are not inconsistent with the guidelines of the respective funding agencies".

As per the letter from Prof.Achuthsankar S Nair, SIUCEB project is not a routine project and it is administrated by the executive committee chaired by the Hon'ble Vice Chancellor. It is also stated that Dr.Biju V C has brought laurels to the University by his research which has been published in 75 years old journal in USA and it would be unfortunate and highly demotivating to consider this case as not offered by the University.

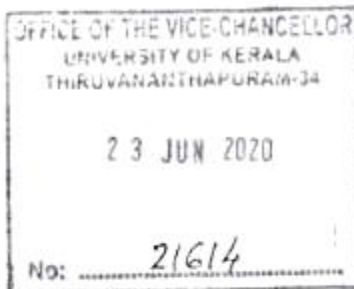
In the notification inviting application for PDF under SIUCEB project (State Inter University Centre of Excellence in Bioinformatics), published in the web page of Dept. of Computational Biology and Linguistics, it is mentioned that 'the terms and condition of appointment of PDF shall be as per PDF regulation of University of Kerala, 2016. It may also be noted that the complete selection procedure of PDF under the said project was conducted by the Department of Computational Biology and Bioinformatics.

As per clause 8.1 of the regulation, the selection of Post Doctoral Fellows shall be carried out by the selection committee consisting of Faculty Deans concerned, HoDs concerned and Director of Research. As per clause 8.3, the selection shall be based on a maximum of 25 marks spread over in two components, (i) performance in presentation before the selection committee (maximum 15 marks) and (ii) research papers published / patent application published (maximum 10 marks @ 2 marks for each paper/patent application). It may be noted that Dr. Biju V C has not attended any of the selection committee procedures as per the said clause.

When the file was put up for orders, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research. By considering the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020, the Syndicate at its meeting held on 13/03/2020, vide item.no.10.34.C12, has resolved to obtain a detailed report and specific recommendation from IQAC.



REGISTRAR



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Prof. (Dr) K.P. Sudheer  
Executive Vice President

No. KSCSTE/2065/2019-PIC

June 02, 2020

Dear Sir,

**Sub:- Intellectual Property Rights Information Centre – Kerala (IPRICK) – Request for furnishing Departmental needs - reg.**

This is to bring to your kind attention that Patent Information Centre – Kerala (PIC-Kerala) of KSCSTE, which has been making substantial contributions in promoting and propagating Intellectual Property Rights (IPR) in the State of Kerala for the past 15 years, has been designated as the Nodal Agency of the Kerala State for IPR related matters and services, by the Government of Kerala. Patent Information Centre - Kerala has also been renamed as 'Intellectual Property Rights Information Centre – Kerala (IPRICK)' and the role and responsibilities of the existing PIC-Kerala have been extended widely. As per the direction of the Government, all the Departments, Organizations, Institutions, Enterprises has to approach IPRICK for advices/services on IPR related matters. Govt.Order in this regard is attached herewith for your kind reference.

In order to prepare a perspective plan and mode of operation of IPRICK, you are requested to kindly furnish the needs of your Department (proforma attached) with regard to the protection of innovations and creations and your expectation from IPRICK. Your detailed Departmental needs will help us to serve you better and also can help in framing the master plan of IPRICK accordingly. You are also requested to kindly arrange to send back the filled in proforma attached at the earliest, preferably within a month.

For any further clarification, kindly contact my colleague Dr. Ajit Prabhu V, Chief Scientist and Nodal Officer of IPRICK (prabhu.kscste@kerala.gov.in).

Thanking you and with warm regards,

**Prof. K.P.Sudheer**  
Executive Vice President

To

**Dr. V. P. Mahadevan Pillai**  
Vice Chancellor  
University of Kerala,  
Senate House Campus,  
Palayam, Thiruvananthapuram-695 034.





STRATEGIC ADVISOR

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No. KDISC/YIP/2020-23/05

26.06.2020

Dear Sir/Madam,

**Greetings from Kerala Development and Innovation Strategic Council!!**

As you might be aware Kerala Development and Innovation Strategic Council (KDISC) is an advisory body constituted by the Government of Kerala. Promoting innovation is one of the important functions of the council. The Young Innovators Programme (YIP), launched by the Hon'ble Chief Minister of Kerala on 24<sup>th</sup> March 2018 is our flagship programme.

During the initial and subsequent lap of the project, all of us have been working together to make YIP a great success. I would like to take this opportunity to invite you to discuss on the progress of YIP 2018 and 2019 so far and plan out the launch of the YIP program for 2020-2023. A meeting (video conference) is proposed to be scheduled at 11.30am on 3<sup>rd</sup> of July 2020 via Microsoft Teams.

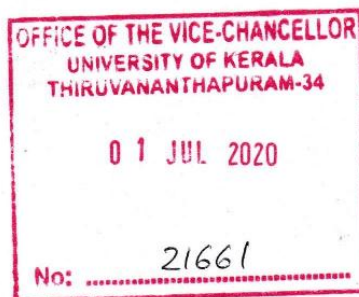
**Agenda for the meeting shall be as follows:**

- Report the progress of YIP 2018-21 and YIP 2019-22 to all the concerned departments.
- Plan out the action for YIP 2020-2023 in consultation with the departments.

Looking forward to have your esteemed presence for the meeting.

Link for the VC will be sent soon. Our Program Executive will contact you for the trial call.

Yours sincerely,


**Dr P V Unnikrishnan**