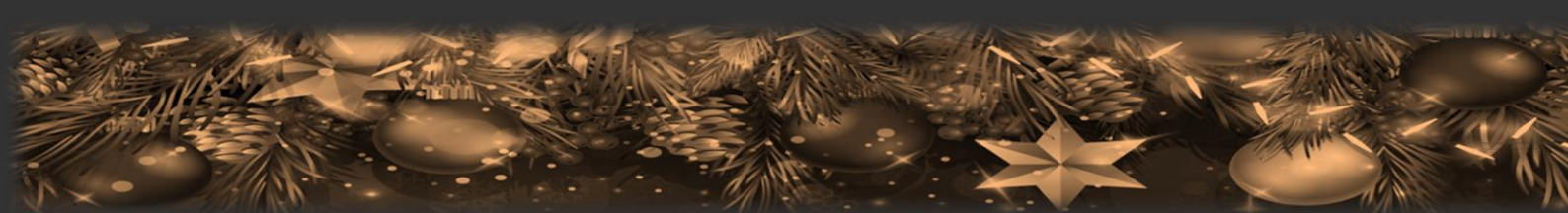# MINUTES

25th Meeting of
IQAC

9th December 2022, 3:30 p.m. @ Syndicate Room

UNIVERSITY OF KERALA

Minutes

25th Meeting of IQAC, University of Kerala

Date: 09.12.2022 **Day: Friday** **Time: 03:30 p.m.** **Venue: Syndicate Room**

INDEX

Members Present :

1.   Prof. Mohanan Kunnummal, Vice - Chancellor (Chairman)
2.   Prof. K.G. Gopchandran, Member, Syndicate
3.   Prof. K. S. Anil Kumar, Registrar
4.   Sri. R. Mahadevan, Finance Officer
5.   Sri. Jibin Francis, Chairman, Research Students' Union
6.   Dr. Unnikrishnan S. M., Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
7.   Mr. Jagan Sebastian George, Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram
8.   Prof. A. K. Prasad, Professor, Department of Economics
9.   Prof. K. S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
10.   Prof. B. Hariharan, Professor and Head, Institute of English
11.   Prof. R. B. Binoj Kumar, Professor, Department of Geology
12.   Prof. S. Mini, Professor, Dept. of Biochemistry
13.   Prof. S. R. Sheeja, Professor, Department of Economics
14.   Dr. E. Shaji, Associate Professor and Head, Department of Geology (Joint Director, IQAC)
15.   Prof. Gabriel Simon Thattil, Director, IQAC
16.   Dr. Laiju P Nair, Division Head, Training, ASAP Kerala (Special Invitee)
17.   Sri. Sankaran K, Programme Manager, ASAP Kerala (Special Invitee)
18.   Dr. Christabell P.J., Associate Professor, Department of Economics (Special Invitee)

Members Absent:

1.   Dr. S. Nazeeb, Member, Syndicate
2.   The Vice - Chairman, Credit and Semester System
3.   The Director, Computer Centre
4.   The Chairman, Department Students' Union
5.   Prof. Jayachandran R., Professor and Head, Department of Hindi
6.   Dr. S. Aji, Associate Professor, Department of Computer Science

Items for Consideration

Item No. XXV.01: Approval of the minutes of 24thmeeting of IQAC held on 20.10.2022:

The minutes of the meeting were circulated via email through IQACoffice and the members have confirmed the same.

Item No.XXV.02: Action Taken Report on decisions of the 24thmeeting of IQAC held on 20.10.2022:

Decision	Action Taken
Item No. XXIV.03: Establishment of Research and Development Cell in State Universities The Research Director vide a letter dated 23.08.2022 has forwarded a letter from University Grants Commission regarding establishment of Research and Development Cell in State Universities along with UGC's Guidelines for establishment of the same (Appendix I). The Research Director observed that the matter require policy decision from the part of the University. Meanwhile, the Syndicate held on 27.09.2022 has considered the UGC letter regarding the establishment of Research and Development Cell in the Universities and Colleges as per UGC guidelines and resolved to approve the proposal in principle and referred to the Standing Committee of the Syndicate on Academics & Research for detailed discussion regarding integration. *---IQAC Decision---: The matter has been referred to the Standing Committee of the Syndicate on Academics and Research, based on the recommendations appropriate inputs would be given.*	*Under Processing*
Item No. XXIV.04: Establishment of Independent Faculty for Foreign Languages and the Re-orientation of Faculties With reference to the proposal for establishment of independent faculty for Foreign Languages and the re-orientation of Faculties, the meeting of the Syndicate held on 25.08.2022, vide item no. 45.90.D24 resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research to forward the matter to IQAC to submit a detailed report in this regard. (Minutes of the Syndicate has been attached as Appendix II) *---IQAC Decision---: The matter has been referred to the Academic Council, based on the recommendations appropriate inputs would be given.*	*Waiting for decision*
Item No. XXIV.05: Survey on implementation of NEP The Association of Indian Universities, in collaboration with *Shiksha Sanskriti Uthan Nyas* has developed a survey form to see the status of implementation of National Education Policy-2020 in Higher Education Institutions. The Association vide a letter dated 19.09.2022 has forwarded a Google form of survey. To compile the best practices being followed by HEIs which can be adopted by other HEIs for implementing the NEP2020 in letter and spirit, it has been requested to share a report on best practices initiated by the University on implementation on NEP in about 8-10 pages via email to the Association. *---IQAC Decision---: An orientation programme on NEP inputs based on data asked for, to be undertaken for all teachers, after which survey details would be provided.*	*Under Processing*
Item No. XXIV.06: Specialised training for team setup by Office of Controller General of Patents, Designs and Trademarks, Mumbai Assistant Controller of Patents & Designs, Ministry of Commerce and Industry, Govt. of India vide an email dated 20.09.2022 has informed that the Office of	*Decision conveyed*

Controller General of Patents, Designs and Trademarks, Mumbai has formed a team where in members have been assigned the different tasks pertaining to publication of IPR Newsletter. He informed that the office is seeking a training programme for officers involved in IPR Newsletter. Two letters forwarded along with the email has been attached as Appendix III.

 ---IQAC Decision---: *A team of experts for this purpose to be constituted as follows:*

1. *Dr.Sibi K. S., Assistant Professor, Department of Physics and Coordinator, IPR Cell*
2. *Dr. Vinod Chandra S. S., Professor, Department of Computer Science*
3. *Dr. Mini S., Professor, Department of Biochemistry*
4. *Dr. E. Shaji, Associate Professor & Head, Department of Geology*
5. *Dr. R. Jayakrishnan, Associate Professor, Department of Physics*
6. *Dr. Suneesh C. V., Assistant Professor & Head, Department of Chemistry*
7. *Dr. Subodh G., Assistant Professor, Department of Physics*

Item No. XXIV.07: Certificate of appreciation – Awarding details IQAC in its 23rdmeeting held on 19.08.2022 resolved to issue certificate of appreciation to all teachers who have made significant contribution to the accreditation process. The certificate format is enclosed as Appendix IV ---IQAC Decision---: **Resolved to issue Certificate of Appreciation to the Conveners and Coordinators who worked in the NAAC Accreditation Committee along with the Criteria members as well as IQAC Teacher Members and IQAC Staff.**	*Under Processing*

Item No.XXV.03: Strengthening Cooperation between ASAP and University of Kerala
Dr. Anej Somaraj, Division Head, Curriculum & NSQF Division, ASAP Kerala has agreed to attend the meeting of IQAC to discuss various avenues of possible cooperation between University of Kerala and ASAP.
 ---IQAC Decision---: *The representative from ASAP consisting of Dr. Laiju P Nair, Division Head, Training & Sri. Sankaran K, Programme Manager, ASAP Kerala, presented areas of collaboration in terms of Curriculum Design and skill based courses which can align with the course structure of various programmes. Resolved to seek a detailed proposal on skill based courses suitable for Masters Program which can be adopted for the Teaching Departments and similar proposal for affiliated colleges. As suggested by the Hon'ble Vice-Chancellor, proposals from ASAP has been sought on skill embedded courses for students under UITs and UIMs.*

Item No.XXV.04: Job Fair in association with Kerala Knowledge Economy Mission- KDISC
Kerala Knowledge Economy Mission, K-DISC aims to create jobs for the educated by transforming Kerala into a Knowledge Society that produces, consumes and transacts knowledge for the benefit of its own social and economic development. Over the next four years, the Kerala Knowledge Economy Mission aims to provide gainful employment to 20 lakh people in various sectors and job fields. The letter from Dr. P.S Sreekala, Director, Kerala Knowledge Economy Mission- KDISC regarding conducting a job fair in February 2023 is attached as **Appendix I**.
 ---IQAC Decision---: *IQAC discussed the proposal put forward by Kerala Knowledge Economy Mission and resolved to accept the same in principal after seeking details on the*

support which Kerala Knowledge Economy Mission will provide in hosting and conduct of the job fair. The Coordinator, Placement Cell, Dr. Christabell P.J presented the activities of the Placement Cell and on the challenges involved in hosting the Job Fair. Resolved to consider the proposal to support the placement cell with an Assistant and to have integrate services on student skilling and placement under the Finishing School, Career Guidance Bureau and the Placement Cell.

Item No.XXV.05: QS Ranking- Participation in International Rankings

The Department of Higher Education, Ministry of Education, and Government of India organized a workshop in association with National Board of Accreditation on September 28, 2022 at New Delhi to sensitize institutions regarding various Rankings. Dr. K.G. Gopchandran, Professor, Department of Optoelectronics and Dr. Shaji E., Associate Professor, Department of Geology attended the meeting. The meeting intended to provide focused mentorship to the institutions and improve ranking of Indian Institutions in the QS World University Rankings. Dr. Shaji E. also attended a follow-up online workshop.
---IQAC Decision---: Dr. Shaji E., and Dr. K.G. Gopchandran presented details on the workshop attended and on the revised QS ranking framework for World University Ranking. The revised framework calls for ranking HEIs with Under Graduate programmes. The house discussed the current programmes offered by the University and on how Under Graduate programmes can be included in the framework.
Resolved to consider the proposal to include Under Graduate programmes currently under School of Distance Education of the University and examine the potential to include programmes under the University College of Engineering.

Item No.XXV.06: Margadarshan scheme of NAAC

The NAAC has launched 'Margadarshan' scheme for mentoring and handholding to accreditation aspirant institution to improve and instill Quality Assurance in Higher Education which is reflected in vision of NAAC. The scheme aims to bring all aspirant Higher Education Institutions in the fold of NAAC accreditation through handholding and mentoring.
(Appendix II)
---IQAC Decision---: Resolved to undertake mentoring for NAAC accreditation under Margadarshan scheme. The same can be carried forward if IQAC could successfully identify 6 colleges which can scale up to accreditation provided mentoring support is given as per NAAC guidelines.

Item No.XXV.07: Internship offered by NEAT & AICTE

All India Council for Technical Education (AICTE) in association with National Educational Alliance for Technology (NEAT) team is giving a career-oriented opportunity to students from all over the country with any academic background in finding their dream internship. Around 9,068 Industries have already registered and are offering internships through the AICTE portal. AICTE and NAAC are working hand-in-hand together and are making diligent efforts to spread awareness among HEIs of this internship opportunity, benefits of which include building industrial relations, improvement in teaching learning process and improvisation in institutional credibility & branding.**(Appendix III)**
---IQAC Decision---: Resolved to approve the proposal for initiating University of Kerala to National Educational Alliance for Technology (NEAT) which gives career-oriented opportunity to students for their internship

Item No.XXV.08: Interaction with Eminent Scholar- Applications invited

With a view to expose students, teachers and researchers of our University to the learning and research environment prevailing in institutions of repute (Indian & Global), IQAC has invited proposals (Appendix IV) to bring eminent scholars to our campus. Such experts would interact with our scholars and enrich them in their learning and research activities. Applications from various departments have been received in the IQAC Office. A committee may be constituted to scrutinize and select the applications.

---IQAC Decision---: Resolved to have the same committee to scrutinise applications under Interaction with Eminent Scholars. The existing committee consisting of The Director, IQAC, Vice-Chairman CSS and the Joint Director, IQAC

Item No.XXV.09: Visit of delegation from Novgorod State University, Russia

ThedelegationfromNovgorod State University visited University of Kerala on 07.12.2022 forenoon. Thedelegation was formally welcomed by Prof. K. G. Gopchandran, Hon'ble Member of Syndicate whospoke on the University's status in the form of accreditation, programmes offered, strength ofthe University and areas of possible collaboration. A brief presentation on the academicprogrammes and research initiatives of Novgorod State University was made by the delegation.The delegation presented areas of interest for collaboration which include Cyber Security,Biotechnology, Artificial Intelligence, and Space Science besides Economics, Business Studies andHumanities.

---IQAC Decision---:   Resolved to recommend initiating collaboration with Novgorod State University, Russia in terms of

- *Post-Doctoral Fellowship for 3 University candidates in the area of Cyber Security, Theoretical Physics and Polymer Science*
- *Student exchange for Masters programme- 2 to 3 students in the area of Cyber Security, Theoretical Physics and Polymer Science*
- *Faculty exchange on mutually beneficial basis*

Item No.XXV.10: Data capture to NIRF Ranking Portal

The Team NIRF, vide an email dated 28th November, 2022 has informed that the online Data Capturing System (DCS) for data submission for India Rankings 2023 has been opened. The DCS will close on 6th January 2023.

---IQAC Decision---: Resolved to initiate steps for data capturing under NIRF with the specific committee constituted for this purpose. The committee would have its first sitting on 12th December 2022. Also resolved to invite an external expert on NIRF to interact with the Teachers

Items for Reporting

Item No.XXV.11: OBE Orientation workshop for Chairpersons and members of BoS

An Orientation Programme for Chairpersons and Members of the Boards of Studies on Syllabi revision, transformation to the OBE mode, for affiliated colleges of the University was conducted on 18th November, 2022 at the C.V. Raman Hall, CLIF, University of Kerala, Kariavattom. The Hon'ble Vice Chancellor Prof.(Dr.) MohananKunnummalinaugurated the function. Follow on discipline–wise workshop will be hosted after this. Hon'ble Members of the Syndicate Dr. M. Vijayan Pillai,Sri.Jairaj J., Dr. K. B. Manoj, Prof. K. Lalitha and Sri. R. Arunkumar addressed the audience. In the follow on discipline –wise sessions, Prof. (Dr.) Suresh Das (Honorary Professor, School of Chemistry, IISER, Thiruvananthapuram), Prof. (Dr.) K. J. Joseph, (Director, Gulati Institute of Finance and Taxation, Thiruvananthapuram), Prof. (Dr.) P.P. Ajayakumar (Director, UGC-HRDC, University of Kerala), Sri. Santhosh C. Kurup (Chief Executive Officer, ICT Academy) spoke. The Handbook on LOCF prepared by IQAC was distributed to the participants.

---IQAC Decision---:   *Noted*

Item No.XXV.12: Adoption of SWAYAM courses in University – Filing of reply

The UGC, vide a DO letter dated 3rd November 2022 had requested to furnish details regarding adoption of SWAYAM courses in University of Kerala by means of a Google form. The reply was to be filed by 23rd November 2022. The IQAC submitted reply (Appendix V) to this letter, stating that the University has adopted SWAYAM courses in a limited form for its Teaching Departments.

---IQAC Decision---:   *Noted*

The meeting came to an end by 5.30 p.m.

Dr. Gabriel Simon Thattil	**Dr. Mohanan Kunnummal**
Director	**Chairman**
Internal Quality Assurance Cell	**Internal Quality Assurance Cell**
University of Kerala	**University of Kerala**
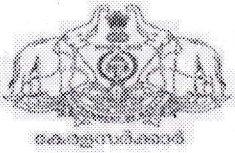
കേരള നോളേജ് ഇക്കോണമി മിഷൻ
KERALA KNOWLEDGE ECONOMY MISSION
KERALA DEVELOPMENT AND INNOVATION STRATEGIC COUNCIL (K-DISC)
Thiruvananthapuram -14

Dr. P S Sreekala
Director
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സ്വീകർത്താവ്,

രജിസ്ട്രാർ

കേരള യൂണിവേഴ്സിറ്റി

101/GL/2022/KKEM

06-12-2022

വിഷയം : കേരള നോളേജ് ഇക്കോണമി മിഷൻ- 'തൊഴിലരങ്ങത്തേക്ക്' പ്രത്യേക തൊഴിൽപദ്ധതി സംബന്ധിച്ച്

കേരളത്തെ ജ്ഞാനസമൂഹമായി പരിവർത്തിപ്പിക്കുക എന്ന ലക്ഷ്യത്തോടെ സർക്കാർ രൂപീകരിച്ചിരിക്കുന്നതാണ് കേരള നോളേജ് ഇക്കോണമി മിഷൻ. ഇതിന്റെ ഭാഗമായി 2026 നുള്ളിൽ 20ലക്ഷം പേർക്ക് ജ്ഞാന തൊഴിൽ മേഖലയിൽ അവസരങ്ങൾ സൃഷ്ടിക്കുക എന്ന സുപ്രധാന ദൗത്യമാണ് ഇപ്പോൾ മിഷനെ സർക്കാർ ഏല്പിച്ചിരിക്കുന്നത്. അഭ്യസ്തവിദ്യരായ 20 ലക്ഷം പേർക്ക് അവരുടെ വിദ്യാഭ്യാസ യോഗ്യതയ്ക്കും നൈപുണികും അനുസൃതമായി സ്വകാര്യ മേഖലയിൽ തൊഴിൽ അവസരം ലഭ്യമാക്കുകയാണ് ഉദ്ദേശ്യം.

നോളേജ് ഇക്കോണമി മിഷൻ കുടുംബശ്രീയുടെ സഹകരണത്തോടെ നടത്തിയ സർവ്വേയിൽ പ്ലസ്ടു അടിസ്ഥാന വിദ്യാഭ്യാസ യോഗ്യതയുള്ളവരും 59 വയസ്സിൽ താഴെ പ്രായമുള്ളവരുമായ 53 ലക്ഷം തൊഴിലന്വേഷകരുണ്ടെന്ന് കണ്ടെത്തിയിട്ടുണ്ട്. ഇവരിൽ 58% സ്ത്രീകളാണ്. തൊഴിൽ പരിചയമുള്ളവരും പല കാരണങ്ങളാൽ തൊഴിൽ നഷ്ടപ്പെട്ടവരും തൊഴിൽ ആഗ്രഹിക്കുന്നവരുമായ അഞ്ചുലക്ഷം സ്ത്രീകൾ ഇക്കൂട്ടത്തിലുണ്ടെന്നും കണക്കാക്കപ്പെടുന്നു. തൊഴിൽ അന്വേഷകരിൽ ഭൂരിഭാഗവും സ്ത്രീകളാണെന്ന സാഹചര്യത്തിൽ, അഭ്യസ്തവിദ്യരും തൊഴിൽ അന്വേഷകരുമായ സ്ത്രീകളെ തൊഴിൽസജ്ജരാക്കാൻ പ്രത്യേക ഊന്നൽ നൽകുന്ന "തൊഴിലരങ്ങത്തേക്ക്" എന്ന പദ്ധതി നോളേജ് മിഷൻ നടപ്പിലാക്കുകയാണ്. തൊഴിൽ അന്വേഷകരായ പെൺകുട്ടികളെ സർവ്വകലാശാല - കോളേജ് തലത്തിൽ സംഘടിപ്പിച്ച്, തൊഴിൽ അവസരങ്ങൾ കണ്ടെത്തി, ആ തൊഴിലുകൾക്ക് ആവശ്യമായ പരിശീലനം കുട്ടികൾക്ക് നൽകി, അവരെ തൊഴിൽ സജ്ജരാക്കുകയാണ് ലക്ഷ്യം. നിശ്ചിത ഇടവേളകളിൽ തൊഴിൽ മേളകൾ നടത്തി അർഹരായവർക്ക് തൊഴിലും ലഭ്യമാക്കും.

2023 ഫെബ്രുവരിയിൽ പദ്ധതിയുടെ ഭാഗമായ ആദ്യ തൊഴിൽ മേള നടത്തേണ്ടതുണ്ട്.പദ്ധതിയുമായി സഹകരിച്ചു പ്രവർത്തിക്കാൻ സർവ്വകലാശാലയിലെയും സർവകലാശാലയോട് അഫിലിയേറ്റ് ചെയ്ത കോളേജുകളിലെയും IQAC, Career Guidance Cell, Placement Cell തുടങ്ങിയ സമിതികൾക്ക് എത്രയും വേഗം നിർദ്ദേശം നൽകണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.

വിശ്വസ്തതയോടെ,

ഡോ.പി എസ് ശ്രീകല

National Assessment and Accreditation Council
An Autonomous Institution of the University Grants Commission
राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

Margadarshan – A Quality promotion initiative

मार्गदर्शन एवं गुणवत्ता संवर्धन पहल

(Mentor - Mentee scheme)

@ NAAC

October 2022

National Assessment and Accreditation Council

P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560072, Karnataka, India

मार्गदर्शन एवं गुणवत्ता संवर्धन पहल

Foreword

It is heartening that the National Assessment and Accreditation Council (NAAC) has always been infusing a new spirit into its processes of assessment and accreditation. This has been attempted as a continuance of the NAAC's concern for ensuring that its A/A processes are in tune with the needs and changes in the local, regional and global scenario of Higher Education. NAAC has launched the new scheme **Margadarshan** (मार्गदर्शन) a quality promotion initiative. The focus of the scheme is to inspire all accreditation aspirant HEI's to come in fold of accreditation through mentoring as is desired by NEP-2020.

It is hoped that this scheme will help the HEIs to prepare for the revised process of assessment and accreditation. NAAC has established Mentor-Mentee cell for the purpose to guide and facilitate the HEI benefited under this scheme.

I wish potential HEI's to come forward as mentor and apply for the proposal and join hands with NAAC to make quality the defining element of Higher Education in our country.

I am personally grateful to Prof. Bhushan Patwardhan for guiding NAAC in this initiative. My gratitude to Prof. Jagdish Kumar Chairmen, UGC for all the encouragement and support. NAAC places on record for all the help extended by Ministry of Education

लिए साथ सबको शिखर पर चढ़े हम , सफलता हमारे कदम चुम लेगी ।

October, 2022   (Dr. S. C. Sharma)

Bengaluru   Director, NAAC

Margadarshan Scheme Quality promotion initiative

मार्गदर्शन एवं गुणवत्ता संवर्धन पहल

Introduction

National Assessment and Accreditation Council (NAAC) was established in 1994 as an autonomous institution of the University Grants Commission (UGC), with its Headquarters in Bengaluru, Karnataka. The mandate of NAAC is to make quality assurance as an integral part of the functioning of Higher Education Institutions (HEIs) and to motivate them to build a strong quality culture within.

Vision of NAAC

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

The mission statements of NAAC are

- *To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*
- *To stimulate the academic environment for promotion of quality in teaching-learning and research in higher education institutions;*
- *To encourage self-evaluation, accountability, autonomy and innovations in higher education;*
- *To undertake quality-related research studies, consultancy and training programmes, and*
- *To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

These mission statements aim at translating the NAAC's vision into focused action plans, and define NAAC's engagement with Higher Education Institutions for ushering a quality culture in them. Striving to achieve its goals as guided by its vision and mission statements, NAAC primarily focuses on assessment of the quality of higher education institutions in the country. The NAAC methodology for Assessment and Accreditation is specifically designed taking into account the good practices of Quality Assurance (QA) agencies across the world and consists of an initial self-assessment by the institution and a subsequent external peer assessment organized by NAAC.

About Margadarshan (Mentor -Mentee) Scheme

As per mandate of NEP, NAAC has launched Margadarshan scheme for mentoring and handholding to accreditation aspirant institution to improve and instill Quality Assurance in Higher Education which is reflected in vision of NAAC.

Aim of the scheme

The scheme aims to bring all aspirant Higher Education Institutions in the fold of NAAC accreditation through handholding and mentoring.

Objective

- To improve overall quality of Higher education across the country through accreditation
- To Mentor non -accredited HEIs to volunteer for accreditation as desired in NEP.
- To tap regional potential through regional languages to enhance the number of accreditations in the country.
- To enable Government , rural and other HEIs to volunteer for accreditation .

Eligibility

- Mentor : Any higher Education Institution which has underwent subsequent cycles of accreditation and under RAF their latest grade is "A" and above with valid accreditation status or any other Government HEI with potential to mentor (for states not having A and Above grades.)
- Mentee : Any eligible HEI as per NAAC guidelines aspiring for accreditation can be a mentee . (Note -Mentee HEI should not have gone for NAAC accreditation earlier and wish to apply for first cycle.)

Guidelines

Role of Higher education department/SLQAC's and other authorities in state

- To encourage eligible HEI's (as per norms of scheme) to come forward either as a mentor or as a mentee and volunteer for accreditation.

Role of Mentor

- Chose HEIs which are aspiring to go for NAAC assessment and accreditation and, mentor them through hand holding exercise (preference to be given to Government Institutions in disadvantages locations /geographically diversified area and others HEI in close proximity).
- Understand the problem of mentee HEIs and handhold them to get ready for accreditation.
- Mentee HEI to understand A and A process and guide them for documentation.
- Help mentee HEIs to register to create HEI portal and facilitate to submit IIQA.
- Guide in preparation of SSR and make them understand intent of metrics and SOP.

- Use innovative methods to achieve the objective.

- Motivate and inspire mentee HEIs to proceed with A and A process ,by explaining its benefits .

Mentor HEI benefits

- The scheme will boost the confidence of mentor HEI.

- This scheme will give a new sense of educational social responsibility (ESR) to HEI.

- Mentor HEI shall get recognition and more visibility in academic fraternity.

Mentee benefits

- It will boost the confidence of HEI.

- The profile of institution will get enhanced in all criterions of NAAC which will institutionalize quality culture.

- Proper understanding of the process will make the HEI presentable with required documents as per SOP.

- Receive direct experienced support and guidance from expertise in regional language.

NAAC benefits

- It will help NAAC to build a good academic eco-system.

Inputs from mentor-mentee will help NAAC to improve the process from time to time.

Monitoring by NAAC

- Regional coordinating team to scrutinize the mentor HEI's in the region and report to Mentor cell.

- Mentor Mentee team will be assigned with one NAAC officer as per the regional team to observe the progress of the scheme.

- Coordinate and address all queries of assigned HEI.

- Give proper guidance and help as and when HEI require.

- Report the monthly progress to the head of mentor-mentee cell of HEI's under the

scheme.

- Help in preparing final report to be submitted to NAAC by mentor HEI.

Submission of report

After successful completion of the scheme mentor HEI must submit detailed report to NAAC to review the performance of the mentee HEI endorsed by head of the mentor institution and NAAC officer.

-

Terms and conditions

- Duration of scheme is for three months to reach the target.
- A university sanctioned with Margadarshan grant of one Rs. One Lakh has to mentor and bring in six HEI's in fold of accreditation within three months.
- Affiliating /Autonomous Institution sanctioned with Margadarshan grant of Rs. Fifty thousand must bring in three HEI's in fold of accreditation within three months.
- If for any reason, the mentoring institution is not able to complete the mentoring process, until successful accreditation of the mentioning institution, the share of second installment fee shall be foregone.
- The financial assistance to be utilized exclusively for the purpose of mentoring and not for creating infrastructure or any other facilities in Institution.
- Mentoring HEI has to keep the concerned authorities of NAAC updated about the activities carried out in the Margadarshan - Quality Promotion Initiative by my institution.
- If any violation found on the part of mentoring institution, Mentroing HEI shall be liable for appropriate actions from NAAC.
- Mentor HEI should sign MoU with mentee HEI for the purpose and the copy of the same should be attached with the proposal.

How to Apply
The eligible HEI can download the application form for proposal from NAAC website and submit Hard copy duly filled and signed by competent authority along with relevant supporting documents to NAAC Bangalore Office.

मार्गदर्शन एवं गुणवत्ता संवर्धन पहल

Spherical Wave front model

Mentoring Ecosystem

Mentor

Mentee

Mentee

Mentee

Mentee

Mentee

Mentee
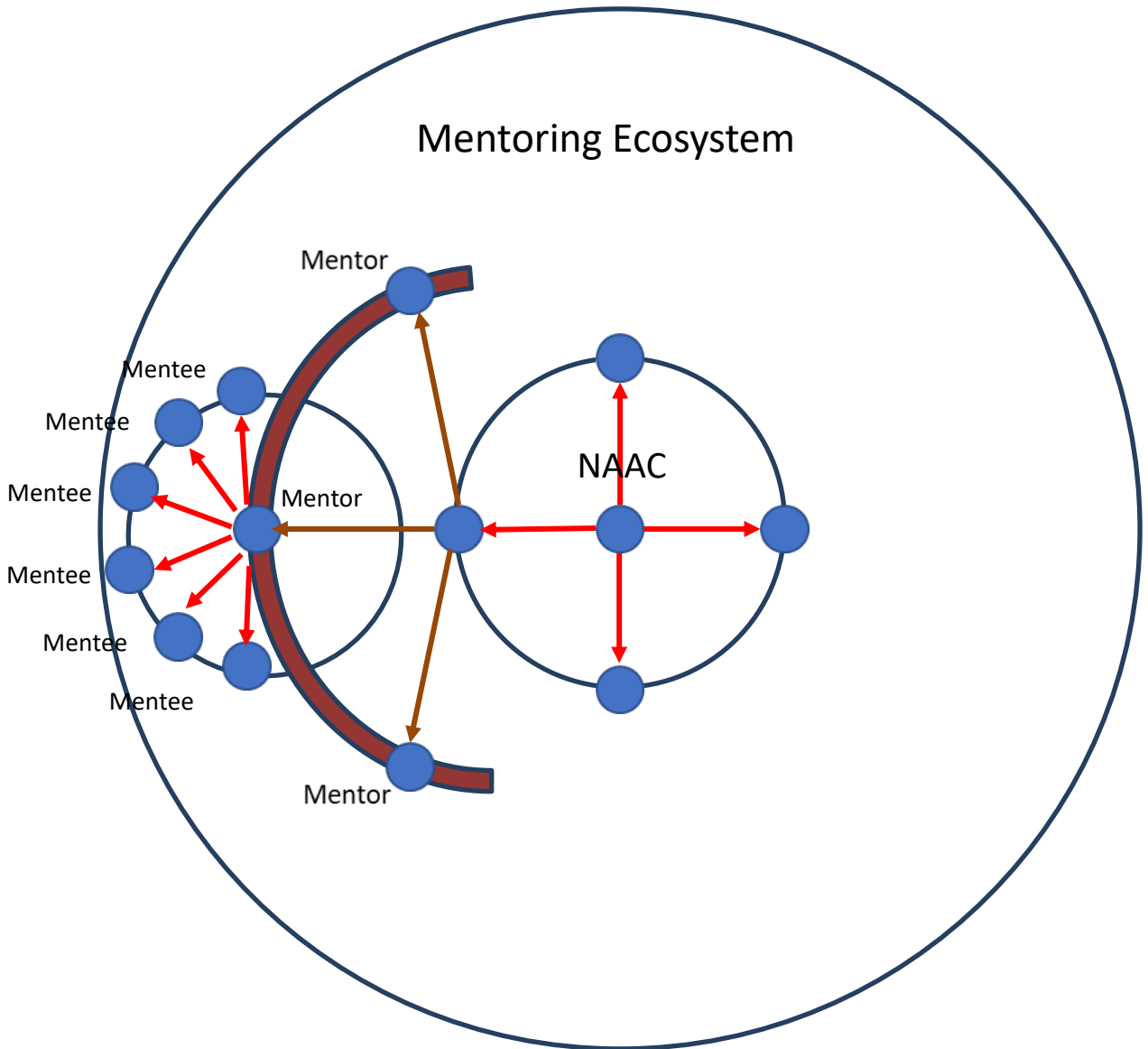
Mentor

Mentor

NAAC

NAAC Financial assistance may be spent under the heads given below-

The financial Assistance sanctioned will be released in two phases

- First installment of 50% of the financial Assistance will be released by NAAC after successful submission of SSR of mentee Institution.
- Second installment of 50% of the financial assistance will be released after declaration of accreditation results of Mentee HEI.

The financial assistance to be utilized under following heads

a) Travel expenses allowed to mentee HEI is up to 30% of the financial assistance sanctioned

b) Honorarium of Rs 3000/- per day can be paid to the resource personas/experts as per NAAC norms. (30 % of total grant)

c) 30 % of financial assistant to be utilized for handholding activities etc.

d) Miscellaneous amount should not exceed 10 % of the total grant.

e) NAAC officers invited to Session will not be entitled for any honorarium, but hospitality and local transport should be taken care by mentee HEI.

f) Travel of NAAC officer to mentor/mentee institution for handholding activities etc. will be taken care by NAAC office.

g) The sanctioned amount will be released only on receipt of hard copy of Audited statement of Expenditure and Utilization Certificate within one month from the date of completion of the process along with the report including details of mentee duly signed by the Head of the Institution. Henceforth all the claims will be reimbursed through PFMS transfer. You are therefore requested to provide the following bank details and a cancelled cheque along with the claims.

h) Bank Details

1. Beneficiary Name: ---

(Authorities designation only. For example Vice Chancellor/Registrar/Principal/

Director etc,)

2. Name of the Bank:--

3. Name of the Branch:--

4. Account Type: ---

5. Account No: ---

6. RTGS/IFS Code: ---

7. MICR Code: ---

8. (copy of the cancelled cheque)

NAAC Regional Coordinators

Southern Region	Dr. M. S. Shyamasundar, Adviser, NAAC,	mssnaac@gmail.com
Northern Region	Dr. Jagannath Patil, Adviser, NAAC	jp.naacindia@gmail.com naacjp72@gmail.com
Eastern Region	Prof. Amiya Kumar Rath, Adviser, NAAC	amiyakumarrath@gmail.com
Western Region	Dr. Devender S. Kawday, Adviser, NAAC	devender.kawday@naac.gov.in
Northern East Region	Dr. Mrs. Sujata P. Shanbhag Adviser, NAA	sujata.shanbhag@naac.gov.in

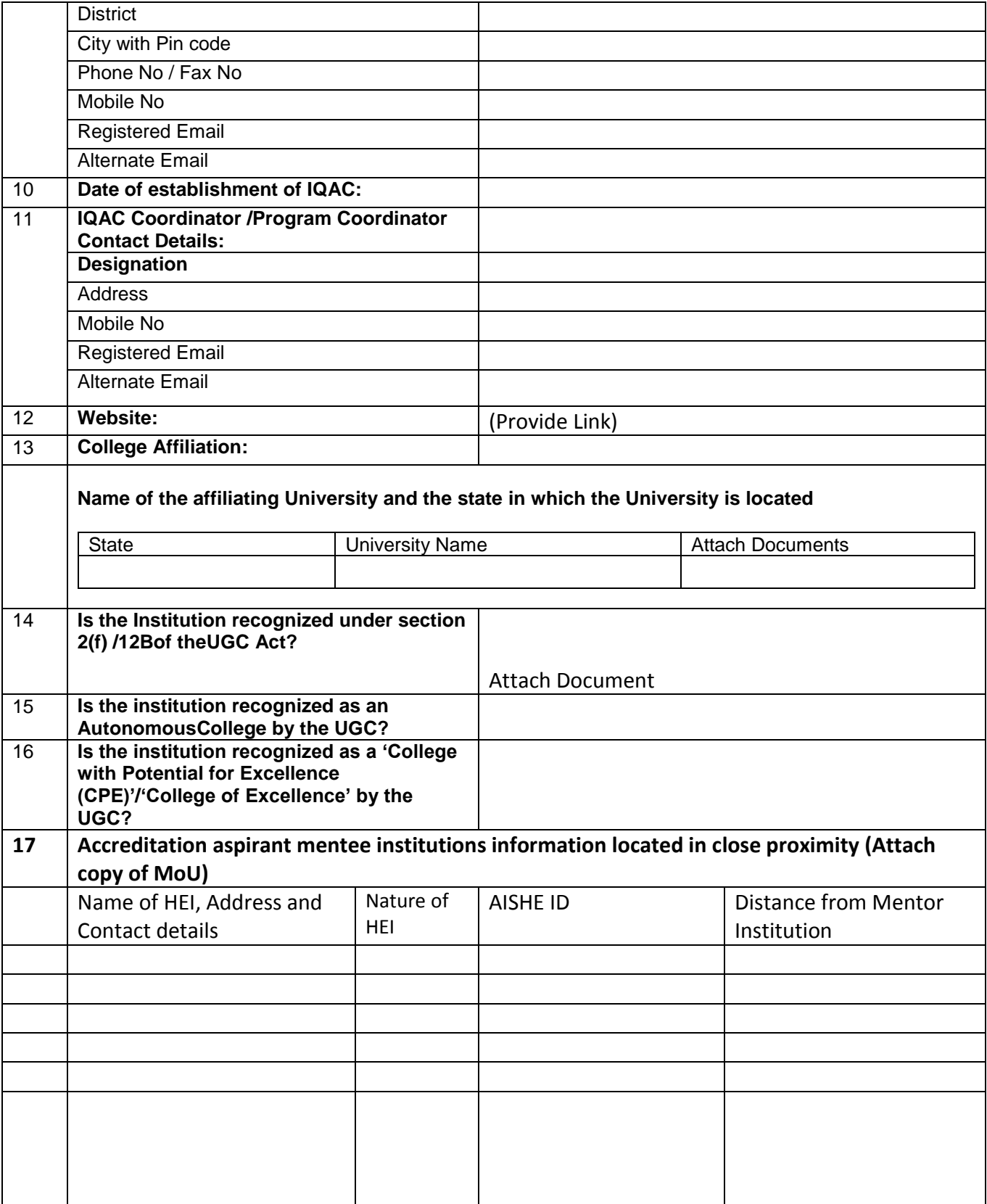NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL, BENGALURU

Margadarshan - Quality Promotion Initiative

मार्गदर्शन एवं गुणवत्ता संवर्धन पहल

Handholding and Mentoring for Rural, Urban, Semi-urban and Accreditation aspirant HEIs

AISHE ID:	

1	**Application For**	Mentor			
2	**Cycle of Accreditation**				
		Cycle	Date	Grade	Score
3	**Name of the Institution:**				
4	**Nature of HEI:**				
	Institute of National Importance Central University, Private University State University, Deemed to be University Affiliated PG College, Affiliated UG College, Autonomous Institute				
5	**Location type of HEI:**				
	Rural				
	Semi-urban				
	Urban				
6	**Date of establishment of the Institution:**				
7	**Name of the Head of the Institution:**				
	Designation:				
8.	**Address of the HEI**				
	State/UT				

	District	
	City with Pin code	
	Phone No / Fax No	
	Mobile No	
	Registered Email	
	Alternate Email	
10	**Date of establishment of IQAC:**	
11	**IQAC Coordinator /Program Coordinator Contact Details:**	
	Designation	
	Address	
	Mobile No	
	Registered Email	
	Alternate Email	
12	**Website:**	(Provide Link)
13	**College Affiliation:**	

Name of the affiliating University and the state in which the University is located

State	University Name	Attach Documents

14	**Is the Institution recognized under section 2(f) /12Bof theUGC Act?**	Attach Document
15	**Is the institution recognized as an AutonomousCollege by the UGC?**	
16	**Is the institution recognized as a 'College with Potential for Excellence (CPE)'/'College of Excellence' by the UGC?**	

17	**Accreditation aspirant mentee institutions information located in close proximity (Attach copy of MoU)**			
	Name of HEI, Address and Contact details	Nature of HEI	AISHE ID	Distance from Mentor Institution

18	Names with Designation of proposed experts/faculties involved in the hand holding program.	Upload CV
1.		
2.		
3.		
4.		

Date   Place

Signature   Signature

Head of the Institution   Director/In-charge IQAC/Program coordinator

Undertaking on HEI letter head

1. The information furnished above is true to the best of my knowledge

2. I have gone through the Margadarshan - Quality Promotion Initiative document and abide by the terms and conditions specified.

3. I am aware that if any violation found on the part of mentoring institution, I shall be liable for appropriate actions from NAAC.

4. I shall keep the concerned authorities of NAAC updated about the activities carried out in the Margadarshan - Quality Promotion Initiative by my institution

5. If for any reason, my institution is not able to complete the mentoring process, until successful accreditation of the mentioning institution, the share of second installment fee shall be foregone.

6. The mentee HEI is applying first time for accreditation of NAAC.

Date   Place

Signature   Signature

Head of the Institution   Director/In-charge IQAC/Program coordinator

BBNL BHARATNET PROJECT FOR HEIS AND INTERNSHIP OPPORTUNITIES

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL, BENGALURU
(An Autonomous Institution of the University Grants Commission)

"Information regarding BBNL BharatNet project for HEIs & Internship opportunities available at AICTE portal for students of HEIs"

In order to bridge the gap between Rural and Urban India, BBNL BharatNet Project is being implemented in 2.6 lakh Gram Panchayats (GPs) which aims to provide broadband connectivity to rural areas of India. The project is the backbone of 'Digital India' initiative of Government of India (GoI). Taking cognizance of this, NAAC has been creating awareness and organizing handholding programs for HEIs in rural areas. The details of Gram Panchayats (GPs) with BharatNet connection is enclosed in the following link

See link here: http://www.bbnl.nic.in/actgps.aspx?langid=1&ls_id=9&l_id=9

All India Council for Technical Education (AICTE) in association with National Educational Alliance for Technology (NEAT) team is giving a carrier-oriented opportunity to students from all over the country with any academic background in finding their dream internship. Around 9,068 Industries have already registered and are offering internships through the AICTE portal. More than 300 authentic and certified companies have proved to be nimble and keep posting internships regularly through AICTE internship portal.

See link here: https://internship.aicte-india.org/

AICTE and NAAC are working hand-in-hand together and are making diligent efforts to spread awareness among HEIs of this internship opportunity, benefits of which include building industrial relations, improvement in teaching learning process and improvisation in institutional credibility & branding. The initiative was designed in such a way that it could help the student to hone their own craft and keep up with technological developments/advancements relevant to the subject area of training. The students will also get an opportunity to

1. learn new skills and supplement knowledge.
2. learn strategies in an industrial set-up.
3. practice communication and teamwork skills.
4. meet new people and learn networking skills.
5. evaluate the organization before committing to a full time position.
6. enhance their candidacy for higher education.

In this regard, NAAC requests all the HEIs to utilize BBNL BharatNet project initiative of GoI to get connected digitally and also motivate students to enroll and get registered in the AICTE Internship portal which would benefit them for carrier related opportunities.

Sd/-
Director

Tulip Dashboard   *Tulip Internship Song*   *Selected Interns*   *Amrit Sarovar Geotagged Submissions*   *Recently Posted Internship*

National Educational Alliace For Technology (NEAT)

Your dream internship is just a click away

AICTE Internships help INDIAN STUDENTS find internships they love and ORGANIZATIONS find best Interns on PAN India basis .

Find an Internship   Hire an Intern

Company Name or Internship Name (Eg. Engineer, Android Developer) 🎤

Thiruvananthapuram   🔍

Preparing Young Minds For Future

1 Crore Internship By 2025 | 2611719+ Internships | 69713+ Companies

JOIN THE REVOLUTION!

Our internships are as Indian as *paani-puri*

Explore our categories

TULIP Internships

INTERNSHIP BY leadsquared

INTERNSHIP BY Ministry of Cooperation

MICROSOFT Internships

Lakhs of Cooporate Internships

INTERNSHIPS NCDC

100's OF AEROSPACE INTERNSHIP

WhiteHat Junior Internships

Internships by Jugaadfunda

Internships by Wiley Edge

5000 NHAI Internships

INTERNSHIPS BY IKS

INTERNSHIP BY EDUSKILLS

INTERNSHIP BY JEEVITAM

INTERNSHIP BY ARCHITECT OF INDIA

INTERNSHIP BY IDS

INTERNSHIP BY TVI

AMRUT GIG MODEL

INTERNSHIPS BY SALESFORCE

INTERNSHIPS BY CISCO

INTERNSHIPS BY RSB

INTERNSHIPS BY VMWARE

INTERNSHIPS BY GOOGLE

INTERNSHIPS BY MORTH

INTERNSHIPS BY MEITY

WORK BASED LEARNING

INTERNSHIP BY IDEA-LAB

Career Fair by NASSCOM

Social Justice and Empowerment - Nasha Mukt Bharat Abhiyan Internships

AMRUT Urban Water Infrastructure Internships

Internships in India (Popular Cities)

Recently Added Internship

Find the one suited for you today!

Internships in Andaman Nicobar

- Internships in Nicobar
- Internships in North Middle Andaman
- Internships in South Andaman

Internships in Andhra Pradesh

- Internships in Anantapur
- Internships in Chittoor
- Internships in Tirupathi
- Internships in East Godavari
- Internships in Guntur
- Internships in Kadapa
- Internships in Krishna
- Internships in Kurnool
- Internships in Nellore
- Internships in Prakasam
- Internships in Srikakulam
- Internships in Visakhapatnam

Internships in Gujarat

- Internships in Ahmedabad
- Internships in Amreli
- Internships in Anand
- Internships in Aravalli
- Internships in Banaskantha
- Internships in Bharuch
- Internships in Bhavnagar
- Internships in Botad
- Internships in Chhota Udaipur
- Internships in Dahod
- Internships in Dang
- Internships in Devbhoomi Dwarka
- Internships in Gandhinagar
- Internships in Gir Somnath
- Internships in Jamnagar
- Internships in Junagadh

Internships in Maharashtra

- Internships in Ahmednagar
- Internships in Akola
- Internships in Amravati
- Internships in Aurangabad
- Internships in Beed
- nternships in Bhandara
- Internships in Buldhana
- Internships in Chandrapur
- Internships in Dhule
- Internships in Gadchiroli
- Internships in Gondia
- Internships in Hingoli
- Internships in Jalgaon
- Internships in Jalna
- Internships in Kolhapur
- Internships in Latur
- Internships in Mumbai
- Internships in Mumbai Suburban

Internships in Tripura

- Internships in Dhalai
- Internships in Gomati
- Internships in Khowai
- Internships in North Tripura
- Internships in Sepahijala
- Internships in South Tripura
- Internships in Unakoti
- Internships in West Tripura

Internships in Tamil Nadu

- Internships in Ariyalur
- Internships in Chennai
- Internships in Coimbatore
- Internships in Cuddalore
- Internships in Dharmapuri
- Internships in Dindigul
- Internships in Erode

INTERNAL QUALITY ASSURANCE CELL (IQAC)
UNIVERSITY OF KERALA
SENATE HOUSE CAMPUS, PALAYAM
THIRUVANANTHAPURAM, KERALAM – 695 034

team.iqac@gmail.com | +91 471 2386353 | http://iqac.keralauniversity.ac.in/

INTERACTION WITH EMINENT SCHOLARS

GUIDELINES

Objective

University of Kerala is dedicated to discovery, generation, development, communication, and application of knowledge in a wide range of academic and professional fields. With a view to expose students, teachers and researchers of our University to the learning and research environment prevailing in institutions of repute (Indian & Global), IQAC is inviting proposals to bring eminent scholars to our campus. Such experts would interact with our scholars and enrich them in their learning and research activities. Eminent Scholars shall be persons of eminence like (1) Recipients of highly prestigious national and international recognitions (including but not limited to Wolf Prize, Nobel Prize, ACLS Fellowships, Guggenheim Fellowships, NEH Fellowships, membership in the National Academies of Sciences, Padma Vibhushan, Bhatnagar prize, Magsaysay award and similar reputed awardees) (2) Exemplary role models as demonstrated by a clear record of excellence in teaching/mentoring and service.

Purpose of the programme

The teaching departments of the University are encouraged to identify an expert of international and national repute, relating to their field to interact with teachers, students and scholars. The experts would represent: Life sciences, Social sciences, English literature, Foreign Languages, Indian languages, Commerce and Management, Physical sciences, Chemical sciences and applied sciences and technology.

While submitting the proposals, please ensure that the programme outcome shall cover one of the following purposes, viz.,

- Build external linkage through MOUs (for NAAC, number of MOUs are very important)
- Impart and familiarise innovative teaching methods
- Standardize teaching, learning and research processes
- Improve Bloom taxonomy and curriculum transactions
- Enhancing student capabilities through new techniques
- Create an environment to start new job oriented courses
- Increase the possibility of initiating exchange programmes
- Enable the start of MOOC courses and support development of e content

Programme schedule

The programme can be scheduled either as in- house or Web oriented lectures. The invited eminent scholars may visit the departments and deliver lectures and hold interactive sessions for a maximum of three days. Interaction with scholars can also be done via Web/video conferencing mode.

From the submitted proposals, the screening committee would identify eligible experts to be invited to the university with specific focus on promoting vital exposure on global standards of learning and research and developing long term relationship with outside institutions, research agencies, professional bodies and centres of excellence.

The project proposals are be submitted to the Director IQAC. The proposal should be realistic with clear objectives. The detailed proposals should contain the bio-data of the eminent scholar with list of publications, time schedule, topic of lectures/experiments/course, deliverables from the session, type of audiences/beneficiaries with numbers, budget and expected long term benefits. The foreign scholar may be advised to come on conference/business visa. The possibility of getting scholars already visiting other universities in India also may be explored. Necessary support with official documentation for inviting scholars will be provided by IQAC on demand.

Budget

The proposals from the departments will be evaluated by the IQAC and fund will be allotted proportionately to the departments considering the merit and total number of proposals. 90% of the sanctioned amount will be released as advance. 80% of the sanctioned money has to be spent for the travel, hospitality and other logistics of the scholar and 20% of the money may be spent for refreshments, publicity etc.

Time schedule

The last date for submission of proposal   : **30th November 2022**
Last date of completion and submission of final bills   : **31st March 2023**

Publicity

Wide publicity may be given through PRO and other web sources. IQAC will provide all logistic support for publicity.

Documentation

All the programmes need to be documented and recorded. The video file and report to be handed over to IQAC on or before **April 15, 2023.**

<div align="right">

Director
Internal Quality Assurance Cell

</div>

Thiruvananthapuram
21-11-2022

UNIVERSITY OF KERALA
Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)

(Re-accredited by NAAC with 'A++' Grade)

No. 54729/IQAC/2022/UOK   Dated: 23.11.2022

From

    The Registrar

To

    The Secretary
    University Grants Commission
    Bahadur Shah Zafar Marg
    New Delhi - 110002

Sir/ Madam

    Sub:- Information regarding adoption of SWAYAM Courses for credit transfer in University of Kerala - Reg.

    Ref:- UGC D.O.F. No.1-11(SWAYAM) dated 3rd November 2022.

University of Kerala has adopted SWAYAM in a limited form for its teaching departments. It has been made mandatory for students to opt for at least one course from SWAYAM platform in the MOOC form and credits earned for the same are incorporated in their mark sheets issued from the Credit and Semester System office of the University.

                            Yours faithfully
                            Dr. K S Anil Kumar
                                Registrar