

# MINUTES

## SPECIAL MEETING OF IQAC

*Held on 12-03-2021*



UNIVERSITY OF KERALA

## Minutes

### Special Meeting of IQAC, University of Kerala

**Date: 12.03.2021**

**Day: Friday**

**Time: 4.00 p.m.**

**Venue: Syndicate Room, S.H. Campus**

#### **Members (Present)**

1. Prof. (Dr.) V. P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Dr. S. Nazeeb, Member, Syndicate
3. Dr. P. Raghavan, Registrar (i/c)
4. Dr. K. S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
5. Dr. B. Hariharan, Professor and Head, Institute of English
6. Dr. Jayachandran R., Professor and Head, Department of Hindi
7. Dr. R. B. Binoj Kumar, Professor and Head, Department of Geology
8. Dr. S. Mini, Professor and Head, Dept. of Biochemistry
9. Dr. S. R. Sheeja, Professor, Department of Economics
10. Dr. E. Shaji, Associate Professor, Department of Geology (Joint Director, IQAC)
11. Dr. Gabriel Simon Thattil, Director, IQAC

#### **Members (Absent)**

1. The Pro- Vice - Chancellor (Vice-Chairman)
2. Dr. K.G. Gopchandran, Member, Syndicate
3. The Finance Officer
4. Dr. A. Bijukumar, Vice - Chairman, Credit and Semester System
5. Dr. Vinod Chandra S.S., Director, Computer Centre
6. Sri. Ramshad Khan R., Chairman, Department Students' Union
7. Smt. Ilfa K. M., Chairman, Research Students' Union
8. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
9. Dr. Biveesh U. C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
10. Dr. A. K. Prasad, Professor, Department of Economics
11. Dr. S. Aji, Associate Professor, Department of Computer Science

## Items for Consideration

### Item No. 01: Filing of IIQA and Filing of SSR

University of Kerala filed its IIQA for NAAC accreditation on 29<sup>th</sup> February 2020 and accordingly was in the process of submission of SSR with assessment 2014-19. However, considering the Covid pandemic, fresh faculty appointments that took place in March – April, 2020, implementation of OBE syllabus in all programmes of the teaching departments and projecting best practices like 'Harithalayam', it was brought to the notice of Hon'ble Vice-Chancellor, Hon'ble Pro-Vice-Chancellor, Syndicate members and IQAC members that we would possibly attain a better grade by incorporating data of 2019-20 in the assessment period. The data up to June 2020 could be included only if we file a fresh IIQA after 30<sup>th</sup> June 2020. The matter was placed in the meeting of the Syndicate held on 23.10.2020. The meeting of the Syndicate resolved to submit fresh IIQA incorporating the data of 2019-2020 with assessment period 2015-2020.

#### ---IQAC Decision---

The meeting discussed the preparedness of the submitting IIQA and SSR. Based on the suggestion of the Hon'ble Vice-Chancellor, **resolved to organize an orientation workshop on each criteria of NAAC SSR.** The workshop was scheduled as follows:

Date and Time	NAAC Criteria
17th March 2021 2.00 p.m. (Wednesday)	Criteria I- Curricular Aspects
25th March 2021 2.00pm. (Friday)	Criteria II- Teaching Learning and Evaluation
25th March 2021 10.30am. (Friday)	Criteria IV- Infrastructure and Learning Resources
23rd March 2021 10.30 a.m. (Tuesday)	Criteria VII-Institutional Values and Best practices
23rd March 2021 2.00 p.m. (Tuesday)	Criteria III-Research Innovation and Extension
24th March 2021 10.30 a.m. (Wednesday)	Criteria VI-Governance Leadership and Management
24th March 2021 2.00 p.m. (Wednesday)	Criteria V-Student Support and Progression
26th March 2021 2.30pm (Friday) at Kariavattom	Meeting with HoDs, Centre Directors, School Directors, Statutory Officers and the members of the NAAC Directorate and Teachers nominated.

Also **resolved to nominate additional teachers to participate in the workshop besides the NAAC Directorate members and IQAC members.**

**Resolved to meet the expenditure for the workshop from the provisional advance of Rs. 2,00,000/- (Rupees Two Lakh Only) sanctioned to Dr. Gabriel Simon Thattil, Director, IQAC towards the implementation of Functioning of NAAC Directorate.**

The meeting came to an end by 5 p.m.

**Dr. Gabriel Simon Thattil**  
Director  
Internal Quality Assurance Cell  
University of Kerala

**Dr. V. P. Mahadevan Pillai**  
Chairman  
Internal Quality Assurance Cell  
University of Kerala  
27.03.2021