MINUTES

15th MEETING OF IQAC

Held on 13-08-2020

UNIVERSITY OF KERALA

Minutes

15th Meeting of IQAC, University of Kerala (ONLINE)

Date: 13.08.2020   Day: Thursday   Time: 11.00 a.m.

INDEX

Members: Present

1. Prof.. V. P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Prof. P. P. Ajayakumar, Pro- Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. K.G. Gopchandran, Member, Syndicate
5. Dr. C. R. Prasad, Registrar (i/c)
6. Sri. R. Mahadevan, Finance Officer
7. Dr. Vinod Chandra S. S., Director, Computer Centre
8. Sri. Ramshad Khan R.,Chairman, Department Students' Union
9. Smt. Ilfa K. M., Chairman, Research Students' Union
10. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
11. Dr. A. K. Prasad, Professor, Department of Economics
12. Dr. B. Hariharan, Professor and Head, Institute of English
13. Dr. Jayachandran R., Professor and Head, Department of Hindi
14. Dr. R. B. Binoj Kumar, Professor and Head, Department of Geology
15. Dr. S. Mini, Professor and Head, Dept. of Biochemistry
16. Dr. S. R. Sheeja, Professor, Department of Economics
17. Dr. S. Aji, Assistant Professor, Department of Computer Science
18. Dr. E. Shaji, Associate Professor, Department of Geology (Joint Director, IQAC)
19. Dr. Gabriel Simon Thattil, Director, IQAC

Members: Absent

1. The Vice - Chairman, Credit and Semester System
2. Dr. Biveesh U. C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram
3. Dr. K. S. Chandrasekhar, Professor and Head, Institute of Management in Kerala

Items for Consideration

Item No. XIII.01: **Approval of the minutes of 14th meeting of IQAC held on 01.07.2020 and Special meeting of IQAC held on 13.07.2020:**

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

Item No. XIII.02: **Action Taken Report on decisions of the 14th meeting of IQAC held on 01.07.2020 and Special meeting of IQAC held on 13.07.2020:**

Decision	Action Taken
Action Taken Report on decisions of the 14th meeting of IQAC held on 01.07.2020	
Item No.XIV.03: Filing of revised IIQA to NAAC: Filing of Fresh IIQA to NAAC including data for the year 2019-20, as approved by the Syndicate. NAAC extension of timeline for filing SSR based on covid lockdown. *---IQAC Decision---: Resolved to confirm the date of the filing revised IIQA on the basis of reply from NAAC on date within which the revised IIQA is to be filed. Also resolved to provide numbers to each classroom in the campus. Dr. K. S. Chandrasekar, Campus Director to coordinate on this. Non-teaching staff, students and Research Scholars are to be involved in the NAAC accreditation process. Prof. Jayachadran R. made a presentation on the students of SSR uploading. The Hon'ble Vice-Chancellor suggested inclusion of more faculty members in the committees formed.*	
Item No.XIV.04: Budget Speech 2020-21- Proposal - PDF and Scholar in Residence: *---IQAC Decision---: The following proposals are submitted for administrative sanction:* 1. *Scholar in Residence Program* 2. *PDF for Globally renowned Eminent Researchers* 3. *IQAC projects and proposals* 4. *Meritorious research Achievements – Cash Awards* 5. *Start Up research grant for new teachers* 6. *School adoption and village adoption as part of SSR* 7. *Meet the Scholar Lecture Series* 8. *Travel through Nobel Winners* 9. *Professional training for teachers* *Resolved to place the proposals on Post Doctoral Fellowship for Globally Renowned Distinguished Researchers and Scholar in Residence Program before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.*	Proposals submitted for administrative sanction.
Item No.XIV.05: Starting of Department of Forensic Science Sri. Loknath Behra IPS, the DGP and State Police Chief has forwarded a request and Syllabus for establishing a Department of Forensic Science in the University of Kerala. *---IQAC Decision---: The matter is being taken up in the Syndicate for a new course on Forensic Science and Criminology, no action is required at this stage.*	No action
Item No.XIV.06: Higher Education – Letter received from Sri. R. P. Ajithkumar forwarded by the Principal Secretary to Government, Higher Education Department A letter has been received from the Principal Secretary to Government, Higher Education Department, along with a copy of the letter from Sri. R. P. Ajithkumar regarding suggestions for improving the Higher Education sector. *---IQAC Decision---: Resolved to intimate Sri. R. P. Ajithkumar about the steps taken in this regard.*	In progress.

Item No.XIV.07: Issuance of PDF Certificate – Dr.Hareesh S R An application for PDF special certificate duly recommended by the Mentor, HoD and the Dean has been submitted by Dr.Hareesh S R, who is a regular PDF scholar in Malayalam at Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram. ---IQAC Decision---: *Resolved not to issue the PDF special certificate based on the University regulations.*	IQAC decision intimated to Registrar.
Item No.XIV.08: Extension of Research & S. R. F **A request has been submitted by Smt. Rohini S., full time research scholar in Malayalam for extending her period of research.** ---IQAC Decision---: **Resolved to approve the request of the candidate. The Hon'ble Vice-Chancellor suggested changes in the SRF grant such that publication requirements be included.**	IQAC decision intimated to Registrar.
Item No.XIV.09: Issuance of Post Doctoral Fellowship certificate to Dr. Biju V. C., Dept. of Computational Biology A letter has been received from Prof. Achuthsankar S. Nair, Head, Dept. of Computational Biology and Bio Informatics, University of Kerala, Kariavattom requesting to issue PDF certificate to a Post Doctoral Fellow, Dr. Biju V. C. ---IQAC Decision---: *Resolved not to approve issue of certificate of PDF based on the University regulations. Dr. Biju V. C. has not pursued this PDF through any of the approved schemes under the purview of University of Kerala and has not attended any of the selection process for PDF approved by the University of Kerala. The details regarding his eligibility for doing PDF is not available with the University as reported by the Registrar, University of Kerala. The details of application for PDF through University of Kerala as Research Centre and selection as per clause 8.1 of regulations are not available as noted by the Registrar. The Hon'ble Vice-Chancellor expressed the opinion that the University regulations for awarding PDF certificates for such candidates need to be examined.*	IQAC decision intimated to Registrar.
Item No.XIV.10: Intellectual Property Rights Information Centre- Kerala (IPRICK)- Request for furnishing Departmental needs. ---IQAC Decision---: **Resolved to circulate among the teaching Departments.**	Circulated among teachers
Item No.XIV.11: MOOC - KU Padasala- Preparation of Online Content Every department is requested to create online content for at least one course under any of the programmes currently offered in the department. 11 departments have submitted the details of online content to be developed. ---IQAC Decision---: *Resolved to send reminder to the pending departments to submit details of online content to be developed for MOOC courses and to authorize the Hon'ble Pro-Vice-Chancellor to nominate members for a review committee to examine quality and suitability of the MOOC courses.*	In progress.
Item No. XIV.12: Workshop for teachers on syllabus revision for OBE IQAC and CSS organized a training workshop for the faculty members of university departments, as per the schedule below: GROUP I: 09 June 2020: Science and Technology GROUP II: 10 June 2020: Social Sciences GROUP III: 11 June 2020: Arts and Humanities/Languages ---IQAC Decision---: *Noted*	No action.
Item No.XIV.13: Item No. XIV.13: K-DISC - Launch of the YIP program for 2020-2023 K-DISC launched the YIP program for 2020-2023. A meeting (video conference) is proposed to be scheduled at 11.30am on 3rd of July 2020 via Microsoft Teams. ---IQAC Decision---: *Resolved to authorize Dr. E. Shaji, Joint Director, IQAC to attend the meeting.*	*Dr. E. Shaji, Joint Director, IQAC attended the meeting through online video conferencing.*

Item No.XIV.14: Availability of Director, IQAC and Joint Director, IQAC in Palayam Campus *---IQAC Decision---: Resolved to make available the services of Director, IQAC and Joint Director, IQAC in Palayam Campus on a full time. A room to be allotted in Faculty Guest House in Palayam Campus for Director, IQAC. A vehicle to be hired for the travel purpose of Director, IQAC.*	In progress
Item No.XIV.15: Services of Language teachers for Content editing for SSR *---IQAC Decision---: The services of English language teachers to be sought for editing content for qualitative matrix of NAAC SSR. The committee consists of :* • Dr. P. P. Ajayakumar, Pro-Vice-Chancellor **(Chairman)** • Dr. B. Hariharan, Professor and Head, Institute of English • Dr. B. S. Jamuna, Dean, Faculty of Arts • Dr. Meena T. Pillai, Professor, Institute of English • Dr. Lal C. A., Professor of English, SDE	No action
Item No.XIII.16: Reckoning of coursework for Ph.D of Smt. Anna M. *---IQAC Decision---: The IQAC Director had called for a review and re-examination of the decision not to approve the course work of Smt. Anna M. Based on the request and regulations in this regard the matter was placed before IQAC and resolved to approve her course work as it was as per UGC guidelines.*	No action
Item No. XIV.17: NAAC accreditation – Compilation of SSR Dr. S. Nazeeb, Member, Syndicate stated that the Syndicate University of Kerala was not satisfied with the progress in compilation of Self Study Report (SSR) for NAAC accreditation. *---IQAC Decision---: Resolved to further strengthen the compilation process by including more members and inclusion of a Syndicate member to monitor data compilation under each criteria.*	No action
Action Taken Report on decisions of the Special meeting of IQAC held on 13.07.2020	
Item No.1 Online training proposal for Learning Management System (LMS) A Special IQAC Meeting to discuss the online training proposal for Learning Management System LMS *IQAC Decision:* The meeting discussed in detail the proposal submitted for online training with 15 sessions (90 minutes each), to be provided to the entire faculty members of the University Departments to strengthen LMS. University of Kerala had made it mandatory to adopt LMS under CSS from 2019 onwards and we have provided several introductory training sessions on the relevance and use of the same. However, most of the teachers are yet to adopt the same. Considering the significance of LMS based on the online teaching learning methods being adopted and its relevance for the accreditation process there was a need to urgently put LMS in to practice. The Hon'ble Vice Chancellor and Hon'ble Pro Vice Chancellor spoke on the need to adopt the same at the earliest. Members expressed apprehensions on whether we can take it up now considering the SSR preparations for NAAC in progress and the preparedness of the teachers for the same so also on the duration of each session After detailed discussion, it was resolved to approve the training proposal for the first week of August 2020 in the online mode. It was also resolved to conduct the training program in association with HRDC, University of Kerala and to examine the possibility to conduct the program as an orientation course/ refresher course under the MHRD training format	*Online LMS training is in progress*

Item No.XV.03: Filing of revised IIQA to NAAC

NAAC has provided the following responses on our queries on incorporate data including the year 2019-2020 and Lockdown in Trivandrum

- *·The Assessment period is dependent on the date of submission of IIQA. As you have submitted the IIQA on 29/02/2020 the assessment period is from 2014-15 to 2018-19. With the present IIQA you will not be able to include the data of 2019-20 in the assessment period.*

- *After being completly ready with all the documents to submit SSR/after complete reopening of your institution, please raise the issue/query through your portal , so that we can give extension for the submission of SSR after the proper approval from our competent authority (Please mention the exact dates from which date to which date you need extension for submission of SSR)*

---IQAC Decision---:Resolved to go ahead with compilation and preparation of SSR as the per the IIQA filed on 29.02.2020 taking advantage of the lockdown grace period, however a further study would be undertaken on the possible advantage which University of Kerala would have if fresh IIQA is filed and its impact on the possible grade. Based on the outcome from the study, a final decision is to be made within two weeks time.

Item No.XV.04: Conducting webinar series in collaboration with IQAC – Request from Kerala University Research Students' Union (KURSU)

KURSU submitted the request for conducting a series of webinar lectures in collaboration with IQAC. **(Appendix I)**
---IQAC Decision---: Resolved to approve the same. IQAC Director suggested that the proposal should be final in terms of Resource Persons, Participants and objectives. As suggested by Dr. S. Nazeeb, Member, Syndicate detailed report on the outcome from the Webinar including recording of proceedings and possible publication of findings is to be obtained from the organisers. Dr. P. P. Ajayakumar, Hon'ble Pro-Vice-Chancellor stated that the recording of Webinar proceedings and outcome publication was important.
The Hon'ble Vice-Chancellor suggested to reinitiate the following programmes which were approved and subsequently postponed due to the Covid Pandemic, Programmes:

1. *Meet the Scholar lecture series*
2. *Academic Summit*
3. *Performance Audit(University Level Academic Audit)*

Prof. K. G. Gopchandran, Member, Syndicate suggested that considering the SSR uploading and NAAC preparedness, IQAC members and NAAC Directorate should be spared from all other activities and should be engaged in the assessment process alone. Dr. S. Nazeeb suggested that the proposals need not be kept pending and a committee (not involving IQAC members and NAAC Directorate members) to be constituted for each programme with the Pro-Vice-Chancellor as its convener for the conduct. Resolved to approve the same.

Item No.XV.05: Installation of Automatics Hand Sanitizer Machine- Request from Kerala University Departments' Union (KUDU)

KUDU submitted the request for Installation of Automatics Hand Sanitizer Machine in University departments and other offices/centres/wings. **(Appendix II)**
---IQAC Decision---: Resolved to approve the same with the suggestion put forward by Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd to seek inputs from HLL Life Care Ltd on the nature of sensors that can be used. With regard to funding, the outcome of the discussion need to be put forward in the form of a proposal by the Department Students' Union along with financials involved. This proposal would be placed before the Syndicate for approval.

Item No.XV.06: Invitation to Conduct webinar on SEBI- Investor Awareness e-Program for University of Kerala

Sri. Raghunandan Pattanaik, National Trainer & Resource Person – BFSI, Bhubaneswar submitted an invitation for Conducting Webinar on SEBI- Investor Awareness e-Program for Faculty, Staff & Administrative dept. **(Appendix III)**

---IQAC Decision---: Resolved to approve the same.

Item No.XV.07: Activation of Centres: The following centres need to have new Centre Directors and we need to look at inactive the functioning of inactive centres

- Centre for Educational Technology
- Centre for Rural Studies
- Centre for Philosophical Counselling
- Inter University centre for Malayalam language
- Tagore Chair

---IQAC Decision---: Dr. S. Nazeeb, Member, Syndicate stated that the Syndicate had resolved to nominate Hon'ble Pro-Vice-Chancellor to study and report on the functioning of all centres under the University. The Pro-Vice-Chancellor would report on the same to the Syndicate and the Syndicate would take and appropriate decision in this regard. IQAC Director stated that regulatory bodies as well as national level agencies are frequently asking for reports on the functions and status of specialised centres which were being referred to IQAC. There is a need to have active centres if such reports have to be submitted. Resolved that no action is required at present.

Item No.XV.08: Budget for preparing Geo tag photos- Proposal from CDIT

C-DIT forwarded the Budget for preparing Geo tag photos as part of SSR preparation. **(Appendix IV)**

---IQAC Decision---: Resolved to approve the budget

Item No.XV.09: Oxford University Press - online presentation on access of journals

Oxford University is providing digital access to all its digital library resources. A presentation on the proposal is requested for.
---IQAC Decision---: Resolved to approve the proposal and fix up the date for presentation based on the convenience of Hon'ble Vice-Chancellor.

Items for Reporting

Item No.XV.10: Webinar on NAAC Assessment and Accreditation

IQAC in association with NAAC, Bengaluru organized a Webinar entitled NAAC Assessment and Accreditation on 8 [th] July 2020**(Appendix V)**
---IQAC Decision---:Noted

Item No.XV.11: Online presentation on YIP of KDISC

An online presentation on Young Innovators' Program of KDISC was organised on 1st August 2020 (Saturday) at 4.30 p.m. for all teachers, research scholars and facilitators. Dr. Shaji E, coordinated on behalf of University of Kerala and Mr. Manu Devasy, DIC coordinator on behalf of KDISC.
---IQAC Decision---: Noted

Item No.XV.12: ASAP Greenrooms for Life skills - Two Day Online Skill Acquisition Session

As part of the implementation of ASAP Green Room for Transformative Learning, a joint initiative of the University of Kerala and Additional Skill Acquisition Programme (ASAP) of Government of Kerala a two day online Skill Acquisition Session was organized for the research scholars and PG students of the University of Kerala. The online sessions were held on 05 & 06 August 2020 through the Google Meet Licensed Platform of the University of Kerala. Two hour sessions were organized on both days from 10.30 am to 12.30 pm. Sri. Jijoy Joseph, ASAP Trainer was the resource person selected for handling online training sessions. A communication to this effect was given in advance to all heads of the Department, University of Kerala for ensuring the participation of students.

In the training programme there were 250 participants which was the permissible limit in the online platform. The resource person succeeded in communicating very effectively using PPT. There were serious discussion and positive responses from the participants. In the first day the topic handled was Identifying Ourselves in a New World where as in the second day it was Re-defining Skill in Post Covid 19. The services of the trainer was provided by ASAP, Kerala. The full video of the sessions were recorded and shared to IQAC, University of Kerala.

---IQAC Decision---: Noted

Item No.XV.13: Online Training under LMS, conduct of valedictory function and issue of certificates

---IQAC Decision---: Noted

The meeting came to an end by 1 p.m.

Approved the minutes of the 15th meeting of IQAC

Dr. Gabriel Simon Thattil
DIRECTOR
Internal Quality Assurance Cell
University of Kerala

Dr V P MAHADEVAN PILLAI
CHAIRMAN
Internal Quality Assurance Cell
University of Kerala
19.08.2020

Chairperson

Ilfa K M
Department of Linguistics
E-mail: ilfakm94@gmail.com
Contact: 8893058855

Date: 09.07.2020

To

Dr. Simon T.

Director, IQAC

University of Kerala

Respected Sir,

Sub: Regarding conducting a webinar series in collaboration with IQAC

As you know, following Covid 19 outbreak in the state, we have been forced to practice social distancing, and we are in no position to hold any common offline union activities, programs, seminars and so on. In the wake of this, as part of Kerala University Research Students' Union activities, we would like to conduct a series of webinar lectures in collaboration with IQAC, University of Kerala. We aim to involve students from various universities and conduct several lectures on various social and technical issues. We also intend to issue e-certificates to the participants of the said webinar. On behalf of Research Students' Union, I would like to know your valuable comments and suggestions regarding this webinar.

Hoping for a favourable consideration.

Thank you.

Most respectfully,

Ilfa K M

KERALA UNIVERSITY DEPARTMENT STUDENTS' UNION 2019-20

Kerala University Campus, Kariavattom P.O
Thiruvananthapuram,695581

Chairman

Ramshad Khan R
(Department of Islamic studies)
E-mail: chairmanramshad@gmail.com
Contact: 8078005127

General Secretary

Gayathri Satyadev
(Department of MCJ)
Contact: 7558848951

Date:15/07/2020

To

ഡിറക്ടർ
IQAC
കേരള സർവകലാശാല

ബഹുമാനപ്പെട്ട സാർ

കേരള സർവകലാശാല ഡിപ്പാർട്ട്മെന്റ്സ് യൂണിയന്റെ ഭാഗമായി സർവകലാശാലയുടെ എല്ലാ ഡിപ്പാർട്ട്മെന്റ്കളിലും മറ്റിടങ്ങളിലും ഓട്ടോമാറ്റിക് ഹാൻഡ് സാനിറ്റൈസർ മെഷീൻ സ്ഥാപിക്കാൻ ആലോചിക്കുന്നു. ഭിത്തിയിൽ സ്ഥാപിക്കാൻ കഴിയുന്ന മെഷീൻ സ്ഥാപിക്കുന്നതിന് 3000 രൂപയാണ് ഈടാക്കുന്നത്. ഫുള്ളി ഓട്ടോമാറ്റിക് മെഷീൻ അഞ്ചു ലിറ്റർ സാനിറ്റൈസർ ഉപയോഗിക്കാൻ കഴിയുന്നതും, ഒറ്റത്തവണ തന്നെ ഫില്ല് ചെയ്യുന്നതിലൂടെ മിനിമം 2000 പേർക്ക് ഉപയോഗിക്കാവുന്നതുമാണ്. കൂടാതെ സർവകലാശാലയിലെ വിവിധ പഠന വകുപ്പുകളിൽ സാനിറ്റൈസർ നിർമ്മിക്കുന്നതിന് കൊണ്ട് റോ മെറ്റീരിയൽ വെളിയിൽ നിന്നും വാങ്ങേണ്ടതില്ല. കോവിഡാനന്തര സമയത്ത് ഏറ്റവും മാതൃകാപരമായ ഒരു സംരംഭമായി ഇത് മാറും എന്ന് പ്രതീക്ഷിക്കുന്നു. കൂടാതെ ചുരുങ്ങിയ ചെലവിൽ അനേകം അധ്യാപക, അനധ്യാപക, വിദ്യാർത്ഥി, ഗവേഷകർക്ക് ഉൾപ്പെടെ ഉപയോഗിക്കാൻ കഴിയുന്നതും പ്രവേശന പരീക്ഷകൾ ഉൾപ്പടെ വിവിധ പരീക്ഷകൾ നടക്കുമ്പോൾ തന്നെ വിവിധ ആളുകൾ പഠന വകുപ്പുകളുമായി നേരിട്ട് ബന്ധപ്പെടുമ്പോൾ ഇത്തരമൊരു സംരംഭം വളരെ അത്യാവശ്യമാണ് എന്ന് കരുതുന്നു. ഓട്ടോമാറ്റിക് ഹാൻഡ് സനിറ്റൈസർ സ്ഥാപിക്കുന്നതിലൂടെ കണ്ടെത്തുന്ന രൂപ മുഖ്യമന്ത്രിയുടെ ദുരിതാശ്വാസ ഫണ്ടിൽ നൽകണമെന്നു കൂടി തീരുമാനിച്ചിട്ടുണ്ട്. പ്രസ്തുത സംരംഭത്തിന് വേണ്ട എല്ലാ നടപടികളും IQAC യിൽ നിന്നും സ്വീകരിക്കണം എന്ന് അഭ്യർത്ഥിക്കുന്നു.

ഓട്ടോമാറ്റിക് ഹാൻഡ് സാനിറ്റൈസർ മെഷീൻ സ്ഥാപിക്കേണ്ടുന്ന ഇടങ്ങളും എണ്ണവും ചുവടെ ചേർക്കുന്നു.

Department - 44
Hostel - 5+1
Security wing - 1
CSS office - 1
Distance education - 1
Palayam hostel - 1
Cliff - 1
Campus library - 1
Audit wing - 1
Canteen - 2
Union office - 1

Total = 60

എന്ന് വിശ്വസ്തതയോടെ

റംഷാദ് ഖാൻ
ചെയർമാൻ
ഡിപ്പാർട്ട്മെന്റ് യൂണിയൻ
കേരള സർവകലാശാല

To   Date :- 05/08/2020
          The
          Director (Internal Quality Assurance Cell)
          UNIVERSITY OF KERALA
          KERALA

Sub: - Invitation for Conducting Webinar on SEBI- Investor Awareness e-Program for Your Faculty, Staff & Administrative deptt.- Financial Education Program- Free of Cost & Live From Mumbai any day and time of 60 Minutes
Kind Attn:- Dr. Gabriel Simon Thattil

Dear Sir / Madam,

        The Securities Exchange Board of India (SEBI) has mandated Stock Exchanges & Mutual Fund Companies to conduct Investor Awareness programs (IAP) as per Honourable Prime Minister Narendra Modi's vision of spreading Financial Literacy in our Country during the Lockdown.

Our main objective is to educate and empower individuals or in a group by driving Awareness Workshops/ Seminars to create financial literacy so that they can make sound decisions with respect to their personal finances during Covid-19 and future prospects. In synergy with your employee engagement and retention programs, we are proposing to organize Investor Awareness workshops for your employees.

Each workshop will consist of a 60-minutes interactive talk cum presentation by our expert trainers in India who will educate the participants on the following agenda, followed by 15 minutes of Q & A:
Set For Financial Goal in Future
  ➢ Why Invest? Common Investment Mistakes!
  ➢ Where to invest & Where not to Invest? How to make your own Financial Plan ?
  ➢ How to achieve Financial Goals like Retirement, Children Education, Treatment and create a wealth & Plan for right kind of investment is very important during Covid-19 and further.
  ➢ How do we protect returns from Banks, Postal, Insurance, PF, Income Tax Vs Investment.
  ➢ How can I get a tax free monthly dividend after retirement.
  ➢ **Saving Vs Inflation & Inflation Vs Investment**
  ➢ Tax free Investment & Tax free returns.
  ➢ Tax Planning to Save Tax Under 80(C)- ELSS- Notified by Ministry of Finance 2005
  ➢ How we can protect our Income Tax returns etc.
  ➢ Habit of changing from Savings to Investment to Create wealth- Tax free
  ➢ Can Investment of Rs 1000/- Per Month gives us big wealth creation in Crores.

All we require from you:
  1.   We will deliver the Program through the web.
  2.   A minimum of 100+ participants per workshop.
  3.   Any day of the week.

Your willingness to host the workshop for your Employees is the mission of spreading financial literacy and we are eager for your support. Once we receive your positive response, we would be happy to work with you on the preferred dates and times for the workshops.

Regards,
Raghunandan Pattanaik
National Trainer & Resource Person - BFSI
Bhubaneswar, Cell-7752022744

CENTER FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)
Chitranjali Hills, Thiruvanathapuram-27.

Budget for Preparing Geo tag photos

Client   : IQAC University of Kerala
Shooting Days   : 5 days
Locations   : Kariavattom campus and City campus

Sl.No.	Item	Amount
1.	**Planning Phase Expenses** Pre shooting expenses etc.)	4,500.00
2.	**Photograph expenses** (High resolution Camera with inbuilt geotagg data , Additional lenses of different dimensions. Minimum lights & accessories slider, travel food expenses etc	20,000.00
3.	**Remuneration** (Photographer , Assistants , etc.)	17,500.00
	Total Amount	42,000.00
	Add GST@ 18 % for broadcast services	7,560.00
	Add KFC @ 1%	420.00
	GRAND TOTAL	**49,980.00**

13/07/20   **For C-DIT**

Deliverables:
1) 5 DVD copies of the Photographers

Report

IQAC, University of Kerala, in association with NAAC, Bengaluru organized a Webinar entitled **NAAC Assessment and Accreditation** on 8th July 2020. The objective of the Webinar was to create awareness on the NAAC accreditation process and help Higher Education Institutions, more specifically, the unaccredited colleges in securing accreditation and thereby promoting quality in their processes.

The Webinar was formally inaugurated by Prof. V. P. Mahadevan Pillai, Hon'ble Vice-Chancellor of University of Kerala. Prof. Pillai stated that the COVID-19 pandemic had imposed several challenges in higher education and NAAC is working on the New Normalcy to address these challenges. He congratulated NAAC for their efforts in this regard and for their association with University of Kerala. This is an opportunity to understand and incorporate the Revised Accreditation Framework which is data driven based on the quantitative and qualitative metrics. Our familiarization and internalization on the same is crucial, he added, we need to reciprocate the keen interest that NAAC is manifesting in promoting quality among Higher Education Institutions.


Dr. M. S. Shyamasundar, Adviser, NAAC, delivered the introductory remarks where he gave a detailed presentation on the relevance of Accreditation and the role NAAC is playing, specifically in the back drop of the COVID-19 pandemic. Accreditation supports funding for HEIs and it creates a standard which is accepted not just in India but also abroad. Institutions should take advantage of the accreditation process and its benefits, students from accredited institutions find it easy to secure admission in internationally reputed institutions. The unaccredited colleges need to understand the significance of such initiatives and take all steps to ensure accreditation.

The Webinar had three technical sessions as follows:

1. Revised Accreditation Framework: Introduction, IIQA,SSR - Dr. Pratibha Singh, Deputy Adviser, NAAC
2. Data Validation and Verification for Accreditation - Dr. K. R. Vishnu Mahesh , Assistant Adviser, NAAC
3. Student   Satisfaction   Survey,   Logistics   and   Peer   team   visit   management   –
   Dr. D. K. Kamble, Assistant Adviser, NAAC

Dr. Pratibha Singh explained in detail the steps involved in the preparation of IIQA and the factors to be considered. She also gave a criteria–wise presentation on preparation of SSR with the key indicators and the Quantities Metrics as well as the Qualitative metrics involved. The weights assigned and the factors that deserve consideration were illustrated in a lucid style.
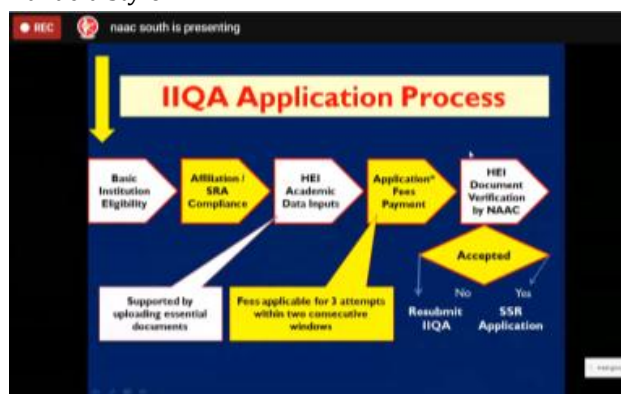
Dr. K. R. Vishnu Mahesh emphasized on the need to be truthful and precise in the preparation of SSR as all data would the subject to Validation and Verification through third party experts. The system driven process would look for accuracy while assigning points for each of the metrics. Need for documentary support and careful verification for all the quantitative data was stressed by him. He also spoke of the NAAC initiatives to deal with corrections sought under DVV.
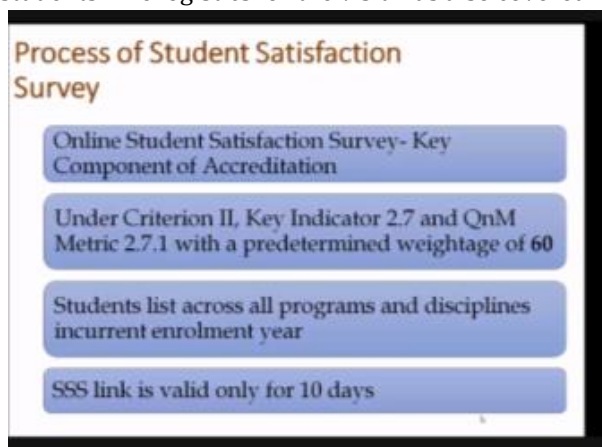

Dr. D. K. Kamble spoke on SSS, where the process of seeking feedback from students was illustrated. The data on students was to be correctly uploaded. He gave details on how students were to be selected from each HEIs and the need to giving exact data of students. The logistics for the visit was also covered.

This was followed by a Q & A session where several questions were raised by the participants. The NAAC team clarified on the doubts raised and agreed to support the Institutions on all accreditation clarifications through their Help Desk and other supportive interventions.
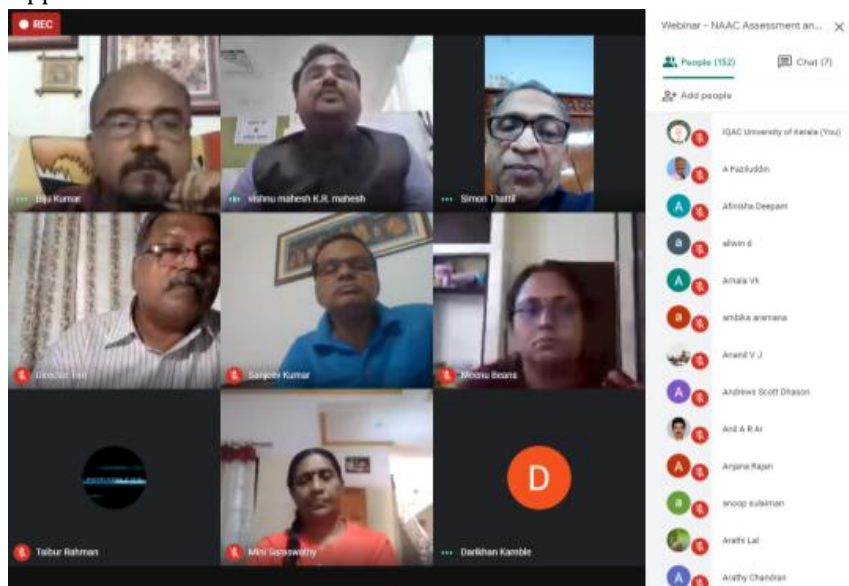
Prof. Gabriel Simon Thattil, Director IQAC, University of Kerala welcomed the dignitaries to the Webinar and proposed the vote of thanks. He expressed special gratitude to NAAC for their support. 170 delegates participated. The delegates expressed satisfaction and happiness on the Webinar in terms of the inputs they received.