

MINUTES

19th MEETING OF IQAC

Held on 05.07.2021



UNIVERSITY OF KERALA

Minutes

19th Meeting of IQAC, University of Kerala

Date: 05.07.2021

Day: Monday

Time: 4.00 p.m.

Venue: Senate Chamber

INDEX

Item No.	Item	Page No.
Items for Consideration		
XIX.01	Approval of the minutes of 18 th meeting of IQAC held on 28.01.2021	2
XIX.02	Action Taken Report on decisions of the 18 th meeting of IQAC held on 28.01.2021 and Special meeting of IQAC held on 12.03.2021	2
XIX.03	Filing of SSR	4
XIX.04	Review of updated Website	4
XIX.05	Establishment of Digital garden at Kariavattom campus – Proposal by Dr. A. Gangaprasad	4
Items for Reporting		
XIX.06	CM @ Campus - Navakeralam – Yuvakeralam	5
XIX.07	Meet the Scholar Lecture Series– Department of Zoology	5
XIX.08	Meet the Scholar Lecture Series– Department of Sociology and Department of Law	5
XIX.09	Meet the Scholar Lecture Series– Department of Economics	6
XIX.10	Meet the Scholar Lecture Series– Department of Psychology	6
XIX.11	Meet the Scholar Lecture Series– Department of Botany	6
XIX.12	Meet the Scholar Lecture Series– Department of Statistics	7
XIX.13	Meet the Scholar Lecture Series– Department of Tamil	7
XIX.14	Numbering of rooms of the teaching departments – New Proposal	7
XIX.15	NAAC Self Study Report – Criteria- wise workshop	7
XIX.16	OBE orientation workshop held on April 8 and 9, 2021	7
XIX.17	Annual Interdisciplinary Academic Meet(AIAM) 2021- School of Life Sciences - Request for financial assistance	8
XIX.18	Faculty Development Programme (FDP) at University of Kerala	8
XIX.19	NAAC Self Study Report – Online Criteria- wise presentation	8

Members (Present)

1. Prof. (Dr.) V. P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Prof. (Dr) P. P. Ajayakumar, Pro- Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. K.G. Gopchandran, Member, Syndicate
5. Dr. A. Bijukumar, Vice - Chairman, Credit and Semester System
6. Dr. Vinod Chandra S.S., Director, Computer Centre (online)
7. Sri. Ramshad Khan R., Chairman, Department Students' Union(online)
8. Smt. Ilfa K. M., Chairman, Research Students' Union(online)
9. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura. (online)
10. Dr. K. S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
11. Dr. Jayachandran R., Professor and Head, Department of Hindi
12. Dr. R. B. Binoj Kumar, Professor and Head, Department of Geology
13. Dr. S. Mini, Professor and Head, Dept. of Biochemistry
14. Dr. S. Aji, Associate Professor, Department of Computer Science(online)
15. Dr. E. Shaji, Associate Professor, Department of Geology (Joint Director, IQAC)
16. Dr. Gabriel Simon Thattil, Director, IQAC

Special Invitee

1. Sri. Johnson W. D., Programmer on contract, Computer Centre

Members (Absent)

1. The Registrar
2. The Finance Officer
3. Dr. Biveesh U. C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
4. Dr. A. K. Prasad, Professor, Department of Economics
5. Dr. B. Hariharan, Professor and Head, Institute of English
6. Dr. S. R. Sheeja, Professor, Department of Economics

Items for Consideration

Item No. XIX.01: Approval of the minutes of 18th meeting of IQAC held on 28.01.2021 and Special meetings of IQAC held on 12.03.2021 & 04.06.2021

The minutes of the meetings were circulated via email through IQAC office and the members have confirmed the same.

Item No. XIX.02: Action Taken Report on decisions of the 18th meeting of IQAC held on 28.01.2021 and Special meetings of IQAC held on 12.03.2021 & 04.06.2021:

Decision	Action Taken
<p>Item No.XVIII.03: NAAC Accreditation - Filing of fresh IIQA with assessment period 2015-2020</p> <p>IQAC is preparing itself to file a fresh IIQA in the third week of January 2021 with the assessment period 2015-2020, approval for which was given by the Syndicate in its meeting held on 23.10.2020.</p> <p>NAAC had brought a notification dated 31.12.2020 providing for inclusion of data for 2019 -2020 in the SSR for Higher Education Institutions who are filing SSR in the near future. University of Kerala had sought a clarification on including University of Kerala under this notification with due consideration of our IIQA filed on February 2020. We received a reply to this stating that IIQA data and SSR data should be the same. Under such circumstances, we are compelled to file a fresh IIQA with assessment period 2015-2020</p> <p>---IQAC Decision---: Resolved to file IIQA in the last week of February 2021.</p>	<p>IIQA Filed on 18th June 2021. NAAC sought some clarification on the IIQA filed; response for the same has been submitted.</p>
<p>Item No.XVIII.04: Numbering of all rooms of the teaching departments</p> <p>Report submitted by Dr. K. S. Chandrasekar on progress of display boards on all rooms of the teaching departments (Appendix II)</p> <p>---IQAC Decision---: Discussed the proposal of Dr. K. S. Chandrasekar. Resolved to accept boards for numbering of rooms based on the following specification: 8 X 3 Aluminium Coating Panel (ACP) inclusive of all charges Rs. 140 per board. The expense in this regard to be met by each department from Department Development Fund.</p>	<p>In progress</p>
<p>Item No.XVIII.05: Use of services of Computer Assistants for NAAC Directorate</p> <p>The meeting of the Syndicate held on 01.10.2020 resolved to appoint three Computer Assistants for a period not exceeding thirty days (based on the requirement) on existing wages of the University</p> <p>---IQAC Decision---: Resolved to recommend appointment of Computer Assistant based on existing wage rules up to the completion of SSR uploading.</p>	<p>Orders were issued to appoint Computer Assistant, Ms. Revathy C. at NAAC Directorate Camp Office, Kariavattom Campus with wages at the rate of Rs. 660/- (Rupees Six Hundred and Sixty only) per day on daily wage basis to extend her tenure of appointment till the completion of uploading process of SSR.</p>
<p>Item No.XVIII.06: Orientation Course under NAAC PARAMARSH Scheme.</p> <p>Orientation Course for unaccredited colleges to be hosted jointly by IQAC with PARAMARSH institute- Mar Ivanios College under NAAC PARAMARSH Scheme (Appendix III)</p> <p>---IQAC Decision---: Resolved to consider the proposal only after completion of SSR uploading.</p>	<p>No action</p>

<p>Item No.XVIII.07: Proposal- Starting four CACEE courses at NIMS-Child Development Research centre (CDRC), NIMS Medicity, Neyyatinkara, TVPM</p> <p>Dr. M. K. C. Nair, former Vice Chancellor of Kerala University for Health and Allied Sciences(KUHAS) and the present Director of Child Development Research Centre(CDRC) NIMS Medicity, has submitted a proposal for starting four PG Diploma courses at NIMS-CDRC in collaboration with CACEE.</p> <p>---IQAC Decision---: The courses proposed by Dr. M. K. C. Nair may be considered for implementation in association with Advanced Centre for Regenerative Medicine and Stem cell in Cutaneous Research (AcREM-Stem), Department of Zoology, University of Kerala.</p>	<p>IQAC decision intimated to section concerned.</p>
<p>Item No.XVIII.08: Research Policy Handbook</p> <p>A draft Handbook on the Research Policy of the University is prepared; the same is placed for approval.</p> <p>---IQAC Decision---: The draft Research Policy prepared was discussed and resolved to have a committee to review suggestions on the handbook. The committee consists of:</p> <ol style="list-style-type: none"> 1. Dr. K. G. Gopchandran, Member, Syndicate 2. Dr. S. Nazeeb, Member, Syndicate 3. Dr. A. Biju Kumar, Professor, Department. of Aquatic Biology & Fisheries 4. Dr. A. K. Prasad , Professor, Department of Economics 5. Dr. Girish kumar R., Professor, Department of Political Science 	<p>Dr. R. B. Binoj Kumar, Research Director reported that the Research Policy inputs have been received and the policy is ready. As requested by Dr. S. Nazeeb, the policy will be given a suitable cover and will be placed on Standing Committee of the Syndicate on Academics and Research.</p>
<p>Item No.XVIII.09: Budget proposal for the production of video lessons under the KU Padasala</p> <p>Dr. Lal C.A., Director, KU Padasala has forwarded the proposal for the production of video lessons under the KU Padasala project along with budget estimate.</p> <p>---IQAC Decision---: Resolved to recommend the proposal with the budget with a clause that funding will be allowed only for services provided by parties external to the University.</p>	<p>IQAC decision intimated to section concerned.</p>
<p>Item No.XVIII.10: Inter University Centre for Evolutionary and Integrative Biology (iCEIB) – Proposal for Five year integrated MS – Ph.D Degree Programme</p> <p>The Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) submitted a proposal for starting up Innovative, Interdisciplinary and Integrated teaching programme on ‘Five year Integrated MS – Ph.D degree programme in Bioscience and Bioinstrumentation in iCEIB’</p> <p>---IQAC Decision---: Resolved not to recommend the proposal.</p>	<p>IQAC decision intimated to section concerned.</p>
<p>Item No.XVIII.11: Dr. Sony George, Department of Chemistry- Interaction with Eminent Scholar –Regularization of Provisional Payment</p> <p>The matter on regularisation of Provisional payment sanctioned to Dr. Sony George in connection with the conduct of Interaction with eminent Scholar programme is placed before the IQAC meeting for ratification of actions taken by the Head .</p> <p>---IQAC Decision---: Considering the status of the guest and nature of the programme, it was observed that payment of Taxi fare on kilometer basis is not practical and prior sanction in the case of Dr. Ramamoorthy could not be obtained under unavoidable circumstances. IQAC recommends that the objections raised may be treated as rectified and the bills may be accepted for regularisation based on clarification submitted by Dr. Sony George, Head, Department of Chemistry.</p>	<p>In progress</p>

<p>Item No.1 of Special meeting of IQAC held on 12.03.2021: Filing of IIQA and Filing of SSR</p> <p>---IQAC Decision---</p> <p><i>The meeting discussed the preparedness of the submitting IIQA and SSR. Based on the suggestion of the Hon'ble Vice-Chancellor, resolved to organize an orientation workshop on each criteria of NAAC SSR. Also resolved to nominate additional teachers to participate in the workshop besides the NAAC Directorate members and IQAC members.</i></p>	<p>NAAC orientation workshops were conducted during March 17-25, 2021</p>
<p>Item No.1 of Special meeting of IQAC held on 04.06.2021: Filing of IIQA for NAAC Accreditation</p> <p>---IQAC Decision---</p> <p><i>The meeting considered in detail the NAAC accreditation work undertaken by the NAAC Directorate of the University. Each SSR criteria-wise preparation and compilation work done was presented by the criteria conveners or members who were part of IQAC.</i></p> <p><i>Considering the extend of work undertaken and the fact that the academic year 2020-2021 was coming to an end in June 2021, it was resolved to file IIQA for NAAC accreditation of the University on June 16 2021.</i></p>	<p>IIQA Filed on 18th June 2021. NAAC sought some clarification on the IIQA filed; response for the same has been submitted.</p>
<p>Item No.2 of Special meeting of IQAC held on 04.06.2021: Compilation of SSR – Preliminary work</p> <p>---IQAC Decision---</p> <p><i>Resolved to have criteria wise presentation on SSR compilation and documentation work from 17th June 2021 taking one criterion each day.</i></p>	<p>Criteria wise presentation on SSR compilation scheduled from 6th July 2021.</p>

Items for Consideration

Item No.XIX.03: Filing of SSR

---IQAC Decision--- IQAC took stock of the preparation made after apprising the details on the IIQA filed. Review was made on SSR compilation and IQAC approved the plan of action which is in progress.

Item No.XIX.04: Review of updated Website

---IQAC Decision--- The remodelled University website was presented by the Programmer of the Computer centre. Hon'ble Vice-Chancellor and other members provided input on visuals, links and pages to be included. Resolved to authorise IQAC Director and members to work with Computer Centre on updating facts and figures in the website so as to align the same with the SSR for accreditation.

Item No.XIX.05: Establishment of Digital garden at Kariavattom campus – Proposal by Dr. A. Gangaprasad

Dr. A. Gangaprasad, Director, Centre for Biodiversity Conservation submitted a proposal with anticipated estimate budget of labelling of plants with QR code in Palayam and Kariavattom campus as part of establishment of Digital garden at Kariavattom campus (**Appendix I**).

---IQAC Decision--- Resolved to approve the proposal and seek approval from the Syndicate with the request for financial support

Items for Reporting

Item No.XIX.06: CM @ Campus - Navakeralam – Yuvakeralam

University of Kerala organized a program called “Navakeralam – Yuvakeralam” CM@Campus on 6th February 2021 at Senate Hall to interact with students and gather ideas on academic and research issues and socio-cultural issues that are paving the way for change in the field of higher education. In this programme, Hon’ble Chief Minister of Kerala Sri. Pinarayi Vijayan interacted with the students. Grand Master Sri. Pradeep presented a program called Inspire Kerala at the event.

The information was sent by the principals from various colleges to the talented students who have proved their ability in various fields. The proposals submitted by the students were examined by a specially appointed faculty committee and it was decided that 200 of them would participate directly. Of these, 32 who gave more notable suggestions and 10 who were selected through Inspire Kerala were given the opportunity to interact directly with the Chief Minister.

Hon’ble Minister for Higher Education Dr. K. T. Jaleel delivered the introductory speech at the function. Kerala University Vice Chancellor Prof. (Dr.) V. P. Mahadevan Pillai welcomed the gathering. Pro – Vice – Chancellor Prof. (Dr.) P. P. Ajay Kumar paid homage to the distinguished guests. Planning Board Vice – Chairman Prof. V. K. Ramachandran was present at the event. Adv. K. H. Babujan, Syndicate Member thanked them. The event was organized with the participation of selected students from all the educational institutions affiliated to the University.

---IQAC Decision---: Noted

Item No.XIX.07: Meet the Scholar Lecture Series– Department of Zoology

Department of Zoology, University of Kerala in association with IQAC conducted a public lecture under the Meet the Scholar lecture series on 23rd February 2021. The lecture by Dr. V.P. Joy, Chief Secretary, Government of Kerala on the topic "The Journey Inward : Perspectives of Knowledge" was conducted at Senate Chamber, S. H. Campus with Prof. V. P. Mahadevan Pillai, Hon’ble Vice-Chancellor as the chairperson. Dr. Gabriel Simon Thattil, Director, IQAC welcomed the gathering while Prof. G. Prasad, Head, and Department of Zoology proposed the vote of thanks.

---IQAC Decision---: Noted

Item No.XIX.08: Meet the Scholar Lecture Series– Department of Sociology and Department of Law

Under the auspices of the IQAC, Department of Sociology, in association with the Department of Law organized conducted the “Meet the Scholar Programme” on Monday, 22nd March 2021, at 3:00 pm in the Senate Chamber, Palayam Campus, University of Kerala. Prof. Mohan G. Gopal, Formerly, Vice Chancellor, Law University Bangalore and Director, National Law School of India University and Director, National Judicial Academy, Bhopal, spoke on the topic “Social Identity and the Constitution in Contemporary India: The Question of Caste”. Prof. Mahadevan Pillai, honourable Vice-Chancellor inaugurated the programme and delivered the inaugural address. Dr. Antony Palackal, Professor and Head, Department of Sociology, who was the Chief Organizer of the programme, introduced the theme and welcomed the dignitaries and the participants present onsite as well as online. Dr. Sindhu Thulaseedharan, Head, Department of Law, University of Kerala proposed the Vote Thanks. The programme was attended by more than 150 participants in the Senate Chamber and nearly 100 participants online in the livestream in YouTube.

---IQAC Decision---: Noted

Item No.XIX.09: Meet the Scholar Lecture Series– Department of Economics

As part of the 'Meet the Scholar Lecture Series' initiative of the Internal Quality Assurance Cell (IQAC), University of Kerala, the Department of Economics organised the Meet the Scholar programme on the topic 'Public Policy in India: Unmasking the Debates' on 25-03-2021. M.H. Suryanarayana, Professor, Indira Gandhi Institute of Development Research (IGIDR), Mumbai, a distinguished alumnus of the Department of Economics, was the resource person for the programme conducted in the online mode. Professor Suryanarayana is a development economist with vast experience in providing technical assistance in public policy formulation to various developing country governments including Bangladesh, Botswana, India, Brunei Darussalam, Nepal, Somalia and Vietnam. He has served as the Indian Council of Cultural Relations (ICCR) Chair in Indian Studies at the King's India Institute, London, Visiting Fellow at the Economic Growth Centre, Yale University, Senior Economic Advisor at the International Poverty Centre, UNDP, Brasilia. Besides, being the editor of the Indian Journal of Agricultural Economics, he has served as a consultant for ADB, OECD, UNDP etc. Prof. Gabriel Simon Thattil, Director, IQAC extended a warm welcome to Professor Suryananrayana and other distinguished. Prof. Anitha, Head, Department of Economics, University of Kerala expressed sincere thanks to Professor Suryanarayana for the enlightening session participants.

---IQAC Decision---: Noted

Item No.XIX.10: Meet the Scholar Lecture Series– Department of Psychology

On the 31st March ,2021, Meet the Scholar lecture series entitled Sexual Harassment at Workplace was organized the Department of Psychology under the auspices of the Internal Quality Assurance Cell , University of Kerala. Meet the scholar lecture series aims to bring in experts from different fields to break new path of knowledge and insight to University students. Keeping this objective, IQAC & Department of Psychology, University of Kerala decided to host a lecture on the topic Sexual Harassment at Workplace. Prof. Dr. J. Anitha Menon, Professor of Health Psychology, University of Zambia was the Resource Person of the day. She is also the founding President of the Psychology Association of Zambia and an astute reviewer of various national and international journals. The lecture series was conducted over Google Meet and was attended by students and teachers of the Department of Psychology as well as from the other teaching Departments of the University. Dr. Bindu P., Head, Department of Psychology, University of Kerala, extended a warm welcome to the key speaker of the lecture , Dr. Anitha Menon, as well as to the Director, IQAC, Dr. Gabriel Simon Thattil, and the teachers and students. Dr. H. Sylaja, Professor, Department of Psychology, University of Kerala expressed wholehearted gratitude to Dr.Menon for her insightful lecture.

---IQAC Decision---: Noted

Item No.XIX.11: Meet the Scholar Lecture Series– Department of Botany

Department of Botany, University of Kerala in association with IQAC conducted a public lecture under the Meet the Scholar lecture series on 31st May 2021. The lecture by Dr. Resmi Varma, Senior Scientist,Clinical Proteomics Core Lab, Department of Pathology, University of California, Davis Medical Center, USA on the topic "Immune Response Dynamics in COVID-19 Patients to SARS-CoV-2 and other Human Coronaviruses" was conducted online.

---IQAC Decision---: Noted

Item No.XIX.12: Meet the Scholar Lecture Series– Department of Statistics

IQAC in collaboration with the Department of Statistics, University of Kerala is organizing talks under "Meet the Scholar" Lecture Series on 24, 25, 26 & 28 June 2021 at 4.30 p.m. Prof. N. Balakrishnan, McMaster University, Hamilton will be speaking on the following topics:

- Efficient Likelihood-Based Inference for the Generalized Pareto Distribution
- Family of Mean-Mixtures of Normal Distributions
- Cumulative Residual and Relative Cumulative Residual Fisher Information and Their Properties

- Accelerated Life-Testing of One-Shot Devices: Data Collection and Analysis

---IQAC Decision---: Noted

Item No.XIX.13: Meet the Scholar Lecture Series– Department of Tamil

Department of Tamil, University of Kerala in association with IQAC conducted a public lecture under the Meet the Scholar lecture series on 26th June 2021. The lecture by Smt. K. V. Jeyasri, Well renowned writer, Thiruvannamalai District, Tamil on the topic “Towards Translation” was conducted online.

---IQAC Decision---: Noted

Item No.XIX.14: Numbering of rooms of the teaching departments – New Proposal

As part of the NAAC Accreditation process, University of Kerala has to urgently undertake numbering of all rooms in the teaching departments (specifically classrooms). The 18th meeting of IQAC held on 28.01.2021 had approved the proposal in this regard submitted by Prof. K. S. Chandrasekar, Campus Director. However, the Campus Director intimated that the boards suggested were not eco-friendly and hence an alternative proposal was called for supplying eco-friendly boards. A new proposal in this regard was submitted by Mr. Shinelal B.S., LalLand, Cheenivila, Koovalassery PO, Thiruvananthapuram for supplying of eco-friendly boards for all rooms in each department of the University at Rs. 155/- (Rupees One hundred and Fifty Five only) per board inclusive of all charges.

The Hon'ble Vice-Chancellor has accorded sanction to approve the proposal submitted by Mr. Shinelal B.S. for supplying of eco-friendly boards for all rooms in each department of the University at Rs. 155/- (Rupees One hundred and Fifty Five only) per board inclusive of all charges and to permit the Head of Departments to meet the expenses in this regard from the Department Development Fund (DDF).

---IQAC Decision---: Noted

Item No.XIX.15: NAAC Self Study Report – Criteria- wise workshop

IQAC hosted special orientation workshops on compilation of Self Study Report as part of the accreditation process for University of Kerala. This 4 day workshop was hosted in March 2021 (on 17, 23, 24 and 25) focusing on each of the NAAC Criterion on SSR. Criteria conveners presented the data, following with discussion and deliberation were held on strengthening the report. The sessions were chaired by the Hon'ble Vice-Chancellor Prof. (Dr.) V. P. Mahadevan Pillai. The Hon'ble Pro – Vice – Chancellor Prof. (Dr.) P. P. Ajay Kumar, Members of the Syndicate and Statutory officers participated. The workshop had more than 80 teachers as delegates.

---IQAC Decision---: Noted

Item No.XIX.16: OBE orientation workshop held on April 8 and 9, 2021

As directed by the Hon'ble Vice Chancellor, a Special Workshop on OBE was organized by IQAC on April 8 & 9, 2021 with four sessions.

Day 1 : 8th April, 2021

Introductory Address : Vice-Chancellor	10.00 a.m. to 10.30 a.m.
Session 1 : OBE and NAAC Accreditation	10.30 a.m. to 01.00 p.m.

Day 2 : 9th April, 2021

Session 2 : Course Outcomes	01.30 p.m. to 03.00 p.m.
Session 3 : Measuring the Attainment of Outcomes	03.30 p.m. to 05.30 p.m.

Prof. V. P. Mahadevan Pillai, Hon'ble Vice-Chancellor inaugurated the workshop. This Workshop was hosted for all the faculty members of the University considering our implementation of OBE curriculum. Prof. N. J. Rao, retired Professor of IISC, Bangalore was the Resource Person.

---IQAC Decision---: Noted

Item No.XIX.17: Annual Interdisciplinary Academic Meet(AIAM) 2021- School of Life Sciences - Request for financial assistance

Dr. Mini S., Professor & Head, Department of Biochemistry and Organising Secretary, AIAM 2021 email read as above, submitted the proposal for the conduct of Annual Interdisciplinary Academic Meet(AIAM) 2021 titled "The Life Sciences Ecosystem: Challenges and opportunities in the pandemic" on March, 9th & 10th 2021 in an online mode. The conference is proposed to be arranged into six technical sessions based on different subject themes with one plenary lecture in each by an eminent scientist in that discipline. Dr. Mini S., Organising Secretary, AIAM 2021 has requested to provide financial assistance of Rs 15,000/- (Rupees Fifteen thousand only) for the conduct of the conference.

The Hon'ble Vice-Chancellor accorded sanction to approve the proposal submitted by Dr. Mini S., Professor & Head, Department of Biochemistry and Organising Secretary, AIAM 2021 for the conduct of Annual Interdisciplinary Academic Meet(AIAM) 2021 titled "The Life Sciences Ecosystem: Challenges and opportunities in the pandemic" on March, 9th & 10th 2021 in the online mode by limiting the expenditure to Rs. 15000/- (Rupees Fifteen Thousand only).

---IQAC Decision---: Noted

Item No.XIX.18: Faculty Development Programme (FDP) at University of Kerala

The meeting of the Committee for the conduct of Faculty Development Programme for teachers was held on 18th February 2021(Thursday) with Prof. (Dr.) V. P. Mahadevan Pillai, Vice - Chancellor as Chairperson and Dr. Radhamany P. M., Professor, Dept. of Botany as Convener. The meeting discussed the proposal from Teaching Learning Centre (TLC), IIT Madras and resolved to seek their support for Faculty Development Programme for University of Kerala teachers. The meeting resolved to have training in two phases:

Phase 1: As per the schedule prepared and approved by TLC, IIT Madras

Phase 2 with invited trainers and speakers as per the requirements of the University.

The training programme would be undertaken through HRD centre of the University.

---IQAC Decision---: Noted

Item No.XIX.19: NAAC Self Study Report – Online Criteria- wise presentation

IQAC hosted online criteria wise presentation on May 15,17,18 and 19, 2021 of Self Study Report as part of the accreditation process for University of Kerala. Criteria Conveners presented the data, following with discussion and deliberation were held on strengthening the report.

---IQAC Decision---: Noted

The meeting came to an end by 5 p.m.

Dr. Gabriel Simon Thattil
Director
Internal Quality Assurance Cell
University of Kerala

Dr. V. P. Mahadevan Pillai
Chairman
Internal Quality Assurance Cell
University of Kerala

CENTRE FOR BIODIVERSITY CONSERVATION
(CBC)
UNIVERSITY OF KERALA

Dr. A.GANGAPRASAD

Hon. Director

Kariyavattom
Thiruvananthapuram - 695 581
Kerala, INDIA
(Mobile:9447552783
E mail: agangaprasad@yahoo.com

CBC 38/Digital Garden/ 2020-21

Kariyavattom
20-04-2021

To

The Director
IQAC
University of Kerala

Sir

Sub: Establishment of Digital garden at Kariyavattom campus –**Revised** Estimate for the plant label with QR code reg.

Ref. Ad. B1(4) 40614/2019/UOK DT15-04-2021

As per the reference cited above herewith I am submitting the revised estimate for the digitization tree species at Kariyavattom campus and documentation of the *Thulaseevanam* herbal garden in the form a book. The estimate submitted on 16th April 2021, I was not included the trees species in the medicinal plants garden of the Botany department. So I am submitting the revised estimate for labeling of plants with QR code in the Kariyavattom campus as part of NAAC visit.

1. Total number of labels= 800 no.
2. GI sheet rate= 25/label = 800 x 25 = Rs. 20,000/-
3. Label sticker with QR code= 70/label = 800 x 70 = Rs. 56,000/-
4. Label with QR code designing= Rs. 5000/-
5. GI wire for label fastening= Rs. 6000/-
6. Miscellaneous (Photography, labour charges etc) = Rs. 8000/-
7. Documentation of the plants of
Thulaseevanam Herbal Park in the form of a book = Rs. 50000/-

Total estimated budget = Rs.1,45,000/- (Rupees One lakh forty five thousand only)

Kindly take necessary actions to approve the same.

Thanking You

Yours faithfully

(GANGAPRASAD A.)